

OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

Telephone: (248) 858-0100 FAX: (248) 858-1572

Marie Donigan
Secretary

Melanie Piana, Chairperson

David Harrell
Rashon Byrd
Tameka Ramsey

February 16, 2021

Chairperson Melanie Piana called the meeting of the Oakland County Public Transportation Authority (OCPTA) to order at 9:01 a.m. via Videoconference.

MEMBERS PRESENT:

Melanie Piana (Ferndale, MI), Marie Donigan (Royal Oak, MI), David Harrell (Troy, MI), Rashon Byrd (Walled Lake, MI), Tameka Ramsey (Pontiac, MI), Steve Unruh, Minority Alternate, (Brandon Twp., MI)

MEMBERS ABSENT WITH NOTICE:

None

APPROVAL OF MINUTES

Donigan moved approval of the minutes of October 30, 2020, as presented. Seconded by Byrd.

Motion carried unanimously on a roll call vote.

APPROVAL OF AGENDA

Chairperson Piana indicated that agenda item #3, "Other Updates" would be moved to agenda item #1, and each other item moved accordingly. There were no objections.

Donigan moved approval of the agenda, as amended. Seconded by Byrd.

Motion carried unanimously on a roll call vote.

PUBLIC COMMENT

None.

REGULAR AGENDA

1. OTHER UPDATES

The following updates were provided to the Authority members:

- Introduction of New County Treasurer
 - Andy Meisner, Treasurer, Oakland County, introduced new incoming Treasurer, Robert Wittenberg, who will take office July 1, 2021.
- Introduction of New OCPTA Member
 - Chairperson Piana welcomed and introduced newly appointed minority alternate member, Steven Unruh.
- Introduction of New OCPTA Administrative Support
 - Former OCPTA administrative support, Megan C. Sellers, introduced Aaron Snover, as he will be assuming all Committee Coordinator duties for the Authority. Members welcomed him.

- Update on OCPTA Document Scanning Project
 - Chairperson Piana informed Authority members that the 8 banker boxes of Authority files have been scanned, placed on thumb drives and received.
- Opt-In Communication Letter
 - Board of Commissioners staff distributed the Opt-In Communication Letter with accompanying mission statement document to participating communities in Oakland County. The letter informed the 23 participating Oakland County communities about the OCPTA, its responsibilities, and recent changes to its transit services agreement with SMART.

2. TREASURER'S REPORT

Amy Carter, Junior Accountant, provided a brief overview of the Treasurer's Report for FY 2020-2021, Month 7. The report consists of the OCPTA Authority Balance Sheet, Revenue and Expenditures, Non-Expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of January 31, 2021.

Ramsey moved to receive and file the Treasurer's Report, as presented. Seconded by Harrell.

Motion carried unanimously on a roll call vote.

3. SMART UPDATE

Robert Cramer, CEO, Suburban Mobility Authority for Regional Transportation (SMART), provided a brief update on current happenings with SMART. He reported that SMART recently updated their policy to accommodate recent changes to mask mandates and that they are working on securing vaccinations for staff. Fixed route services have been operating at a 70% ridership average with additional route services being restored as ridership continues to increase, and they are exploring additional rider services on Saturday and Sunday evenings. Micro transit pilot zones are planned to launch March 16, 2021. The goal of these zones is to connect riders to and from the fixed route rider network. More information will be provided at a future meeting.

COMMUNICATIONS

None.

OTHER BUSINESS/ADJOURNMENT

The next OCPTA meeting will be held at the call of the Chair.

There being no further business to come before the Authority, the meeting was adjourned at 10:03 a.m.

Megan C. Sellers, Operations Supervisor

Marie Donigan, Secretary

NOTE: The foregoing minutes are subject to Authority approval.