ADOPTION REPORT REQUIRED TO ESTABLISH A NEW MICHIGAN BIRTH RECORD

(To Be Submitted By the Court)

Michigan Department of Health and Human Services

Yes Has it been requested that a new certificate **NOT** be created? If yes, the adoption does not need to be reported to the Vital Records Program.

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INFORMATION REQUIRED TO CREATE THE ADOPTIVE BIRTH RECORD																	
Childs Name	First Middle					Last											
PARENT(S) INFORMATION*																	
Current Legal Name **	First		Middle	l	_ast	Fi	rst			Middle			Last				
Name Before First Married																	
(If Applicable)	First		Middle	L	_ast	Fi	rst			Middle)		La	ast			
Date of Birth **	Month		Day	Y	ear	М	onth		I	Day			Year				
State of Birth (Or country, if not USA)																	
Social Security Number																	
Parent Sex	Sex Male Female Male Female																
* Check here if the parents should be listed as Parent and Parent rather than Mother and Father																	
** If the child's date of birth is prior to 1	989. the r	mother's curre	ent legal nam	e will not	appear o	n a ceri	ified co	opv of t	he birt	h reco	ord. a	and the	parer	nt's ad	es wil	I	
** If the child's date of birth is prior to 1989, the mother's current legal name will not appear on a certified copy of the birth record, and the parent's ages will appear rather than their dates of birth.																	
PARENT(S) INFORMATION																	
Parent(s) name and complete mailing address are needed to mail the new record. Please provide a phone number to contact you if there are questions regarding the new record.								ions									
Name(s)																	
Mailing Address																	
City/State/Zip Cor							unty of Residence										
Daytime phone to contact you		Ar	ea Code & N	umber													
PAYMENT - The fee for establishing a nu	ew Michia	an hirth record	following an													l	
PAYMENT - The fee for establishing a new Michigan birth record following an adoption is \$50.00 and includes one copy of the new record. Additional copies of the new record are available for \$16.00 each when ordered at the same time. Payment must be made by check or money order and made payable to the State of Michigan. The new birth record will not be created until the recording fee has been paid. SIGNATURE(S) Personal data of adoptive parents and childs name after adoption should be reviewed and signed before the section for Information Needed to Identify																	
Establish New Birth Record Following Adoption (Fee includes one (1) certifit of the record)		\$ 50.00	\$ 50.00		Original Birth Record is completed. The form should be signed by the adoptive parent(s). The adoptive parent(s) should verify information listed for the adoptee.												
Additional Certified Copies		\$ 16.00	\$		Signature of Person Adopting												
Rush Fee (2-3 weeks processing)		Each \$ 25.00	\$		Signature of Other Person Adopting (If Applicable)												
TOTAL ENCLOSED:			•														

INFORMATION NEEDED TO IDENTIFY ORIGINAL BIRTH RECORD						
Childs Name at Birth	First	Middle	Last			
Childs Sex	☐ Male ☐ Fe	emale				
Childs Date of Birth	Month	Day	Year			
Childs Place of Birth	City	County				
Name of Birthing Hospital (If Available)						
Biological Mothers Name Before First Married	First	Middle	Last			
COURT CERTIFICATION						
The Family Division of Circuit Court of County, Michigan						
I hereby certify that the child named above was adopted in accordance with Michigan law on(Month, Day, Year) by the person(s) listed as the parent(s) for the adoptive birth record, as set forth in the final decree of adoption.						
			CASE NO			
			Judge			

For additional information:

Vital Records Changes (517) 335-8660 Mon-Fri 8:00 am - 5:00 pm ET MAIL REPORT AND PROPER FEE TO:

Clerk of the Court

Vital Records Changes P.O. Box 30721 Lansing MI 48909

DCH-0854 Rev 12-2017 MCL 333.2829(1), MCL 333.2831(a) and 333.2891(9)(a)

SEAL

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