

**M I N U T E S**  
**OAKLAND COUNTY LIBRARY BOARD**

**March 19th, 2018**

**The meeting of the Oakland County Library Board was called to order at 3:07 p.m.**

**1. ROLL CALL**

Board Members Present: John Chambers, Dr. Wanda Cook-Robinson, Lillian Steuben, Shelley Goodman Taub, and Robert Tera

Excused: Clara Bohrer, and The Honorable Lisa Langton

Also in attendance: Laura Mancini, Director - Library Services, Maria Danna, Library Supervisor

**2. APPROVAL OF THE AGENDA**

Resolution #18-04: John Chambers noted that item 7a, Financial Statements, should read “January 2018,” instead of “January-February 2018.” Shelley Taub moved to approve the meeting agenda as amended. Dr. Wanda Cook-Robinson seconded. Motion carried.

**3. ANNOUNCEMENTS AND CALL TO THE AUDIENCE**

**4. APPROVAL OF THE MINUTES**

Resolution #18-05: Robert Tera moved to approve the November 28<sup>th</sup>, 2017 meeting minutes as distributed. Shelley Taub seconded. Motion carried.

**5. NEW BUSINESS**

**A. Circuit Court Accommodation**

Laura Mancini informed Board members about a recent request she received from the Oakland County Circuit Court to provide a pro se litigant with a disabilities accommodation—access to a Library computer having Adobe PDF reader software, plus headphones.

**B. Bulletin Board Policy**

The Law Library has been receiving more frequent requests from outside groups and individuals to post materials on its public bulletin boards. However, the Library doesn’t have a formal, written policy to address which content is displayed on these bulletin boards. Laura Mancini asked the Board to review a draft policy that would govern this practice.

Resolution #18-06: Robert Tera moved to revise the draft policy statement to read: “Due to limited space, only items related to the Adams-Pratt Oakland County Law Library’s mission and Oakland County Government services will be accepted for posting on its public bulletin board.” Shelley Taub seconded. Motion carried.

## 6. OLD BUSINESS

## 7. FINANCIAL STATEMENTS

### A. January 2018

**Resolution #18-07:** Dr. Wanda Cook-Robinson moved to approve the January 2018 financial statement as distributed. Robert Tera seconded. Motion carried.

## 8. REPORTS TO THE BOARD

### A. Library Services – Mancini

Written report noted and filed.

- The Law Library has initiated a special information campaign to reach out to Oakland County's court-appointed criminal defense attorneys to enhance awareness of the Library's assistance and resources.
- Laura met with the Oakland County Bar Association to explore future collaborative projects with the Law Library.
- Laura met with the chairs Research & Writing subgroup of the Oakland County Bicentennial Committee to inform them about historical materials in the Law Library's collection that may support their work.
- The Law Library recently purchased another legal research database subscription, Ebsco Legal Information Research Center, which also includes remote access.
- Information Technology has updated the interface of the Law Library's website to make it even more compatible for mobile device usage.
- The Library of Michigan has purchased another membership for library trustees in *United for Libraries*, a division of ALA, which offers free, online resources for trustees.
- The Oakland County Bar Foundation has updated its mission statement; and is still committed to supporting the Law Library.
- The TLC Network filmed a portion of an upcoming episode of *Long Lost Families* at the Law Library.
- 17 legal aid clinics were held at the Law Library from January 25<sup>th</sup> to February 27<sup>th</sup>, 2018.

## 9. CORRESPONDENCE

- Oakland County Library Usage Statistics Report for January-February 2018
- *MichiganLegalHelp.org At a Glance* report, 3/2/2018, summarizing the latest website content and usage statistics
- *Michigan Bar Journal*, article, January 2018 – "Elder Law and Disability Rights: Resources to Assist the Attorney in the Age of the Silver Tsunami" authored by Laura Mancini, discusses the many resources attorneys can utilize to meet the legal needs of an increasing senior citizen population.
- *Oakland County Legal News*, March 14<sup>th</sup>, 2018 - "Director of Law Library to Address Rochester Bar" announcing Laura Mancini's presentation to the Bar about Library services for attorneys on Tuesday, March 20<sup>th</sup>.

- MichLib-L email listserve announcement – “MeL Minute: It’s Library Lover’s Month” highlighting 2016 statistics on library usage in Michigan—materials circulation, programs attendance, and Summer Reading participation.
- Lj.libraryjournal.com article, 02/2018 – “Federal Budget Request Seeks to Defund IMLS, Cultural Agencies—Again” about the Trump Administration’s FY2019 budget request that proposes to defund the Institute for Library and Museum Services.
- *Look Again* Newsletter, Spring/Summer 2018 of the Oakland Talking Book Service @ Rochester Hills Public Library

#### 10. CONFIRM NEXT MEETING DATE

The next regular meeting of the Oakland County Library Board is scheduled for April 24<sup>th</sup>, 2018 in the Library Board Room/Second Floor/West Wing Extension.

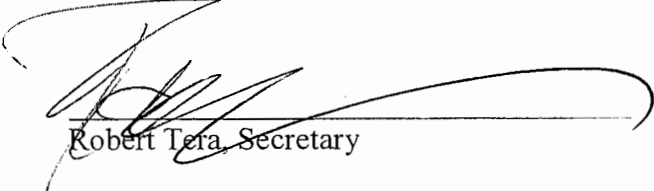
#### 11. ADJOURNMENT

The meeting adjourned at 3:49 p.m.

Respectfully submitted,

Maria E. Danna, Library Supervisor

  
John Chambers, Chair

  
Robert Tera, Secretary