

OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY
Thursday, August 11, 2022, 9:00 a.m. – Board of Commissioners' Committee Room A

Call Meeting to Order

Roll Call

Approval of Minutes – February 15, 2022

Approval of Agenda

Public Comment

REGULAR AGENDA	ACTION REQUIRED	PRESENTER(S)
1. Treasurer's Report	Receive and File	Amy Carter
2. Budget Review and Approval for FY 2022 – FY 2023	Authority Action	Amy Carter
3. Board of Commissioners Update	Informational	David Woodward
4. Extension of Dickinson Wright Contract through 8/31/2024	Discussion/ Authority Action	Marie Donigan
5. SMART Annual Performance Audit 2021 & 2022	Receive and File	SMART Administration
6. SMART Contract Extension	Discussion/ Authority Action	Marie Donigan

OTHER/ADJOURNMENT

OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

Telephone: (248) 858-0100 FAX: (248) 858-1572

David Harrell
Secretary

Marie Donigan, Chairperson

Rashon Byrd
Tameka Ramsey

February 15, 2022

Acting Chairperson Donigan called the meeting of the Oakland County Public Transportation Authority (OCPTA) to order at 9:02 a.m. in the Pernick-Aaron Conference Room of the Board of Commissioners' Auditorium Wing, at 1200 North Telegraph Road, Bldg. 12E, Pontiac, Michigan.

MEMBERS PRESENT:

Marie Donigan, David Harrell, Rashon Byrd, Tameka Ramsey

MEMBERS ABSENT WITH NOTICE:

None

APPROVAL OF MINUTES

Byrd moved approval of the minutes of July 20, 2021, as presented. Seconded by Harrell.

Motion carried.

APPROVAL OF AGENDA

Byrd moved approval of the agenda, as presented. Seconded by Harrell.

Motion carried.

PUBLIC COMMENT

None.

REGULAR AGENDA

1. ELECTION OF CHAIRPERSON

Byrd moved to nominate Marie Donigan as Chairperson. Seconded by Harrell.

Motion carried unanimously on a roll call vote.

Donigan moved to nominate David Harrell as Secretary. Seconded by Byrd.

Motion carried unanimously on a roll call vote

2. TREASURER'S REPORT

Kailey Phelps, Treasurer Cash Accounting Supervisor, Treasurer's Office, provided a brief overview of the Treasurer's Report for FY 2021-2022, Month 7. The report consists of the OCPTA Authority Balance Sheet, Revenue and Expenditures, Non-Expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of January 31, 2022.

Donigan moved to receive and file the Treasurer's Report, as presented. Seconded by Harrell.

Motion carried.

3. BOC/AUTHORITIES ADMINISTRATIVE SUPPORT CONTRACT

Byrd moved to approve the BOC/Authorities Administrative Support Contract, as presented. Seconded by Ramsey.

Motion carried unanimously on a roll call vote.

4. BUDGET REVIEW AND APPROVAL FY 2021-2022 and 2022-2023

Ramsey moved to approve the Budget for Fiscal Years 2021 – 2022 and 2022 – 2023, as presented. Seconded by Harrell.

Motion carried unanimously on a roll call vote.

5. PLANTE MORAN OCPTA AUDIT PRESENTATION

Tim St. Andrew, Auditor, Plante Moran, provided an update regarding the audit report dated June 30, 2021.

Harrell moved to receive and file the Plante Moran correspondence letter and financial report. Seconded by Byrd.

Motion carried.

6. SMART UPDATE

Madonna Van Fossen, Oakland County Ombudsperson, Suburban Mobility Authority for Regional Transportation (SMART), and Robert Cramer, CEO, SMART, provided a brief update on current happenings with SMART. Ms. Van Fossen and Mr. Cramer touted the success of the SMART Flex program in the Auburn Hills/Pontiac area. Mr. Cramer also discussed the progress of the final installation of the charging stations for their battery-electric buses to be dispatched from Troy.

Dwight Ferrell, new General Manager, SMART, was introduced. Mr. Ferrell provided background information about himself and outlined current and future observations and goals he has for SMART.

7. MILLAGE RENEWAL

Discussion was held regarding the upcoming millage renewal process. David T. Woodward, Chairperson, Oakland County Board of Commissioners, provided an update on timeline and strategy for this process.

OTHER BUSINESS/ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 10:42 a.m.

Aaron Snover, Legislative Coordinator

David Harrell, Secretary

NOTE: The foregoing minutes are subject to Authority approval.

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Balance sheet as of:
June 30, 2022**

Assets

Cash & Short Term Investments 42,819.02

Total Assets \$ 42,819.02

Liabilities

Accounts Payable - SMART 20,861.03
Investment Interest less Fees 7,291.99

Total Liabilities \$ 28,153.02

Fund Equity

Fund Equity \$ 14,666.00

Total Liabilities & Fund Equity \$ 42,819.02

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Revenue and Expenditures as of:
June 30, 2022**

	FY 2021-2022 Budget	Actual	Actual to Date	Balance	% of Budget
<u>Revenue</u>					
Annual Contributions	40,000.00	0.00	40,000.00	0.00	100%
Excess Budget from FY	0.00				
Total Revenue	40,000.00	0.00	40,000.00	0.00	100%
<hr/>					
<u>Expenditures</u>					
Legal	14,000.00	11,005.00	13,132.00	868.00	94%
Accounting	2,500.00	208.33	2,500.00	0.00	100%
BOC Admin Services	3,000.00	0.00	377.00	2,623.00	13%
Audit	6,500.00	0.00	6,700.00	(200.00)	103%
Membership Dues	1,600.00	0.00	0.00	1,600.00	0%
Travel & Meetings	5,900.00	0.00	0.00	5,900.00	0%
Insurance	4,000.00	0.00	2,525.00	1,475.00	63%
Miscellaneous	<u>2,500.00</u>	<u>0.00</u>	<u>100.00</u>	2,400.00	4%
Total Expenditures	40,000.00	11,213.33	25,334.00	14,666.00	63%

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Expenditures as of:
June 30, 2022**

Payee	Total	Insurance	BOC	Legal	Service Fees	Misc./Audit	Date Paid
Oakland County Treasurer (July)					208.33		7/30/2021
Oakland County Treasurer (Aug)					208.33		8/30/2021
Oakland County Treasurer (September)					208.34		9/30/2021
Oakland County Treasurer (October)					208.33		10/29/2021
Oakland County Treasurer (November)					208.33		11/30/2021
Michigan Municipal Risk Management		(777.00)					12/1/2021
Michigan Municipal Risk Management		(294.00)					12/1/2021
Membership Dues						100.00	12/8/2021
Michigan Municipal Risk Management		1,250.00					12/8/2021
Michigan Municipal Risk Management		2,346.00					12/8/2021
Oakland County Treasurer (December)					208.34		12/31/2021
Oakland County Treasurer (January)					208.34		1/31/2022
Plante Moran						6,700.00	2/18/2022
Dickinson Wright				90.00			2/18/2022
Oakland County Treasurer (February)					208.33		2/28/2022
Oakland County Treasurer (March)					208.33		3/30/2022
Dickinson Wright				357.00			4/6/2022
Dickinson Wright				1,680.00			4/6/2022
Oakland County Treasurer (April)					208.33		4/18/2022
Oakland County Treasurer (May)					208.34		5/31/2022
Oakland County Board of Commissioners			377.00				5/31/2022
Dickinson Wright				9,775.00			6/14/2022
Dickinson Wright				1,230.00			6/14/2022
Oakland County Treasurer (Jun)					208.33		6/30/2022

Totals

25,334.00

2,525.00

377.00

13,132.00

2,500.00

6,800.00

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Non Expenditure Payments as of:
June 30, 2022**

	Payee	Total	Smart	Munic Credits	Vo# or Je#	Date Paid
SMART		1,105,072.98			V01550293	8/23/2021
SMART		12,286,673.70			V01587729	2/16/2022
SMART		7,696,483.54			V01590369	3/3/2022
SMART		8,400,578.98			V01597007	3/30/2022
SMART		530,255.44			V01599779	4/1/2022
SMART		2,753,746.40			V01598690	4/1/2022
SMART		268,121.25			V01602550	4/18/2022

YTD Totals	33,040,932.29	0.00	0.00
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Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Municipal Credits as of:
June 30, 2022

CVT	Fiscal Year	Date Received	Amount Received	Date Paid Out	Amount Paid Out	CVT Balance
Brandon Township	2021	2/11/2022	373.44			373.44
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
						0.00
Totals			<hr/> 0.00		<hr/> 0.00	<hr/> 373.44

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Transfers from Tax Collection/Payments to SMART as of:
June 30, 2022**

Month	Title	JE#	Date	Amount	
1st half of July	PILT Housing	362600	7/28/2021	1,362.46	
2nd half of July	PILT Housing	363940	8/16/2021	14,823.53	
				1,105,072.98	V01550293 8/23/2021
1st half of August	PILT Housing	364995	9/9/2021	960.37	
2nd half of August	PILT Housing	366083	9/17/2021	969.31	
1st half of September	PILT Housing	367284	9/30/2021	1,386.40	
2nd half of September	PILT Housing	369310	10/19/2021	1,421.98	
2nd half of November	Ad Valorem	374028	12/15/2021	303.10	
1st half of December	Ad Valorem	374704	1/4/2022	164,614.40	
2nd half of December	PILT Housing	375648	1/18/2022	4,464.38	
	Ad Valorem	375648	1/18/2022	3,284,657.99	
1st half of January	PILT Housing	376207	1/31/2022	13,663.25	
1st half of January	IFT	376207	1/31/2022	1,125.58	
1st half of January	Ad Valorem	376207	1/31/2022	8,813,106.94	
				12,286,673.70	V01587729 2/16/2022
2nd half of January	CRA-Frozen	377635	2/15/2022	2,019.74	
2nd half of January	PILT Housing	377635	2/15/2022	2,351.53	
2nd half of January	State Land Bank Sale Rates	377635	2/15/2022	18.19	
2nd half of January	Ad Valorem	377635	2/15/2022	7,692,094.08	
				7,696,483.54	V01590369 3/3/2022

