

**OAKLAND COUNTY EMPLOYEES'  
RETIREMENT AND DEFERRED COMPENSATION BOARD MINUTES**

The Oakland County Retirement and Deferred Compensation Board meeting was held July 21, 2022 at 1:30 p.m. in West Conference Room of the L. Brooks Patterson Building.

**I. Call to Order/ Roll Call**

Members Present:

Joe Rozell, Jeff Phelps, Gwen Markham Robert Wittenberg, Kyle Jen, Brian Partogian, James Van Leuven

Members Absent: Dion Stevens, Dave Woodward  
with notice

Others Present:

Carly Webster, Human Resources  
Kelly Pena, Human Resources  
Aaron Castle, VanOverbeke, Michaud & Timmony, P.C.  
Chris Kuhn, AndCo  
Peter Brown, AndCo  
Louise Gate, GRS  
Natalie Neph, Treasurer's Office

**II. Approval of the Agenda**

A. Moved by Partogian, seconded by Van Leuven to approve the agenda, as submitted. Motion carried.

**III. Public Comment**

None

**IV. Regular Agenda**

A. Moved by Van Leuven, seconded by Partogian to approve the minutes of June 23, 2022. Motion carried.

B. Retirements

1. Moved by Van Leuven, seconded by Jen to approve the following Defined Contribution applications. Motion carried.

<b>Name</b>	<b>Department</b>	<b>Effective</b>
Mark Austin	Sheriff's Office	7/19/2022
Stacey Campbell	Equalization	9/13/2022
Michael Donnellon Jr.	Parks & Recreation	8/4/2022
Gordon Gross	Circuit Court	7/30/2022
Nancy Minckler	Circuit Court	7/12/2022
Robert Novy	Prosecutor's Office	7/16/2022
Paula Russell	Health	7/8/2022
Joellen Shortley	Deferred - Corporation Counsel	7/8/2022

**V. Reports**

A. Chris Kuhn and Peter Brown of AndCo Consulting presented the following reports and provided comments summarizing highlights contained in each:

- Oakland County Employees' Retirement System (ERS) Monthly Flash Report Period Ending June 30, 2022

- Oakland County Employees' Retirement System (ERS) Asset / Manager  
Summary Period Ending July 15, 2022

- B. Moved by Phelps, seconded by Partogian to receive and file the minutes of the June 23, 2022 Investment Subcommittee. Motion carried.
- C. Moved by Van Leuven, seconded by Partogian to receive and file the DB/DC Quarterly report. Motion carried.
- D. Secretary Webster provided an update on retirement administration matters.

Moved by Wittenberg, seconded by Phelps to receive and file the July 2022 Administrator's Report. Motion carried.

- E. Aaron Castle of VanOverbeke, Michaud & Timmony, P.C. (VMT) provided a verbal update on legal matters.

#### **VI. Unfinished Business**

None

#### **VII. New Business**

- A. Moved by Jen, seconded by Wittenberg to go into closed session to discuss Non-Duty Defined Contribution Disability Retirement Applications and a separate attorney/client privileged memo.

Roll Call:

Ayes: Van Leuven, Rozell, Wittenberg, Jen, Partogian, Phelps, Markham

Nays: None

Motion carried. Closed session commenced at 1:59 p.m.

Closed session concluded at 2:44 p.m.; agenda resumed.

Moved by Wittenberg, seconded by Partogian to refer the first application discussed in closed session, to a third, mutually agreed upon independent physician, as outlined in the board policy. Motion carried.

Moved by Markam, seconded by Van Leuven to allow the second applicant discussed in closed session, up to 90 days to provide DIS FORM 3 – Disability Certification form. Motion carried.

Moved by Van Leuven, seconded by Partogian to adopt and implement all 3 of the recommendations outlined in the memo distributed by Aaron Castle during closed session. Motion carried.

- B. Moved by Jen, seconded by Van Leuven to approve IME, PC invoice No. 116828 in the amount of \$1625 for retirement disability independent exam, provided by Dr. Poortinga. Motion carried.
- C. Moved by Phelps, seconded by Jen to approve IME, PC invoice No. 116842 in the amount of \$3750 for retirement disability independent exam, provided by Dr. Kohen. Motion carried.

**VIII. Trustee Comment**

A. Chairperson Rozell noted next meeting of this Board – Thursday, August 18, 2022.

- Investment Subcommittee meeting on August 26, 2022

**IX.** Without objection, Chairperson Rozell adjourned the meeting at 2:48 p.m. Motion carried.

Respectfully submitted,

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Joseph Rozell, Chairperson

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Carly Webster, Secretary