

OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

Telephone: (248) 858-0100 FAX: (248) 858-1572

Megan Owens
Vice Chairperson

Melanie Piana, Chairperson

David Harrell
Rashon Byrd

Marie Donigan
Secretary

September 17, 2019

Chairperson Piana called the meeting to order at 9:09 a.m. in the Pernick-Aaron Conference Room of the Board of Commissioners' Auditorium Wing, at 1200 North Telegraph Road, Bldg. 12E, Pontiac, Michigan.

MEMBERS PRESENT:

Melanie Piana, Megan Owens, Marie Donigan, David Harrell

MEMBERS ABSENT WITH NOTICE:

Rashon Byrd

APPROVAL OF MINUTES

Donigan moved to approve the minutes of August 20, 2019, as presented. Seconded by Owens.

Motion carried.

APPROVAL OF AGENDA

Donigan moved approval of the agenda, as presented. Seconded by Owens.

Motion carried.

PUBLIC COMMENT

None.

REGULAR AGENDA

1. 2019 TAX REQUEST FORM L-4029 & RESOLUTION AND LEVY FOR MILLAGE

Owens moved to adopt the attached resolution authorizing the levy and collection of the millage, which includes the required L4029 2019 Tax Rate Request form, a copy of which is attached. Seconded by Donigan.

Motion carried unanimously on a roll call vote with Byrd absent.

2. BYLAWS & ARTICLES OF INCORPORATION

George Butler, Attorney, Dickinson-Wright, provided Authority members with an update based on his review of the OCPTA Articles of Incorporation. Members reviewed the Articles and discussed next steps to update the document in conjunction with the Bylaws.

3. TREASURER'S REPORT

Andy Meisner, Treasurer, and Amy Carter, Junior Accountant, Treasurer's Office, provided a brief overview of the OCPTA Treasurer's Report for FY 2019-2020, Month 2. The report consists of the OCPTA Authority Balance Sheet, Revenue and Expenditures, Non-Expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of August 31, 2019. Ms. Carter indicated that a correction was needed on page 2 under the "Revenue" section, changing the second line item to reflect FY ~~2017~~ **2018**. The updated document will be sent to Authority members.

Harrell moved to receive and file the Treasurer's Report, as amended. Seconded by Owens.

Motion carried.

4. BUDGET REVIEW AND APPROVAL

Owens moved approval of the OCPTA FY 2019-2020 budget as follows:

<u>Expenditures</u>	
Legal Expenses	\$ 14,000.00
Accounting Expenses	\$ 2,500.00
Insurance	\$ 4,000.00
Audit	\$ 6,500.00
Memberships	\$ 1,600.00
Conference/travel	\$ 5,900.00
Miscellaneous	\$ 500.00

Total Expenditures	\$ 35,000.00
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Seconded by Donigan.

Motion carried on a roll call vote with Harrell voting no and Byrd absent.

5. SMART UPDATE

Madonna Van Fossen, Oakland County Ombudsperson, Suburban Mobility Authority for Regional Transportation (SMART), reported that they are waiting for the Oakland County Executive to make appointments to the SMART Board. Ms. Van Fossen indicated there is ongoing discussion with Novi and Rochester Hills regarding them joining SMART. Ms. Van Fossen extended an invitation to all OCPTA members to attend the movie screening of "Give Me Liberty," a film aimed at building awareness about transit, at the Detroit Institute of Arts (DIA), as their special guests on Sunday, September 29, 2019, at 2:00 p.m. A special reception will follow.

6. SMART CONTRACT RENEWAL

Donigan moved to extend the "Public Transportation Agreement between Suburban Mobility Authority for Regional Transportation and Oakland County Public Transportation Authority" until June 30, 2020. Seconded by Owens.

Motion carried unanimously on a roll call vote with Byrd absent.

COMMUNICATIONS

None.

OTHER BUSINESS/ADJOURNMENT

The next OCPTA meeting will be held on Tuesday, October 22, 2019, at 9:00 a.m.

There being no further business to come before the Authority, the meeting was adjourned at 10:36 a.m.

Megan C. Sellers, Committee Coordinator

Marie Donigan, Secretary

NOTE: The foregoing minutes are subject to Authority approval.