Month	Title	JE#	Date	Amount	
	To set up budget for 2021-2022	380392	3/30/2022	(40,000.00)	
1st half of February	CRA-Frozen	378071	2/28/2022	1,120.76	
1st half of February	State Land Bank Sale Rates	378071	2/28/2022	4.46	
1st half of February	IFT on Commercial Personal Property	378071	2/28/2022	21.03	
1st half of February	IFT Post 1994 Rates	378071	2/28/2022	28,709.58	
1st half of February	IFT Rehab Rates	378071	2/28/2022	853.67	
1st half of February	Ad Valorem	378071	2/28/2022	3,704,333.56	
1st half of February	PA 277 Charter Schools	378071	2/28/2022	2,869.46	
2nd half of February	State Land Bank Sale Rates	379342	3/15/2022	5.52	
2nd half of February	IFT Post 1994 Rates	379342	3/15/2022	4,437.89	
2nd half of February	IFT Rehab Rates	379342	3/15/2022	1,139.84	
2nd half of February	Ad Valorem	379342	3/15/2022	4,694,071.14	
2nd half of February	PA 277 Charter Schools	379342	3/15/2022	3,012.07	
				8,400,578.98	V01597007 3/30/2022
1st half of March	OPRA-Frozen Rates	380301	3/31/2022	3,127.78	
1st half of March	PILT 211.7d	380301	3/31/2022	2,646.62	
1st half of March	PILT Housing	380301	3/31/2022	1,676.67	
1st half of March	IFT Post 1994 Rates	380301	3/31/2022	29,504.72	
1st half of March	Ad Valorem	380301	3/31/2022	2,716,790.61	
				2,753,746.40	V01598690 4/15/2022
2nd half of March	DDA Recovery Revenue- Ad Valorem	381849	4/15/2022	9,680.36	
2nd half of March	IFT Post 1994 Rates	381849	4/15/2022	2,404.75	
2nd half of March	Ad Valorem	381849	4/15/2022	256,036.14	V01602550 4/26/2022
				268,121.25	
1st half of April	Ad Valorem	382424	4/29/2022	20,192.90	
				20,192.90	

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12
Interest Earned as of:
June 30, 2022**

Month Earned	Month Recorded	a/c 655385 Interest	Fees	Net Int - Fees	Net YTD Int - Fees
July	Aug	214.49	(15.78)	198.71	198.71
Aug	Sept	239.28	(26.97)	212.31	411.02
Sept	Oct	8.29	(0.43)	7.86	418.88
Oct	Nov	10.34	(0.50)	9.84	428.72
Nov	Dec	3.58	(0.50)	3.08	431.80
Dec	Jan	2.01	(0.44)	1.57	433.37
Jan	Feb	439.80	(73.97)	365.83	799.20
Feb	Mar	1,264.72	(253.73)	1,010.99	1,810.19
Mar	Apr	3,103.38	(133.03)	2,970.35	4,780.54
Apr	May	1,463.28	(39.38)	1,423.90	6,204.44
May	Jun	1,165.03	(77.48)	1,087.55	7,291.99

**Oakland County
Public Transportation Authority
FY 2021-2022 Month 12**

	FY 2021-2022 Budget	FY 2021-2022 Proposed Budget	FY 2022-2023 Proposed Budget
<u>Revenue</u>			
Annual Contributions	40,000.00	40,000.00	40,000.00
Total Revenue	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>
<u>Expenditures</u>			
Legal	14,000.00	14,000.00	14,000.00
Accounting	2,500.00	2,500.00	2,500.00
BOC Admin Services	3,000.00	3,000.00	3,000.00
Insurance	4,000.00	4,000.00	4,000.00
Audit	6,500.00	6,700.00	6,700.00
Membership Dues	1,600.00	1,600.00	1,600.00
Travel & Meetings	5,900.00	5,700.00	5,700.00
Miscellaneous	<u>2,500.00</u>	<u>2,500.00</u>	<u>2,500.00</u>
Total Expenditures	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>

**Oakland County
Public Transportation Authority
FY 2021-2022**

	FY 2021-2022 Budget	FY 2021-2022 Proposed Budget
<u>Revenue</u>		
Annual Contributions	40,000.00	40,000.00
Total Revenue	<u>40,000.00</u>	<u>40,000.00</u>
<u>Expenditures</u>		
Legal Expense	14,000.00	14,000.00
Accounting Expenses	2,500.00	2,500.00
BOC Admin Services	3,000.00	3,000.00
Insurance	4,000.00	4,000.00
Audit	6,500.00	6,700.00
Membership Dues	1,600.00	1,600.00
Travel & Meetings	5,900.00	5,700.00
Miscellaneous	<u>2,500.00</u>	<u>2,500.00</u>
Total Expenditures	<u>40,000.00</u>	<u>40,000.00</u>

CONNECTOAKLAND / COST PROJECTIONS + SERVICE CONCEPTS - A220810

Item	Investment Type	Description	TOTAL COST	APPROXIMATE ANNUAL COST		Key Points		
				OC Millage Funding			Other Funding	
				Percent of Total	Amount	Percent of Total	Amount	
1	OCPTA Replace	Funding to SMART (replace OCPTA millage)	33,151,000	100%	33,151,000	0%	0	OC contribution to larger, multi-source SMART budget
2	Local Paratransit Replace/Improve	Operating for NOTA (replace NOTA millage)	2,500,000	80%	2,000,000	20%	500,000	existing NOTA service area - expanded service levels
3	Local Paratransit Replace/Improve	Operating for OPC (replace OPC-T millage)	1,250,000	80%	1,000,000	20%	250,000	existing OPC service area - expanded service levels
4	Local Paratransit Replace/Improve	Operating for WOTA (new)	2,500,000	80%	2,000,000	20%	500,000	existing WOTA service area - expanded service levels
5	Local Paratransit New	New Paratransit Coverage - North County	2,015,000	80%	1,612,000	20%	403,000	can be operated by NOTA or new entitiy
6	Local Paratransit New	New Paratransit Coverage - West County	2,015,000	80%	1,612,000	20%	403,000	can be operated by WOTA or new entity
7	Microtransit New	Rochester Hills North	675,000	70%	472,500	30%	202,500	multi-use
8	Microtransit New	Waterford/Independence	675,000	70%	472,500	30%	202,500	multi-use
9	Microtransit New	South Lyon/New Hudson	675,000	70%	472,500	30%	202,500	multi-use
10	Microtransit New	Milford/Highland	675,000	70%	472,500	30%	202,500	multi-use
11	Microtransit New	Commerce	675,000	70%	472,500	30%	202,500	multi-use
12	Microtransit New	Novi Southeast	675,000	70%	472,500	30%	202,500	multi-use
13	Microtransit New	Wixom	450,000	70%	315,000	30%	135,000	jobsite focus
14	Microtransit New	Auburn Hills	450,000	70%	315,000	30%	135,000	jobsite focus
15	Basic Fixed Route Extend*	303 - Grand River [305]	2,192,081	63%	1,381,011	37%	811,070	Novi retail, Showplace, Providence, Meijer
16	Basic Fixed Route Extend*	312 - Twelve Mile [740]	805,126	63%	507,229	37%	297,897	Novi retail
17	Basic Fixed Route Extend*	315 - Maple [780]	1,607,368	63%	1,012,642	37%	594,726	Pontiac Tr apts, Wixom retail, Meijer
18	Basic Fixed Route New*	350 - Orchard Lake	2,829,924	63%	1,782,852	37%	1,047,072	major commercial corridor
19	Basic Fixed Route New*	358 - Huron Valley (W)	2,430,390	63%	1,531,146	37%	899,244	OCC Highland Lakes, DMC Huron Valley (fixed route can be operated by WOTA)
20	Basic Fixed Route New*	424 - Dixie	1,883,900	63%	1,186,857	37%	697,043	major commercial corridor
21	Basic Fixed Route New*	459 - Auburn	1,157,757	63%	729,387	37%	428,370	DTAH, Walmart/Meijer, Hampton, Beaumont
22	Basic Fixed Route New*	466 - Crooks	2,524,450	63%	1,590,404	37%	934,047	major education, employment, retail, high-density residential corridor
23	Basic Fixed Route New*	480 - Rochester	2,466,793	63%	1,554,080	37%	912,713	DTRoch, OU, Village At, Clawson, DTRO
24	Basic Fixed Route New*	488 - North Oakland (N)	1,205,386	63%	759,393	37%	445,993	Meijer, Oxford, Lake Orion, OU, Pontiac (fixed route can be operated by NOTA)
25	Baseline Service Level Upgrade	Frequency, Nights/Weekend Service	2,000,000	65%	1,300,000	35%	700,000	various high-demand areas
26	Capital	Locally Funded Infrastructure Improvements	2,000,000	100%	2,000,000	0%	0	fully fund small local projects that don't qualify for other sources
27	Capital	Local Match for Infrastructure Improvements	5,000,000	100%	5,000,000	0%	0	local match used to leverage State/Federal/Grant sources
28	Administration	Accounting, Facilitation, Reporting	875,000	100%	875,000	0%	0	dedicated County staff to engage partners and administer funding/programs
* fixed-route figures include allowance for ADA complementary service			OC Millage Total >>	66,050,000				
A220810 ngx.ocd								

* fixed-route figures include allowance for ADA complementary service

The Oakland County Public Transit Millage

Summary

Should the voters in Oakland County approve .95 mills for Oakland County Public Transportation this November, several efforts will be put in place to benefit residents and local communities in Oakland County. These include:

1. **Keep and maintain current public transit** service in place across Oakland County
2. **Improve and expand transit** by creating and extending routes, and expanding rural transit to improve mobility across all of Oakland County
3. **Fund capital improvements** and seize new opportunities to match federal, state, and other funding opportunities as a result of the recently adopted Infrastructure Investment and Jobs Act

The 10-year millage on the November 2022 ballot is estimated to generate \$66,163,000 in the first year.

