

State of Michigan



Sixth Judicial Circuit Court Family Division

Adoption Services, 2nd Floor East Wing
1200 N. Telegraph Road, Pontiac, Michigan 48341
(248) 858-0001 or (248) 858-0030
8:30 am to 5:00 pm

Information for Stepparent, Relative and Adult Adoptions

Step 1: Complete the **Adoption Questionnaire** and provide **copies the following**, and mail to the address above or email to adoption@oakgov.com

1. Friend of the Court statement showing current arrearage of the non-custodial parent.
2. Order to Change Name (if applicable)
3. Copy of Order of Adoption (if applicable)
4. Copy of Petitioners' birth certificates
5. Copy of Death Certificate in non-custodial parent is deceased
6. Previous Judgments of Divorce of both petitioners (if applicable)
7. If applicable, a letter from non-custodial parent that he/she will consent to the adoption of the minor child(ren).
8. Adoptee's Birth Certificate
9. Petitioner's Marriage License

Step 2: Once your case has been assigned, a caseworker will contact you.

Step 3: The caseworker will provide you a link to the Oakland County website, so that you will be able to download and complete the proper legal documents required to initiate your case.

NOTE: Filing fees are due at the time the petition is filed.

Filing fees and home study fees are made payable to the *Oakland County*.

The Oakland County Clerk accepts Visa, MasterCard, Discover, as well as cash and checks from Michigan residents.

Filing Fee:

\$185, payable to Oakland County

Birth Certificate Fee:

\$50, payable to State of Michigan (for children born in Michigan and foreign born).

\$16, payable to State of Michigan for additional copy of birth certificate

Home study Fee (stepparent and relative adoptions only):

\$250, made payable to Oakland County

NOTE: Michigan check or money order shall make a notation on the reference line with the child's name.

Fees shall be sent to Oakland County Circuit Court, Family Division Adoption Services, 1200 N. Telegraph, Pontiac, MI 48341-0452