

OAKLAND COUNTY PUBLIC TRANSPORTATION AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

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Marie Donigan
Secretary

Melanie Piana, Chairperson

David Harrell
Rashon Byrd
Tameka Ramsey

May 25, 2021

Chairperson Piana called the meeting of the Oakland County Public Transportation Authority (OCPTA) to order at 9:02 a.m. via Videoconference.

MEMBERS PRESENT:

Melanie Piana, Ferndale, MI; Marie Donigan, Royal Oak, MI; David Harrell, Troy, MI; Tameka Ramsey, Pontiac, MI; Steve Unruh, Minority Alternate, Brandon Twp., MI

MEMBERS ABSENT WITH NOTICE:

Rashon Byrd

APPROVAL OF MINUTES

Donigan moved approval of the minutes of February 16, 2021, as presented. Seconded by Harrell.

Motion carried on a roll call vote with Byrd absent.

APPROVAL OF AGENDA

Harrell requested that the agenda be updated to include discussion about whether to hold the next meeting remotely or in-person during "Other Business/Adjournment"

Ramsey moved approval of the agenda, as amended. Seconded by Donigan.

Motion carried on a roll call vote with Byrd absent.

PUBLIC COMMENT

None.

REGULAR AGENDA

1. TREASURER'S REPORT

Ross Gavin, Administrative Assistant to the Treasurer, provided a brief overview of the Treasurer's Report for FY 2020-2021, Month 10. The report consists of the OCPTA Authority Balance Sheet, Revenue and Expenditures, Non-Expenditure Payments, Municipal Credits, Transfers from Tax Collection/Payments to SMART, and Interest Earned, as of April 30, 2021.

Harrell moved to receive and file the Treasurer's Report, as presented. Seconded by Unruh.

Motion carried on a roll call vote with Byrd absent.

2. SMART ANNUAL KEY PERFORMANCE INDICATORS REPORT, 2020

Chairperson Piana gave a brief summary of the audit contract between the Suburban Mobility Authority for Regional Transportation (SMART) and the OCPTA. Exhibits A and B of the contract were referenced as a part of transportation services and performance reporting. Robert Cramer, CEO, SMART, shared a PowerPoint presentation supplementing the previously provided Annual Key Performance Indicators report. Mr. Cramer expressed that prior to the onset of the pandemic, SMART experienced three consecutive years of increased numbers of passengers using their services. January and February of 2020 showed increased growth in ridership. Mr. Cramer addressed SMART's future goals, including a reimagined marketing initiative.

Donigan moved to receive and file the "SMART Annual Key Performance Indicators Report, 2020", as presented. Seconded by Harrell.

Motion carried on a roll call vote with Byrd absent.

3. L-4029 TAX REQUEST FORM AND RESOLUTION AND LEVY FOR MILLAGE

Harrell moved to adopt the attached resolution authorizing the levy and collection of the millage, which includes the required L-4029 2021 Tax Rate Request form, a copy of which is attached. Seconded by Ramsey.

Motion carried on a roll call vote with Byrd absent.

COMMUNICATIONS

a. RTA – 2021 SOUTHEAST MICHIGAN REGIONAL TRANSIT BRIEFING BOOK

Included as a communication was the RTA's 2021 Southeast Michigan Regional Transit Briefing Book. A discussion was held to establish how best to ensure that all potentially interested communities receive copies of the Briefing Book. The suggestion was made to invite a member of the RTA to a future meeting to ask about RTA's methods of outreach.

OTHER BUSINESS/ADJOURNMENT

The Authority discussed whether to conduct the next meeting in-person or remotely. Authority members agreed to proceed with meeting remotely.

The next OCPTA meeting will be held on Tuesday, July 20, 2021 at 9:00 a.m.

There being no further business to come before the Authority, the meeting was adjourned at 10:19 a.m.

Aaron Snover, Legislative Coordinator

Marie Donigan, Secretary

NOTE: The foregoing minutes are subject to Authority approval.