Millage Breakdown

Keep and maintain current public transit service across Oakland County	\$38.2 M
Improve and expand suburban and rural transit service	\$20.1 M
Capital Improvements	\$7.0 M
Administration by County	\$0.8 M
TOTAL	\$66.1 M

Details

1. Keep and maintain current public transportation services at current levels.

Suburban Mobility Authority for Regional Transportation (SMART) current service	\$33.2 M
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North Oakland Transit Authority (NOTA)	\$2.0M
West Oakland Transit Authority (WOTA)	\$2.0M
Older Persons Commission (OPC)	\$1 M

TOTAL:	\$38.2 M
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2. Improve and expand transit across Oakland County

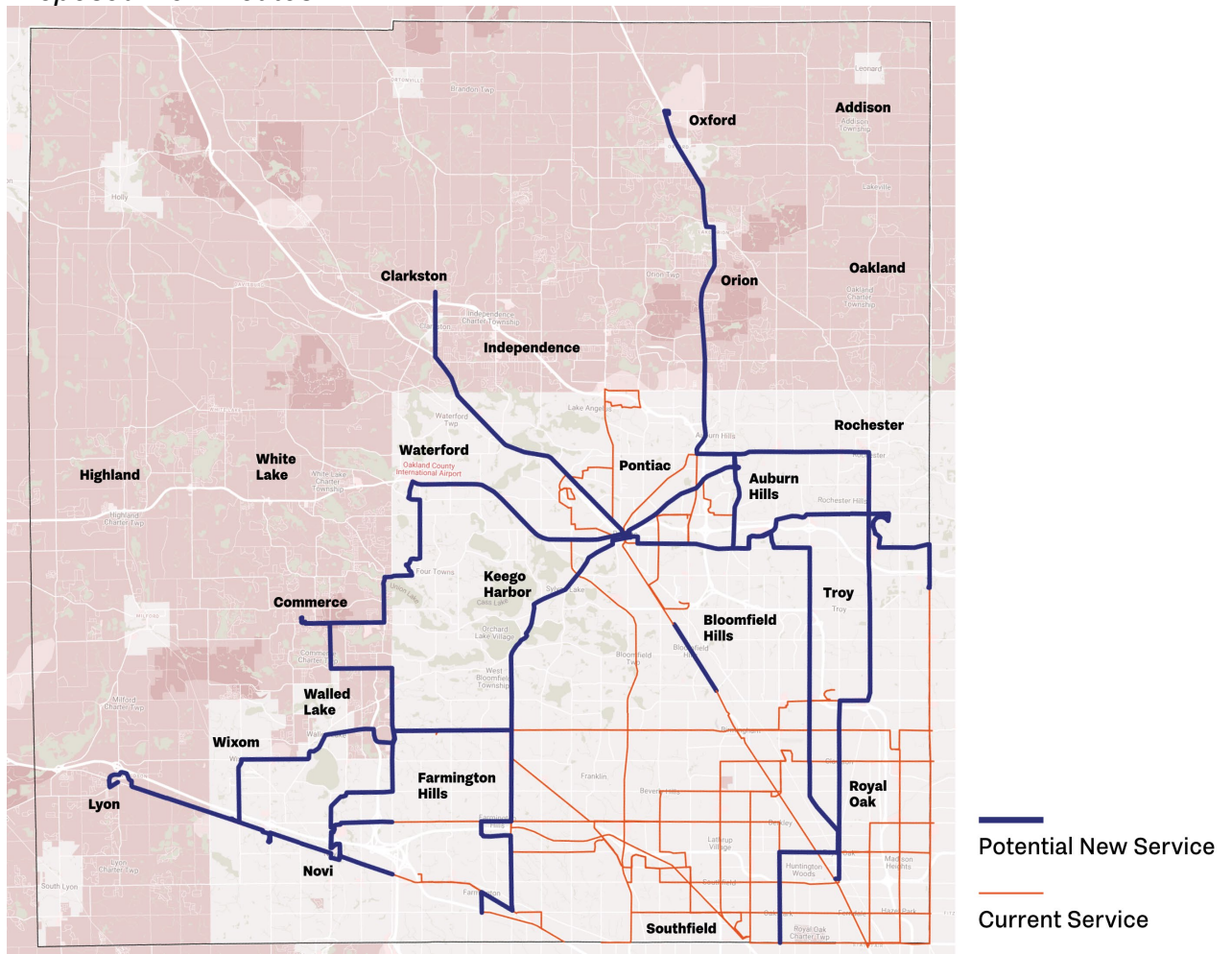
Oakland County Transportation Millage builds on the success of existing transit and provides funding for new routes, paratransit, and microtransit service across county.

New Paratransit Coverage	\$3.2 M
New Microtransit Areas	\$3.5 M
New Routes to High-Demand Areas	\$12.1 M
Service Improvements on Existing Routes	\$1.3 M

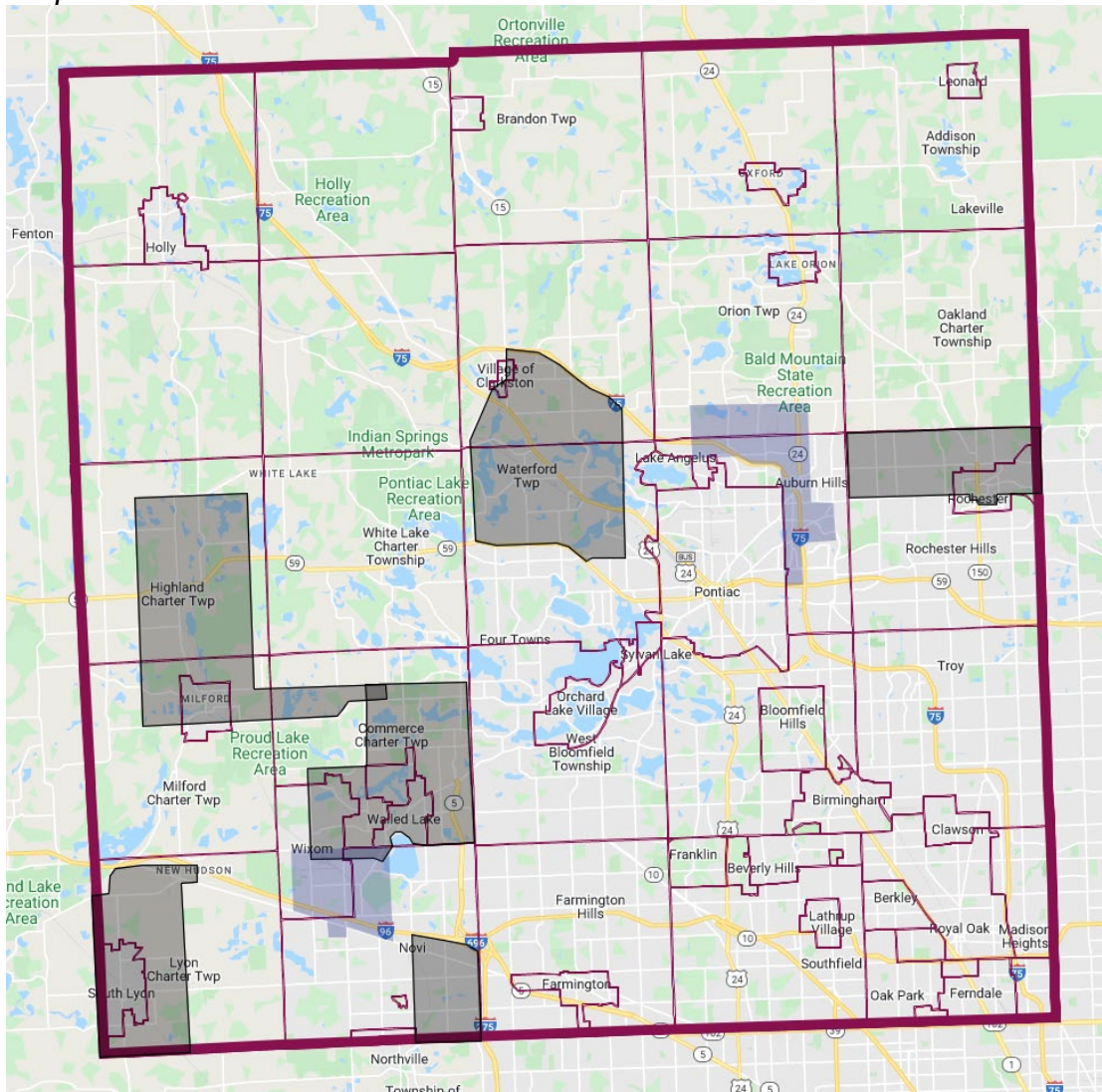
TOTAL: \$20.1M

All transit entities in Oakland County are eligible to operate any type of new service, as determined by geography, continuity and capacity.

