

COVID-19 PROTOCOLS

These protocols will remain in effect until further notice.

Courtroom Proceedings.

While most matters are being held via Zoom video and/or audio conferences, Judge Matis when necessary will conduct in-person proceedings. In-person proceedings are coordinated by court staff and at the discretion of the Judge. **All matters are via Zoom video and/or audio conference, unless otherwise indicated.**

Civil Pretrials. Pretrials will be conducted via electronic means, including Zoom video and/or audio conferences, and similar means, as is necessary.

Criminal Call. The Court will conduct all types of criminal proceedings. Videoconferencing of in-custody defendants will continue from the jail. Counsel and incarcerated defendants will participate by Zoom video and/or audio conferences, and similar means, as is necessary. Defendants not in custody will participate via Zoom video and/or audio conferences, or similar means, unless directed to appear in person.

Motions.

Emergency Motions. After the filing of an emergency motion, the moving party should email a copy of the motion to the staff attorney, Carmen Lyon and to the judge's clerks, Jolie Wackter and Brian Brown. wacktery@oakgov.com, brownba@oakgov.com, and lyonc@oakgov.com.

Scheduling of Summary Disposition Motions. All motions for summary disposition will continue to follow the normal protocol (i.e., Chambers will issue a specific scheduling order for briefing and hearing after the motion has been filed and accepted via the Court's e-file system). Any questions regarding summary disposition motions should be directed to the judicial staff attorney at lyonc@oakgov.com. Judge's copies are appreciated.

Scheduling of Appeals. Hearings on general civil and criminal appeals will continue to follow the normal protocol (i.e., to be briefed and heard pursuant to the respective Michigan Rules of Court, unless otherwise stipulated).

Motions to Adjourn. The Court has already issued or will be issuing amended scheduling orders addressing cases in which (1) case evaluation was adjourned because of the shelter at home orders or (2) the trial date was adjourned during the shelter at home period. The Court WILL consider reasonable proposed stipulated orders to adjourn.

Scheduling of All Other Motions. Judge Matis **IS** accepting praecipes to set motions for hearing. Judge Matis will continue his practice of dispensing with oral argument on many motions. For motions necessitating oral argument, Judge Matis will hear such via Zoom video and/or audio conferences, Judge On-Line telephone conferences, and similar means, as is necessary.

The moving party must file and serve a Notice of Hearing with Remote Participation, SCAO form MC506.

[MC506.pdf](#)

Zoom Instructions	
Tablets and Phones: Install the Zoom App from the App Store or Play Store prior to the call. At the time of the call, launch the Zoom app and join using Meeting ID 248 858 0368	Desktop PCs and Laptops: From the browser, go to the Zoom Website (www.zoom.us). Click on "Join the Meeting." Join using meeting ID 248 858 0368
Audio-only via Telephone: Call 646 876 9923 and enter Meeting ID 248 858 0368	Or Click https://miscao.zoom.us/j/2488580368

PUBLIC ACCESS TO HEARINGS

Judge Matis is conducting very limited in-person proceedings at this time. All courtroom proceedings will be conducted electronically using Zoom video and/or audio conferences, unless instructed otherwise. Please see the information above for how to access the Zoom Conferences.

Participants are reminded that all virtual court appearances are an extension of the courtroom; therefore, parties must adhere to proper conduct and appropriate attire is required. Viewers are prohibited from recording, streaming or otherwise copying or distributing court proceedings.

Updated 12/6/21