

# OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

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Megan Owens  
Vice Chairperson

*Melanie Piana, Chairperson*

David Harrell  
Rashon Byrd

Marie Donigan  
Secretary

July 16, 2019

Chairperson Piana called the meeting to order at 9:15 a.m. in the Pernick-Aaron Conference Room of the Courthouse Auditorium Wing, County Service Center, in Pontiac, Michigan.

## **MEMBERS PRESENT:**

Melanie Piana, Megan Owens, Marie Donigan, David Harrell

## **MEMBERS ABSENT WITH NOTICE:**

Rashon Byrd

## **APPROVAL OF MINUTES**

Owens moved to approve the minutes of June 18, 2019, as presented. Seconded by Donigan.

Motion carried.

## **APPROVAL OF AGENDA**

Harrell moved approval of the agenda, as presented. Seconded by Donigan.

Motion carried.

## **PUBLIC COMMENT**

None.

## **REGULAR AGENDA**

### **1. ACCEPTANCE OF NEW OCPTA LEGAL FIRM**

Chairperson Piana led discussion regarding the two legal firms, Dickinson Wright and Butzel Long, being considered to render services for the Oakland County Public Transportation Authority (OCPTA). Andy Krumwiede, Buyer, Oakland County Purchasing Department, will work with Ms. Piana to draft a proposed service contract for consideration by Dickinson Wright. Ms. Piana requested that the legal firm provide the Authority with an estimated budget based on the services being sought by the OCPTA.

Harrell moved to accept Dickinson Wright as the new legal firm to render legal services to the OCPTA. Seconded by Donigan.

Motion carried unanimously on a roll call vote with Byrd absent.

## **2. TREASURER'S REPORT**

Amy Carter, Junior Accountant, provided a brief overview of the Treasurer's Report for FY 2018-2019, Month 2. The report consists of the OCPTA Authority Revenue, Expenditures, Non-expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of June 30, 2019.

Owens moved to receive and file the Treasurer's Report. Seconded by Harrell.

Motion carried.

## **3. SMART UPDATE**

Robert Kramer, Deputy General Manager, Suburban Mobility Authority for Regional Transportation (SMART), reported on the following: Tony Vincent was recently hired as the Director of Transportation. Mr. Kramer indicated that SMART will be providing free shuttle service during the Woodward Dream Cruise next month, and in Royal Oak at the Farmer's Market. SMART is working on a partnership with Bedrock to educate employees on ridership and its benefits. He also stated that SMART is facing barriers to recruiting employees to fill driver and mechanic positions. Staff will assist with coordination of materials for the SMART/OCPTA joint PowerPoint presentation scheduled for August 15, 2019, before Board of Commissioners.

## **COMMUNICATIONS**

None.

## **OTHER BUSINESS/ADJOURNMENT**

The next OCPTA meeting will be held on Tuesday, August 20, 2019, at 9:00 a.m.

There being no further business to come before the Authority, the meeting was adjourned at 10:00 a.m.

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Megan C. Sellers, Committee Coordinator

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Marie Donigan, Secretary

**NOTE:** The foregoing minutes are subject to Authority approval.