Proposed New Routes



Proposed Microtransit Areas



3. Fund capital improvement to support Oakland County Public Transportation

Capital investments will be needed to maintain and expand transit across Oakland County. Over the next five years, Michigan is in line to receive \$308 million over the previous five-year period in public transit funding due to the adoption of the federal bipartisan infrastructure law, also known as the Infrastructure Investment and Jobs Act. To access these new federal resources, local match funding will be required.

Locally funded Infrastructure improvements	\$2 M
Local Match for Other Capital Projects	\$5 M
TOTAL:	\$7M

Conclusions

- The Oakland County Public Transit Millage keeps and maintains the current transit services available in Oakland County
- The millage provides new funding to improve access to transit services across all of Oakland County
- Millage proceeds can be used to access matching funds to support operation and capital costs for Oakland County transit services
- New funds provide an opportunity to improve mobility for seniors, people with disabilities, those without ready access to a car, and those seeking options beyond driving. It helps connect employees to jobs, patients to health care, students to colleges and universities, and the general public to everyday destinations.



AJK

AMENDMENT OF CONTRACT 005792

AMENDMENT 01

AMENDMENT DATE: October 13, 2020

This AMENDMENT OF CONTRACT (hereafter this "Amendment") is made and entered into by and between the Contractor named and identified below, (hereafter "Contractor") and the COUNTY OF OAKLAND (hereafter "County") whose address is 2100 Pontiac Lake Rd, Waterford, MI 48328.

CONTRACTOR	ADDRESS
Dickinson Wright PLLC	2600 W Big Beaver Ste 300 Troy, MI 48084-3312
Vendor Number: 4978	

The County and Contractor agree and acknowledge that the purpose of this Amendment is to modify as provided herein and otherwise continue the present contractual relationship between the Parties as described in their current contract with the same contract number as above.

In consideration of the extension of the mutual promises, representations, assurances, agreements, and provisions in the Contract and this Amendment, the adequacy of which is hereby acknowledged by the Parties, the County and Contractor hereby agrees to amend the current Contract as follows:

- 1.0 The County and Contractor agree that any and all defined words or phrases in the current Contract between the parties will apply equally to and throughout the amendment.
- 2.0 The Parties agree that any and all other terms and conditions set forth in the current Contract between the Parties shall remain in full force and effect and shall not be modified, excepted, diminished, or otherwise changed or altered by this Amendment except as otherwise expressly provided for in this Amendment.
- 3.0 Description of Change:

Extend contract expiration date from 8/31/2020 to 8/31/2021



OAKLAND COUNTY EXECUTIVE, DAVID COULTER

COMPLIANCE OFFICE
PURCHASING

Compliance Office | Purchasing
248-858-0511 | purchasing@oakgov.com

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in the Contract and this Amendment, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Amendment on behalf of the County, and Contractor and by doing so legally obligate and bind the County and Contractor to the terms and conditions of the Contract and this Amendment.

THE CONTRACTOR:

SIGN / DATE: George Butler III
George Butler III (Oct 13, 2020 14:22 EDT)

Dickinson Wright PLLC

THE COUNTY OF OAKLAND:

SIGN / DATE: Scott N. Guzy
Scott N. Guzy (Oct 13, 2020 14:40 EDT)

Scott N. Guzy, CPPO, MBA, Purchasing Administrator

aec



OAKLAND COUNTY PURCHASING DIVISION

Executive Office Building 41 West
2100 Pontiac Lake Rd.
Lower Level
Waterford MI 48328-0462
Main Phone 248/858-0511
www.oakgov.com/purchasing/
Dickinson Wright PLLC
George Butler
2600 W Big Beaver Ste 300
Troy MI 48084-3312

CONTRACT

Dispatch via Print

Contract ID 000000000000000000005792		Page 1 of 1
Contract Dates 09/01/2019 to 08/31/2021	F.O.B. DEST	Terms NET 0
Buyer Andy Krumwiede	Phone 248/858-7678	Email krumwiedea@oakgov.com
Description: OCPTA Legal Services - P		Contract Maximum 30,000.00

Vendor ID 0000004978
Phone: 248/321-2108 George Butler
Fax: 248/433-7274 gbutler@dickinson-wright.com

Tax Exempt ID: 38-6004876

Line #	Item Number	Item/Description	Category Co	Item UOM	Contract Price
1	000000000000042546	Oakland County Public Transportation Authority Legal Services	80120000	AMT	1.00

2019/09/03 AEC
Contract Finalized

2020/10/14 AEC
CO 01
Extend contract expiration date from 8/31/2020 to 8/31/2021

Authorized Signature

Overview

SMART provides a broad range of public transportation services to meet the needs of individuals and communities across SE Michigan. These services include FAST, fixed route bus services, Connector and ADA transportation, and SMART Flex, an on-demand Micro transit service, currently a pilot program operating in specific zones throughout the tri-county area. SMART also supports local services provided through a wide network of Community Partnership and Community Transit programs.

The impact of COVID on public transit significantly changed the service that will be provided in the future. With many companies adopting work from home or work in place policies, travel patterns have shifted. The reduction in people commuting to work in the typical AM and PM peak travel patterns, and more people traveling throughout the day, night, and weekends, mean service needs to adjust.

SMART is transforming to become the leader in mobility management in SE Michigan, connecting people to places they want to go and making travel options easier to understand and convenient for all to use. SMART Flex is key to meeting the changing travel needs and will be expanded to cover all at the very least, all opt-in communities. The potential for a larger expansion for future years rests with voters. A consulting firm will work with SMART to analyze current services and help determine the right balance/mix of fixed routes, paratransit/ADA, and SMART Flex offered throughout the region.

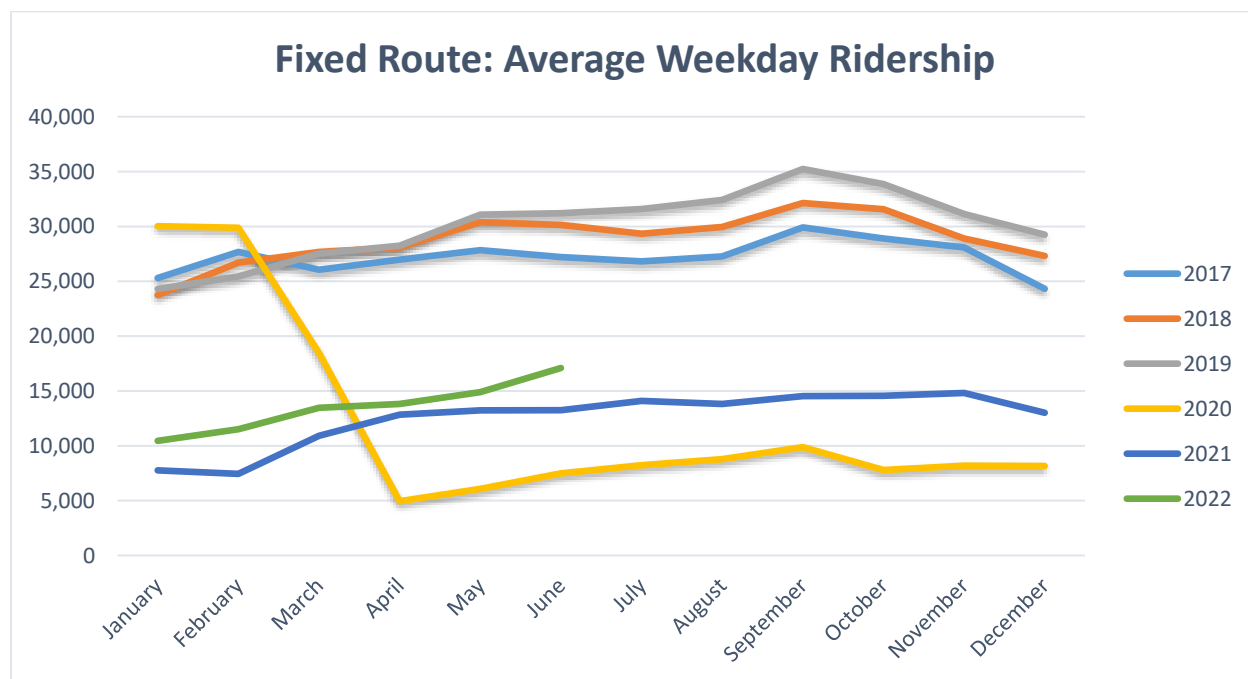
Like many other industries across the nation, SMART continues to be impacted by the worker shortage leaving many vacant positions including administrative, drivers, mechanics, and bus cleaners. SMART has been aggressively advertising in an effort to fill these vacancies. Necessary improvements in the work environment and culture at SMART are happening and these elements along with many more improvements continue to attract people to SMART and start a career in the world of public transit.

Fixed Route Measures

SMART continues to be impacted by post-COVID issues. Service levels remain at 70% since October 2020 primarily due to many employees across the counties are working from home, coupled with the employee shortages cause less demand.

