Oakland County Friend of the Court Job Placement Office

<u>Location</u>: We are located in the Friend of the Court office at 230 Elizabeth Lake Rd., Pontiac, Michigan, 48341 in Room #2580E.

Phone Numbers: (248) 858-0590 and (248) 858-1819 Fax: (248) 858-2050

Hours: Monday thru Friday 9:00 a.m. to 5:00 p.m. (Walk-in or by Appointment)

What We Do: We have a diverse staff of highly motivated college interns who assist clients with a number of different issues regarding employment, state and public services, and the Friend of the Court process. We provide general information, referral and one-on-one assistance as needed. Our services include but are not limited to:

- Navigating the employment maze
- Assistance in drafting resumes
- Assistance in filling out various employment applications
- Assistance in filling out various Friend of the Court forms
- Explaining what you need to do to navigate within the Friend of the Court
- Providing referrals to the many service agencies to assist you with your needs
- Assistance in filling out service applications

<u>Our Partners</u>: Within the integrated Oakland County Workforce Development System our partners include, but are not limited to:

- Veterans Services
- Michigan Rehabilitation Services
- DHS/Applications on-line
- Colleges and training institutions

- PACE/Substance abuse
- Common Ground
- Shelters
- Economic Development

Who Can Use Our Services: Anyone with an Oakland County Friend of the Court case may use our services and you do not need to live in Oakland County as our referral network reaches outside of Oakland County and goes throughout Michigan.

E-Mails: Sign up for our weekly e-mails of new job offerings, training programs and upcoming job fairs!

<u>Our Goal</u>: The goal of the Job Placement Office is to provide you with the services and assistance needed in order that you may better your life and in doing so provide your children with the support they need to have a better life as well.

COME IN AND SIGN UP TODAY!