



OAKLAND COUNTY
Homeless Healthcare
Collaboration

ID Task Force Meeting Minutes
Wednesday, March 24, 2021

Attendees: Laural Burchfield, Ardiana Cera, Talishe Cross, Julie Day, Genessa Doolittle, Robert Elchert, James Fackler, Allison Green, Takeya Haughabook, Debra Hayes, Carol Jolly, Elizabeth Kelly, Angela Loewen, Nicole Odom, Erica Partee, LaTonya Terry, Matthew Tommelein, Jason Weller, Shelly Wood, Jeanine Yard, Margaret Krueger, Aleza Kalasz, Carolyn Hurst

Announcements

<https://mihomeless.org/index.php/vital-documents/> for more information about free Michigan ID and birth certificates for people experiencing homelessness.

Secretary of State

The new online system is in place. Reminder to bring necessary documentation for appointments. SoS is still averaging a few days turn around for ID requests.

If client has no email, use advocate's email so that communication can happen (like if the appointment has to be moved). You can set up accounts for clients; they can be re-set in the future if they forgot their username and password. **Don't use your account.** Unique accounts are needed, you can't set up one account for all clients to use.

Fee waivers cannot be accessed online. Documents need to be attached to transactions.

You can email exceptions, fee waiver, and scheduling all at the same time.

If a client has a current ID card that simply needs to be replaced, they do not need their birth certificate. However, birth certificate is needed if their card expired over 4 years ago or if they are getting a new card.

Social Security Administration

Currently working on an outreach campaign focused on helping people file for SSI.

There are currently no plans for new drop boxes. Continue contacting your local office to assess and assist with verification.

For a replacement Social Security card, please include a completed SS-5 form, and send with current ID. For benefit letters, contact your local office for requirements and remember that it gets sent to clients through the mail. A request



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can be made for both a Social Security card and benefit letter at the same time. You can also send a self-addressed and stamped envelop for your documents to be returned in.

For Social Security number verification – clients must verify their identity the phone, then their number can be printed out and sent. Online accounts can be created at no cost.

MDHHS Central Registry Birth Certificates

Takes a couple of days to process birth certificate requests.

Staff working with birth certificates do not handle or work benefit documentation, but they will look into coordinating processes to streamline. Remember, MDHHS will work with clients to verify ID and get them their birth certificate.

Additional agenda items regarding vital documents

MCAH is interested in studying the impact of the American Rescue Plan (such as stipends and child tax credits) on homeless/vulnerable populations. Please share any information you have/hear.

Next Meeting: Wednesday, April 21, 2021