Measure	2020	2021	2022 YTD (Jan-June)
Total Unlinked Trips*	3,764,269	3,798,755	1,990,482
Revenue Miles	8,454,249	8,937,193	4,781,578
Average Weekday Unlinked Trips*	12,277	12,451	13,139
Average Saturday Unlinked Trips*	7,490	7,931	7,857
Average Sunday Unlinked Trips*	4,225	3,565	4,015
Peak Vehicles	274	143	151
Average Fleet Age	5.7	6.5	n/a
Operator positions filled (year-end)*	86%	81%	n/a
Mechanic Positions filled (year-end)*	86%	89%	n/a

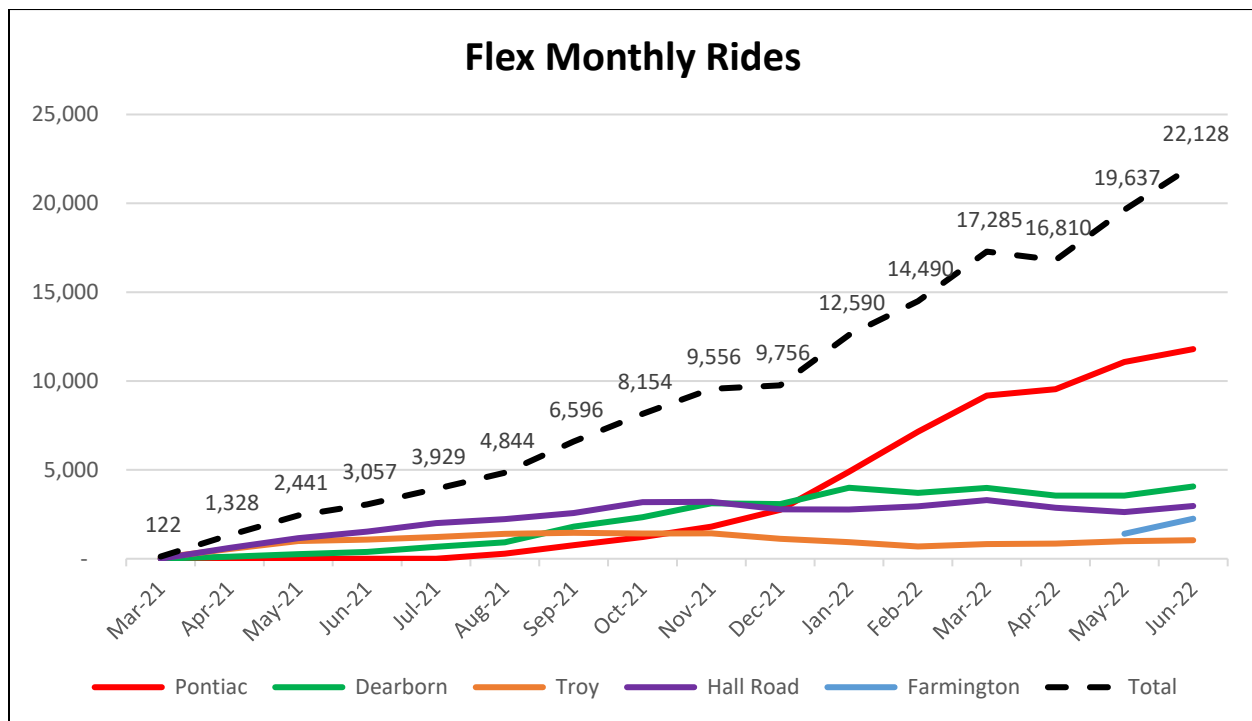
* Items affected by the pandemic in *italics*



Flex On-Demand

Established in March 2021, SMART Flex growth has been extremely successful. SMART Flex Pilot zones were established in Wayne, Oakland, and Macomb counties, beginning with one zone in each county and today there are several zones in each county. SMART partners with Via, a company that provides similar services across the globe. Via provides the drivers, the vehicles and the scheduling software used. Future vision for SMART includes an in-house operation, owned, and operated by SMART.

Flex works like a shuttle taking riders to a fixed route bus stop or from point A to point B within the boundaries of the zone. Rides are booked by using an app on a smartphone or by calling the customer service number. Riders enter their desired pick-up time and location as well as their destination within an established zone. The SMART Flex service operates 7 days a week from 6 a.m. – 11 p.m. and the average cost to ride is \$2 per person per ride. SMART Flex vehicles are wheelchair accessible. The continued increase in ridership affirms the potential this service holds.



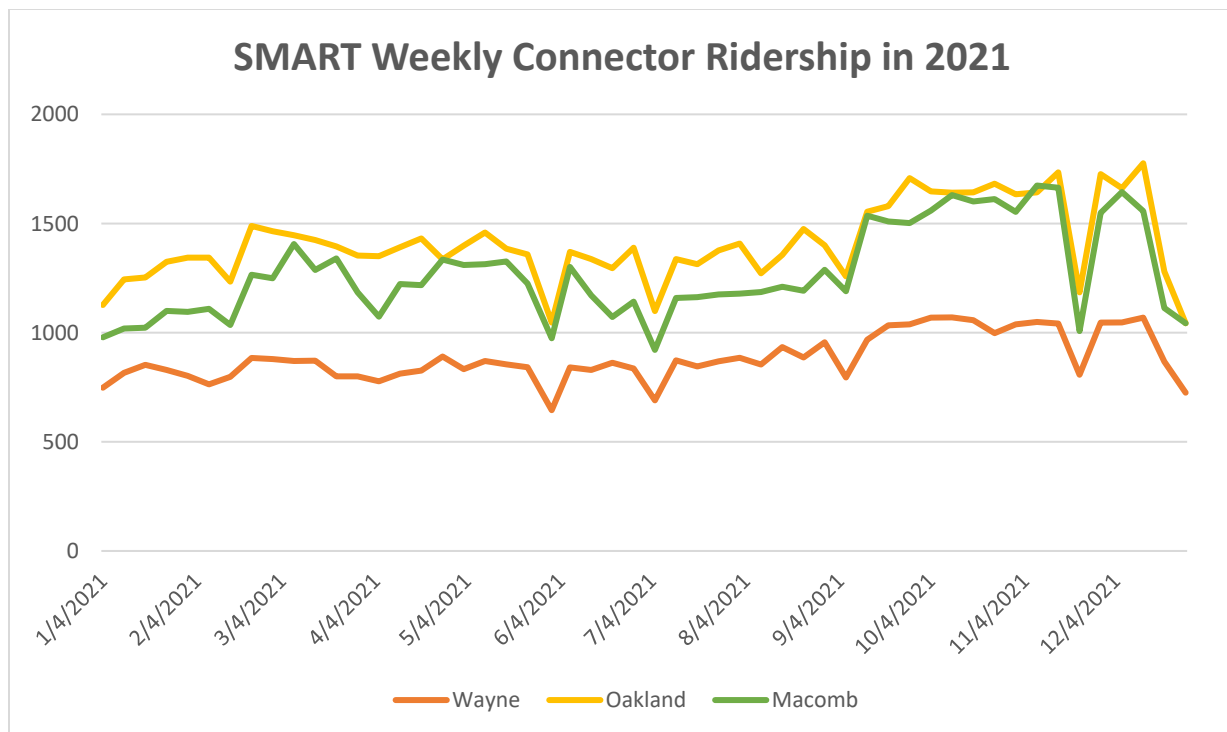
Connector and ADA

Despite pandemic challenges, SMART Connector and ADA services continued operating. Because these rides are scheduled in advance, Connector and ADA passenger counts are accurate.

Measure	2019	2020	2021	2022 YTD (Jan-June)
Total Trips*	311,728	186,652	212,951	123,675
ADA*	114,986	78,093	88,015	50,962
Connector*	147,601	85,735	105,719	64,498
Shuttles**	49,141	22,824	19,217	8,215
Average Weekday Unlinked Trips*	993	609	795	929
Average Saturday Unlinked Trips*	158	130	143	155
Average Sunday Unlinked Trips*	22	12	22	6
Revenue Miles*	3,070,592	2,082,962	2,363,501	1,093,513
Revenue Hours*	187,035	138,826	160,262	70,237
Peak Vehicles	94	120	94	94
Average Fleet Age	6.2	4.3	4.5	N/A
Operator positions filled (year-end)*	87%	86%	93%	N/A

* Items affected by the pandemic are in italics

**Shuttle service in Troy and along Groesbeck ended in March 2021 and replaced by SMART Flex



Community Partnership Program & Community Transit

Community-Based Partners were also significantly impacted by the pandemic. Communities and other partners receive funding obtained through various programs including state Municipal credit funds, Federal Specialized Services funds, local funds, fares collected, donations received, and Federal 5310 funds awarded. Most of these community partners are also provided vehicles to use. The funding for these vehicles is secured by SMART and the vehicles, while titled to SMART, must be maintained by the community/agency receiving them and cover all the operating expenses, which include insurance, drivers, maintenance costs, etc. In addition, weekly and quarterly reports are submitted to SMART that provide data – ridership numbers, mileage and more, that is passed on to the FTA.

The ridership information shown below is listed by county. Ridership information shown on the next page is specific to Oakland County.

