

# OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

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Marie Donigan  
Secretary

*Melanie Piana, Chairperson*

David Harrell  
Rashon Byrd  
Tameka Ramsey

June 16, 2020

Chairperson Piana called the meeting of the Oakland County Public Transportation Authority (OCPTA) to order at 9:00 a.m. via Videoconference.

## **MEMBERS PRESENT:**

Melanie Piana, Marie Donigan, David Harrell, Rashon Byrd, Tameka Ramsey

## **MEMBERS ABSENT WITH NOTICE:**

None

## **APPROVAL OF MINUTES**

Donigan moved approval of the minutes of April 21, 2020, as presented. Seconded by Harrell.

Motion carried.

## **APPROVAL OF AGENDA**

Donigan moved approval of the agenda, as presented. Seconded by Harrell.

Motion carried.

## **PUBLIC COMMENT**

David Dillingham, OCPTA Member, spoke during public comment.

## **REGULAR AGENDA**

### **1. INTRODUCTION/WELCOME OF NEW OCPTA MEMBER**

Chairperson Piana led the welcome for the newly appointed OCPTA member, Tameka Ramsey. Ms. Ramsey introduced herself and gave a background of her experience in the field.

### **2. TREASURER'S REPORT**

Amy Carter, Junior Accountant, provided a brief overview of the Treasurer's Report for FY 2019-2020, Month 11. The report consists of the OCPTA Authority Balance Sheet, Revenue and Expenditures, Non-Expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of May 31, 2020.

Harrell moved to receive and file the Treasurer's Report, as presented. Seconded by Donigan.

Motion carried.

### **3. L-4029 TAX REQUEST FORM & RESOLUTION AND LEVY FOR MILLAGE**

Harrell moved to adopt the attached resolution authorizing the levy and collection of the millage, which includes the required L4029 2020 Tax Rate Request form, a copy of which is attached. Seconded by Donigan.

Motion carried unanimously on a roll call vote.

### **4. AMEND THE OCPTA-SMART PUBLIC TRANSPORTATION AGREEMENT (EXPIRES EACH JUNE 30)**

George Butler, Legal Counsel for the OCPTA, recommended that a workgroup be created to review the current SMART contract to determine any needed updates. Chairperson Piana indicated that a progress report of this contract review would be presented at the next OCPTA meeting. Authority members were provided with a draft document of the proposed "Twenty Fourth Amendment to the Public Transportation Agreement Dated October 15, 1996 By and Between Suburban Mobility Authority For Regional Transportation and Oakland County Public Transportation Authority", for consideration and review. This document would extend the agreement through September 30, 2020.

Donigan moved to amend the Public Transportation Agreement Dated October 15, 1996 By and Between Suburban Mobility Authority For Regional Transportation and Oakland County Public Transportation Authority, Twenty-Fourth Amendment, as presented. Seconded by Byrd.

Motion carried unanimously on a roll call vote.

### **5. SMART UPDATE**

Robert Cramer, CEO, Suburban Mobility Authority for Regional Transportation (SMART), reported that SMART continues to hold board meetings via Zoom and internal webinars for SMART employees to keep them informed of company happenings. Mr. Cramer indicated that SMART finalized and released its COVID-19 Safety Playbook and continues to operate in accordance with social distancing guidelines, wearing masks, performing regular cleanings of buses, and conducting pre-trip health screenings. He reported that fixed route services have increased and that commuter routes to and from downtown Detroit are still suspended. Mr. Cramer also stated that SMART has been conducting interviews for a new Finance Director and that the General manager job position is still open.

### **COMMUNICATIONS**

Mr. Cramer indicated that a SMART Board meeting will be held on Thursday, June 25, 2020, at 2:00 p.m. via videoconferencing.

Ms. Piana reported that an OCPTA update letter is being drafted to send to opt-in communities informing them of OCPTA business being conducted.

### **OTHER BUSINESS/ADJOURNMENT**

The next OCPTA meeting will be held on Tuesday, July 21, 2020, at 9:00 a.m.

There being no further business to come before the Authority, the meeting was adjourned at 10:07 a.m.

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Megan C. Sellers, Staff Assistant

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Marie Donigan, Secretary

**NOTE:** The foregoing minutes are subject to Authority approval.