Measure	2019	2020	2021	2022 YTD (Jan-June)
All Partners				
Total Trips*	831,285	366,387	373,941	229,014
Oakland*	296,313	135,302	132,618	97,532
Macomb*	226,663	98,879	108,088	68,299
Wayne*	260,368	111,838	113,939	51,804
Monroe (MCOP, Bedford)*	47,941	20,368	19,296	11,379
Partners with SMART Vehicles:				
Average Weekday Trips*	2,491	1,140	1,502	1,832
Average Saturday Trips*	504	114	N/A	N/A
Average Sunday Trips*	154	24	N/A	N/A
SMART-funded Vehicles	368	368	371	369

* Items affected by the pandemic are in italics

Oakland County OPT-IN COMMUNITIES – receive Municipal and Community credits			
COMMUNITY/AGENCY	COMMUNITIES SERVED	ANNUAL RIDERSHIP	HOURS OF OPERATION
AUBURN HILLS	Auburn Hills	3,110	M - F 8a - 3p
BERKLEY	Berkley	2,000	M - F 8:30a - 4p
BLOOMFIELD TWP	Bloomfield Twp., Bloomfield Hills	863	M - F 8a - 3p
CLAWSON	Clawson	4,000	M - F 8a - 3p
FARMINGTON HILLS	Farmington Hills, Farmington	7,198	M - F 8:30a - 4p
FERNDALE	Ferndale	1,239	M - F 8:30a - 3:45p
HAZEL PARK	Hazel Park	1,500	M - F 8:30a - 3:30p
HUNTINGTON WOODS	Huntington Woods	1,550	M - F 9a - 3p
MADISON HEIGHTS	Madison Heights	3,900	M - F 9a - 3:30p
NEXT (Agency)	Beverly Hills, Bingham Farms, Franklin and Birmingham	1,250	M - Th 9a - 5p F 9a - 2p
OAK PARK	Oak Park	1,400	M - F 8a - 4p
ROYAL OAK	Royal Oak, Pleasant Ridge	4,496	M - F 9a - 4:30p
ROYAL OAK TWP	Royal Oak Twp.	1,000	M - F 8a - 3p
SOUTHFIELD	Southfield; serving Lathrup Village in FY23	1,318	M - F 8a - 4p
TROY	Troy	17,500	M - F 8a - 4p
W BLOOMFIELD TWP	West Bloomfield Twp.	3,497	M - F 8:15a - 4p
WOTA	Walled Lake (transfers CCs to WOTA)	5,600	M - F 7a - 4p
	TOTAL ANNUAL RIDERSHIP	61,421	

Oakland County Opt-Out Communities – receive Municipal credits only	
COMMUNITY/AGENCY	COMMUNITIES SERVED
BRANDON TWP	Brandon Twp, Groveland Twp, Ortonville
INDEPENDENCE TWP	Independence Twp, Clarkston
HOLLY VILLAGE	Holly Village, Holly Twp, Groveland Twp
ANGELS' PLACE*	Oakland County residents involved with their program
CATHOLIC CHARITIES of SE MI*	Oakland and Macomb counties
FAMILY LIVING CENTER*	Oakland County residents involved with their program
FREEDOM WORK OPPORTUNITY*	Oakland County residents involved with their program
JARC*	Oakland County residents involved with their program
JEWISH FAMILY SERVICES*	Oakland, Macomb and Wayne counties
JEWISH VOCATIONAL SERVICES*	Oakland County residents involved with their program
NOTA	Oxford Twp, Oxford, Lake Orion, Orion Twp, Addison, Leonard
OPC	Rochester, Rochester Hills, Oakland Twp
WOTA	Highland Twp, White Lake Twp, Waterford Twp and Walled Lake

*Agencies who do not receive Municipal credits



Oakland County Public Transit Authority Update

August 11, 2022

AGENDA

- SMART Vision
- Services
- Adapt & Support
- Transform & Grow
- Partnerships
- Priorities



SMART VISION

SMART will be seen as the leader, capable of managing and providing transportation services the region can depend on and can rely upon.



ACCOUNTABLE



TRANSPARENT



INCLUSIVE



SUSTAINABLE



VALUED

SMART FUTURE

- **People Focused**
- **Forward-Thinking**
- **Economic Development Collaborator**



SMART Ladder to SUCCESS!



SMART FORWARD

**SMART is committed to
providing increased mobility
access across the county
and the region.**



SMART IMPACT

**For each \$1.00 of local funding,
SMART leverages \$1.34 from state
and federal sources.**



STATE & FEDERAL FUNDING SOURCES

State Act 51 Dollars

State Comprehensive
Transportation Fund (CTF)

Federal Section 5307
Formula Funding

Federal Section 5339
Formula Funding

Congestion Mitigation Air
Quality (CMAQ)
Transit Funding

12-MONTHS AHEAD

- Improve the quality of SMART services and transform from transit operator to a mobility manager
- Procure and deploy a single app to plan, pay, and ride anywhere in the service area
- Begin expansion of SMART Flex to connect people in every community
- Engage with all residents, elected officials, employees, customers, and other stakeholders, to gather input to meet the region's changing needs
- In August, kick-off a cohesive marketing and communications strategy to increase awareness and improve perceptions of SMART



SERVICES

Fixed-route bus – local, regional, park and ride routes, and ***FAST***

Connector – Reservation-based curbside small bus service for all residents

ADA Paratransit – Curb to curb small bus service for approved disabled riders near bus routes

Community Partnership Program - Millage dollars directly support community transit in 70+ communities

Flex – on-demand service focused on trips to address first-mile/last-mile to access regional routes, bus stops, or within a zone.

- Pilot zones include Auburn Hills/Pontiac, Troy/Clawson, Farmington/Farmington Hills, Hall Road, and Dearborn



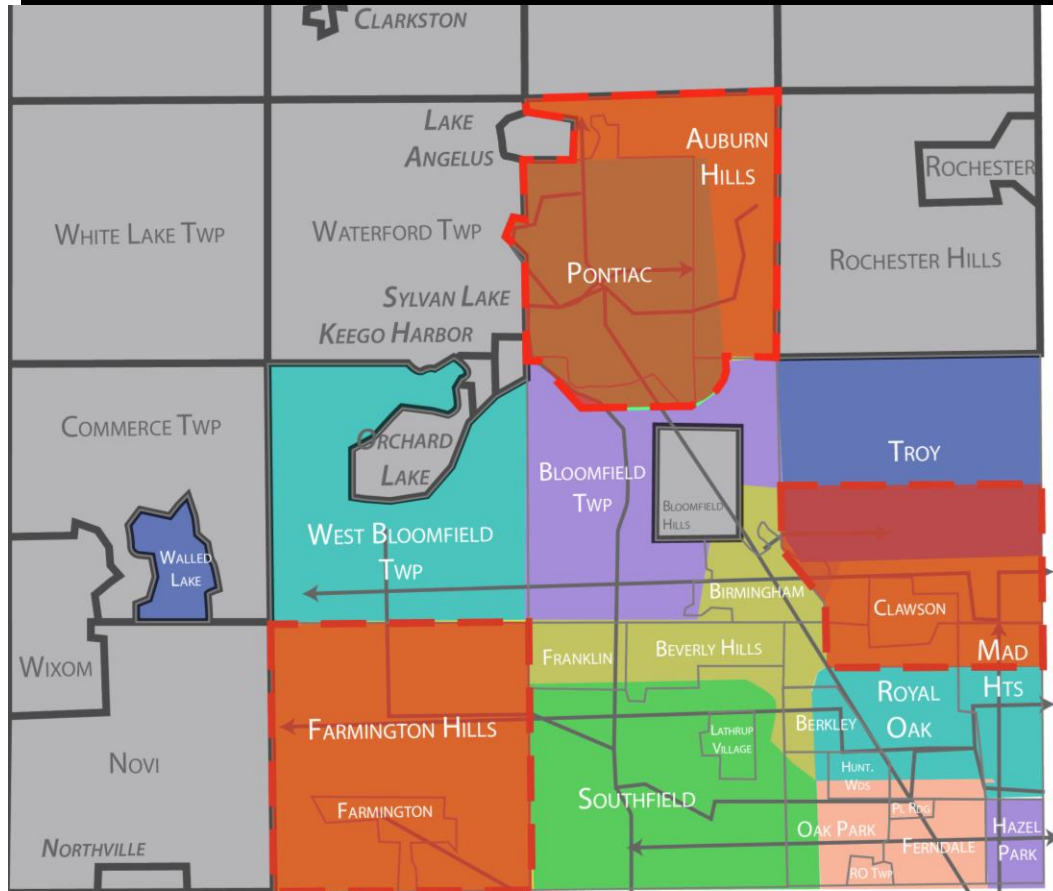
ON-DEMAND: THE FUTURE






- On-demand mobility service
- Ride within your community or to a fixed route
- Book your ride using the Flex app
- Phone call option also available
- Pilot Zones in Auburn Hills/Pontiac, Troy, and Farmington /Farmington Hills

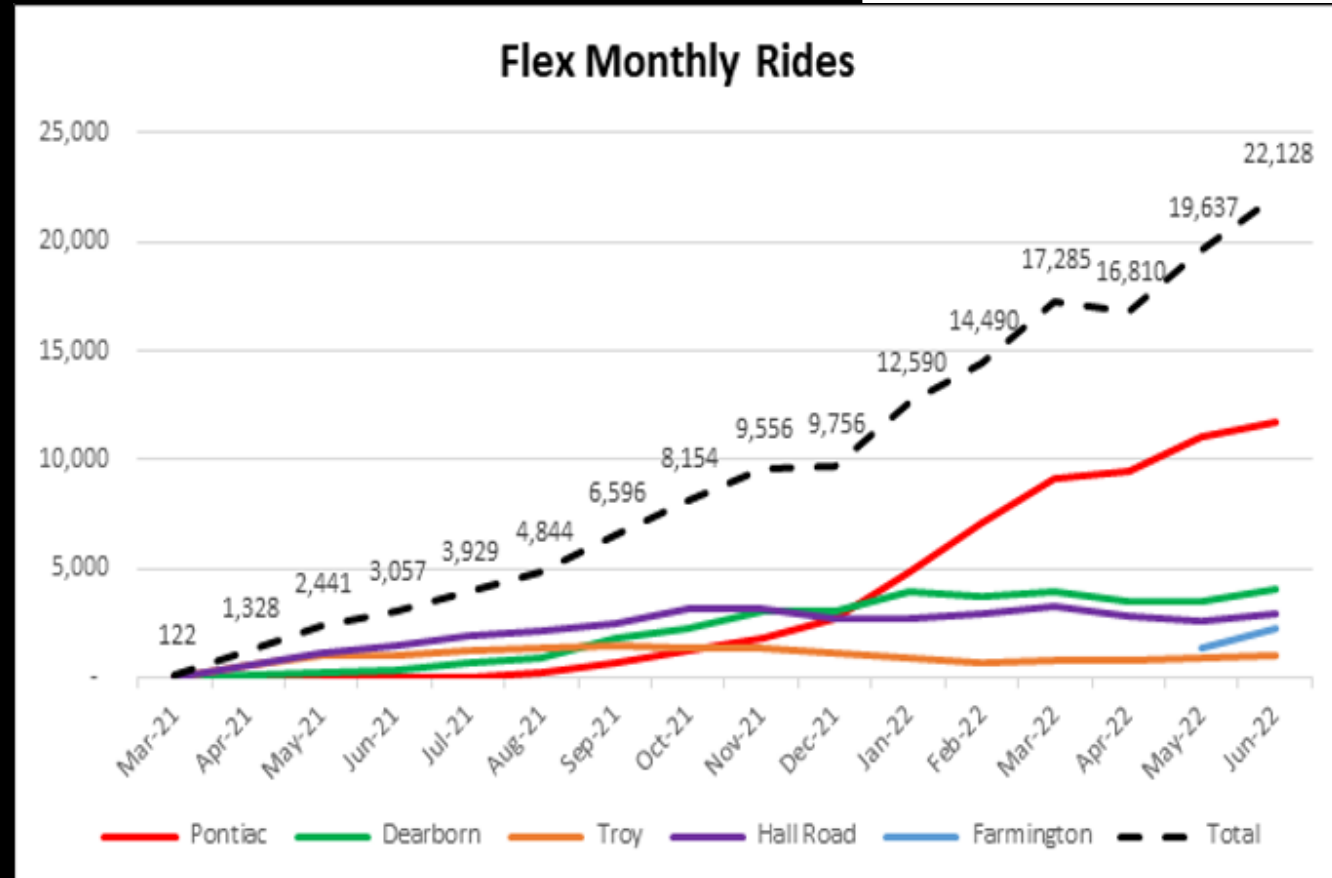


CURRENT

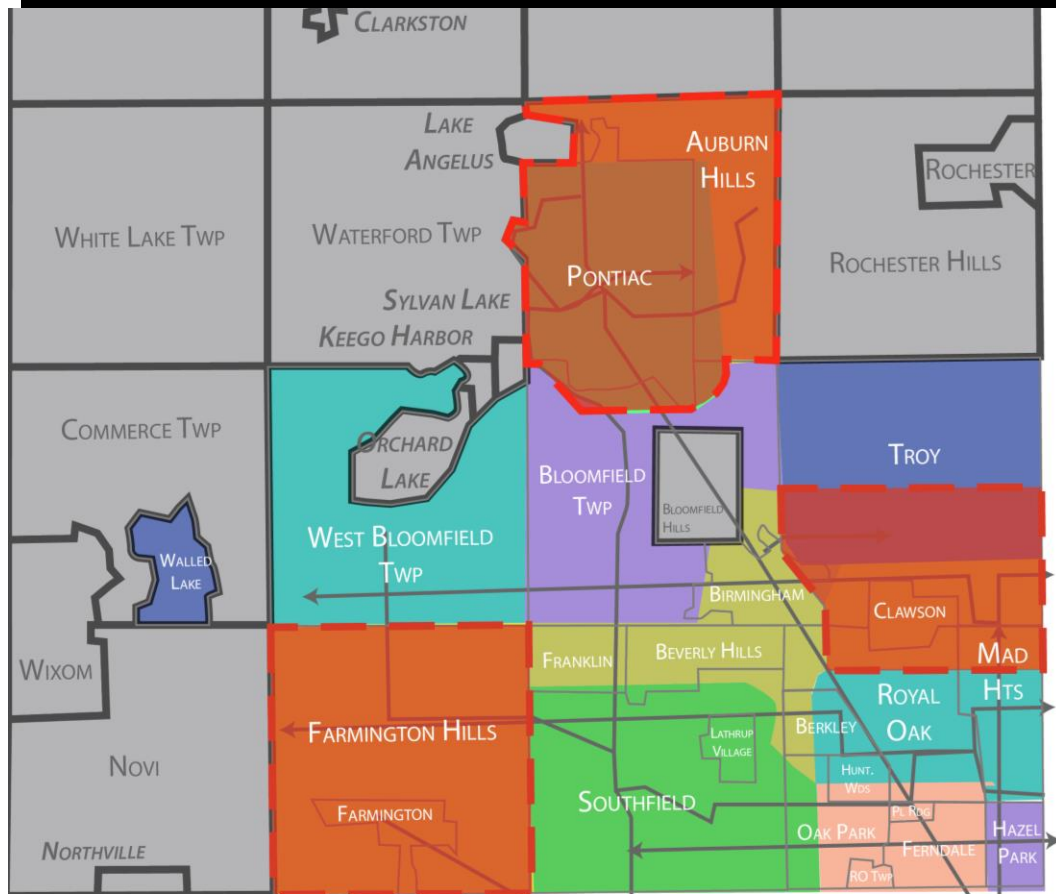


-  SMART Flex Pilot Zones
-  SMART Community Partners
-  SMART Current Fixed Routes

STEADY GROWTH THROUGH FIRST 14 MONTHS IN ALL ZONES

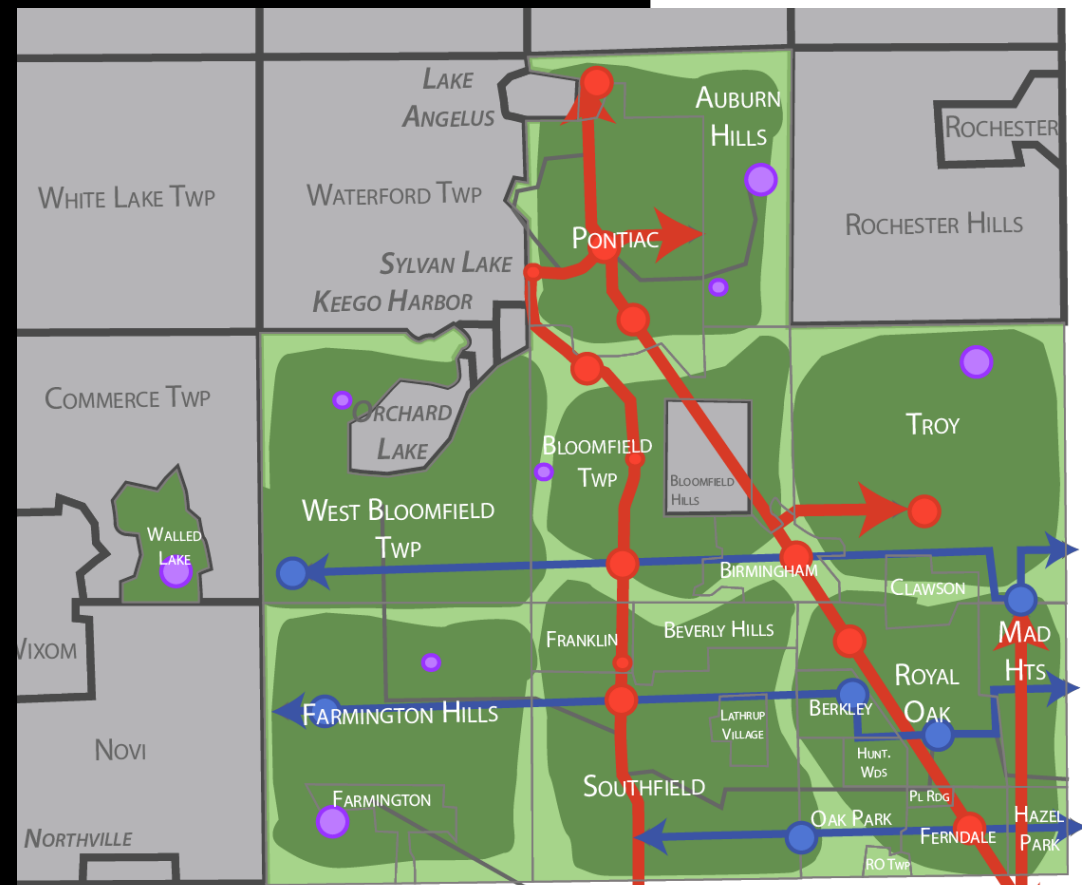


CURRENT



- SMART Flex Pilot Zones
- SMART Community Partners
- SMART Current Fixed Routes

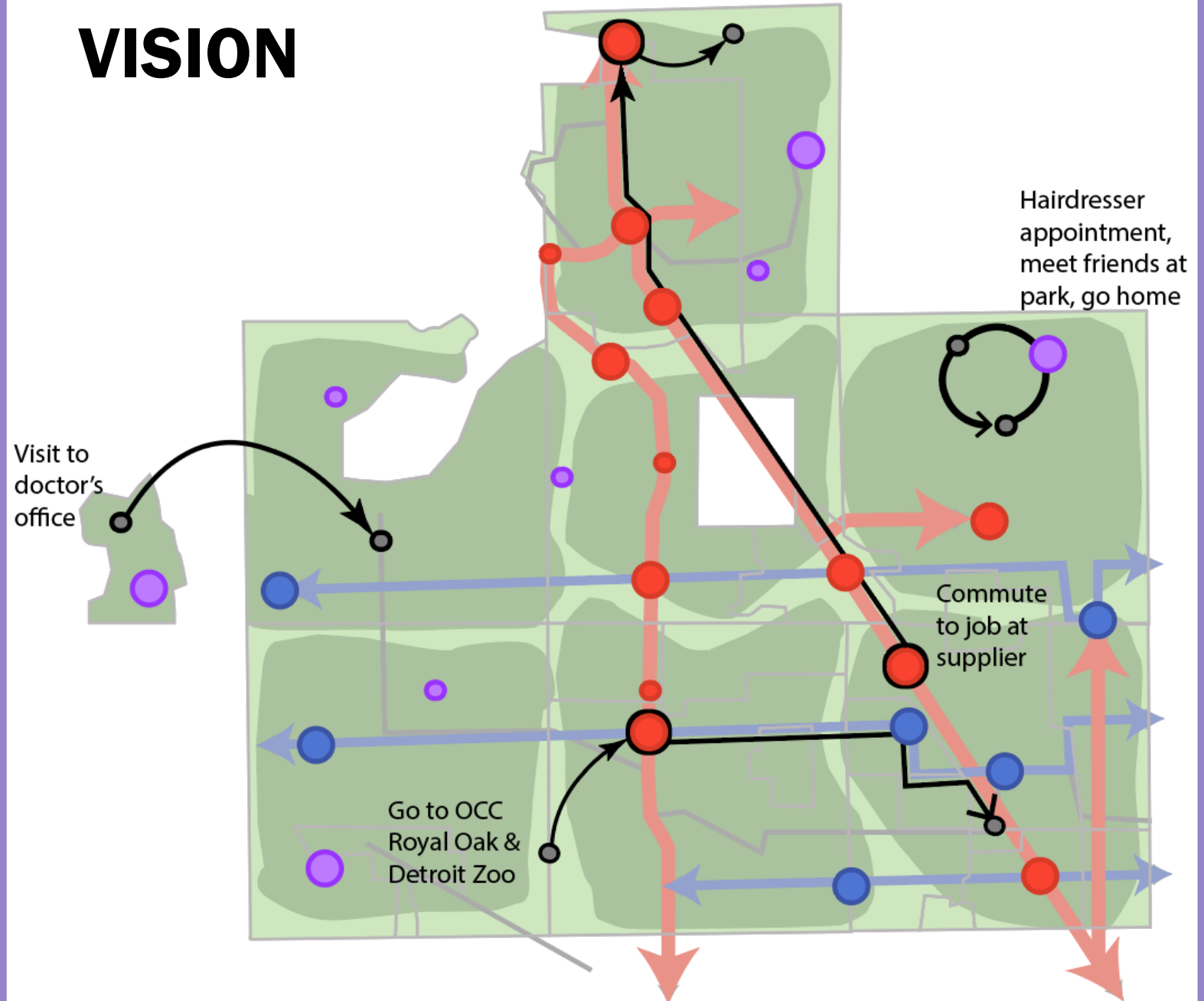
VISION



- SMART Flex On-Demand Service
- SMART Frequent Arterial Routes
- SMART Frequent Crosstown
- SMART Mobility Hubs

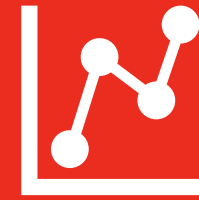
- SMART-wide expansion of Flex connects everyone with convenient local and regional transportation
- Mobility hubs provide amenities in every community to connect to mobility choices
- Safe, convenient, and accessible service for many types of trips

VISION



ADAPT & SUPPORT

ENSURE STAFF, CUSTOMERS, AND OUR COMMUNITIES ARE SAFE AND SUPPORTED THROUGH THE PANDEMIC AND INTO OUR RECOVERY.



75%
SERVICE LEVEL
(vs 2019)



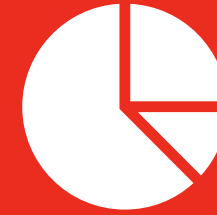
60%
RIDERSHIP
(vs 2019)



100+
OPEN POSITIONS
(DRIVERS,
MAINTENANCE)

TRANSFORM & GROW

HARNESS RAPID CHANGE TO
TAKE BOLD STEPS FORWARD,
SHIFT SERVICE DELIVERY AND
MAKE MAJOR STRIDES IN
SERVICE QUALITY AND
TECHNOLOGY.



SIMPLIFY MOBILITY

- *High-Quality Fixed Route*
- *On-Demand*
- *Paratransit*



15-30 MIN

*Average wait time
for Fixed Route and
On-Demand*



ECONOMIC DEVELOPMENT

- Increased access to jobs
- Hire & expand job opportunities at SMART
- More capital projects

PARTNERSHIPS

COMMUNITY AGENCY NAME	COMMUNITIES SERVED	ANNUAL RIDERSHIP	HOURS OF OPERATION
AUBURN HILLS	Auburn Hills	3,110	M - F 8a - 3p
BERKLEY	Berkely	2,000	M - F 8:30a - 4p
BLOOMFIELD TWP	Bloomfield Twp, Bloomfield Hills	863	M - F 8a - 3p
CLAWSON	Clawson	4,000	M - F 8a - 3p
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ROYAL OAK	Royal Oak, Pleasant Ridge	4,496	M - F 9a - 4:30p
ROYAL OAK TWP	Royal Oak Twp	1,000	M - F 8a - 3p
SOUTHFIELD	Southfield, <i>added Lathrup Village FY23</i>	1,318	M - F 8a - 4p
TROY	Troy	17,500	M - F 8a - 4p
WEST BLOOMFIELD TWP	West Bloomfield Twp	3,497	M - F 8:15a - 4p
WOTA	Walled Lake (<i>transfers CC's to WOTA</i>)	5,600	M - F 7a - 4p
	TOTAL ANNUAL RIDERSHIP	61,421	

OPT-IN

COMMUNITY

CREDITS &

MUNICIPAL

CREDITS



PARTNERSHIPS

BRANDON TWP	Brandon Twp, Groveland Twp, Ortonville
INDEPENDENCE TWP	Independence Twp, Clarkston
HOLLY VILLAGE	Holly Village, Holly Twp, Groveland Twp
ANGELS' PLACE	Oakland County residents involved with their program
CATHOLIC CHARITIES of SE MI	Oakland and Macomb counties
FAMILY LIVING CENTER	Oakland County residents involved with their program
FREEDOM WORK OPPORTUNITY	Oakland County residents involved with their program
JARC	Oakland County residents involved with their program
JEWISH FAMILY SERVICES	Oakland, Macomb and Wayne counties
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NOTA	Oxford Twp, Oxford, Lake Orion, Orion Twp, Addison, Leonard
OPC	Rochester, Rochester Hills, Oakland Twp
WOTA	Highland, White Lake, Waterford, Walled Lake Twps

OPT-OUT

MUNICIPAL

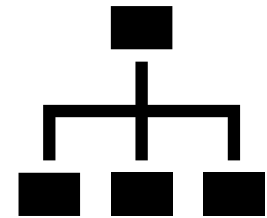
CREDIT ONLY



PRIORITIES TODAY

Organizational adjustments

- Planning & Innovation
- Data Analytics
- External Affairs (lobbying, outreach, public involvement)
- Diversity & Equity
- Safety & Training



Back to the basics

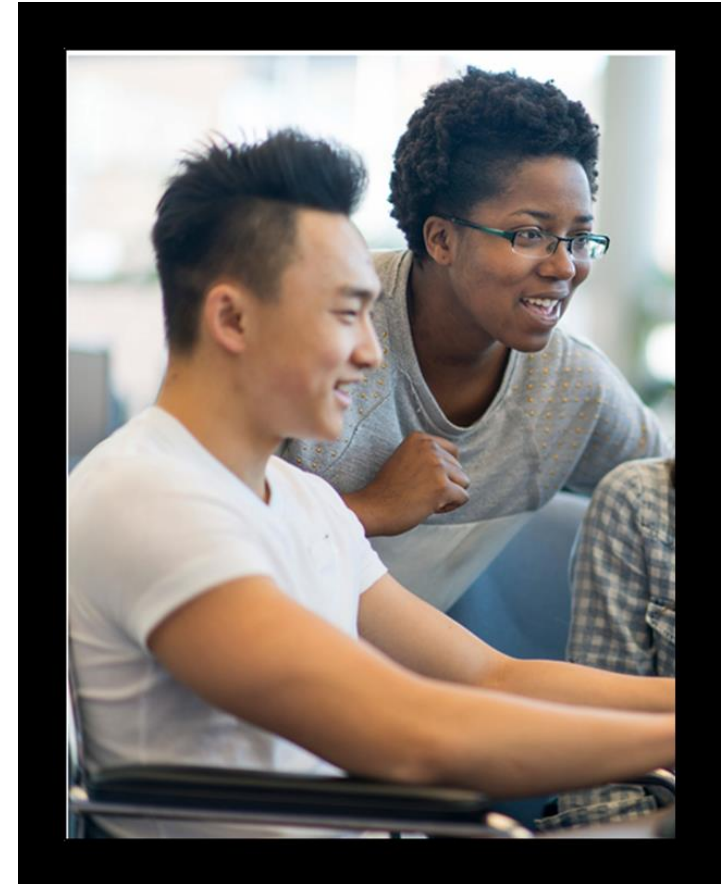
- Reliable, clean, convenient service
- Improved customer service
- Modern technology – single app to plan, pay and ride



PRIORITIES TODAY

Fundamental steps being taken:

- Training
 - Mechanic
 - Drivers
 - Administrative staff
- Technology improvements
 - Connector/paratransit management software
 - Farebox and fare payment system procurement
- Bus stop and amenity analysis
- Strategic Plan
- Facility Study





Contact Us

Dwight Ferrell, General Manager

Dferrell@smartbus.org

Madonna Van Fossen, Oakland County Ombudsperson

MPVanFossen@smartbus.org



Thank You!