

## MINUTES

### OAKLAND COUNTY LIBRARY BOARD

January 8, 2019

The meeting of the Oakland County Library Board was called to order at 3:09 p.m.

#### 1. ROLL CALL

Board Members Present: John Chambers, Clara Bohrer, The Honorable Lisa Langton, Lillian Steuben, Shelley Goodman Taub and Robert Tera

Also in attendance: Maria Danna, Supervisor, Adams-Pratt Law Library, Chris Ward, Administrative Director, Oakland County Board of Commissioners and Pamela Worthington, Committee Coordinator, Oakland County Board of Commissioners

#### 2. APPROVAL OF THE AGENDA

Resolution #19-1: Shelley Taub moved to approve the meeting agenda. Judge Langton seconded. Motion carried.

#### 3. ANNOUNCEMENTS AND CALL TO THE AUDIENCE

#### 4. APPROVAL OF THE MINUTES

Resolution #19-2: Shelley Taub moved to approve the October 2, 2018 meeting minutes as distributed. Judge Langton seconded. Motion carried.

#### 5. NEW BUSINESS

Resolution #19-3: Shelley Taub moved approval of the meeting dates, as amended, with the date of May 28<sup>th</sup> being changed to May 21<sup>st</sup>. Clara Bohrer seconded. Motion carried.

#### 6. FINANCIAL STATEMENTS

##### A. September 2018

##### B. October-November 2018

Resolution #19-4: Robert Tera moved to approve the September-November 2018 financial statements, as distributed. Clara Bohrer seconded. Motion carried with Shelley Taub opposed.

#### 7. OLD BUSINESS

##### A. Officer Elections

Resolution #19-5: Shelley Taub moved to nominate Clara Bohrer as Chair, Robert Tera as the Vice-Chair and Lillian Steuben as Secretary. Judge Langton seconded. Motion carried.

#### 8. REPORTS TO THE BOARD

##### A. Chair's Report – Chambers

Nothing new to report.

##### B. Library Services Subcommittee

Clara Bohrer reported to the Board that the Library Services Subcommittee recommends changing the name of the Law Library to the Legal Help Center. Ms. Bohrer reported that the Subcommittee recommends the following Mission Statement of the Legal Help Center: "The mission of the Oakland County Legal Help Center is to maintain legal resources and assistance for individuals who are representing themselves in County court matters."

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**Resolution #19-6:** Judge Langton moved to allow public comment after discussion of an item. Shelley Taub seconded. Motion carried.

**Resolution #19-7:** Judge Langton moved the amendment of the Mission Statement, as follows: "The mission of the Oakland County Legal Help Center is to maintain legal resources and assistance for individuals who are representing themselves in county court matters and for attorneys that provide legal services for underprivileged clients." Shelley Taub seconded. Motion carried.

## 9. PUBLIC COMMENT

Mr. Randall Thomas spoke during public comment.

**Resolution #19-8:** Clara Bohrer moved to accept the proposed Mission Statement, as amended, which includes a name change for the facility. Shelley Taub seconded. Motion carried.

## C. Library Subscriptions Subcommittee

Clara Bohrer reported to the Board that they had received a comprehensive list of services that were offered and reviewed each one to consider which should be kept and which should be discontinued. Two proposed Library titles retention lists, as submitted by Judge Langton and Lillian Steuben were provided to the Board for review.

**Resolution #19-9:** Shelley Taub moved to accept the recommended retention lists of services to be maintained. Judge Langton seconded. Motion carried.

**Resolution #19-10:** Robert Tera moved to accept the retention list labeled "Langton". Langton seconded. Motion carried.

## 10. CORRESPONDENCE AND INFORMATION

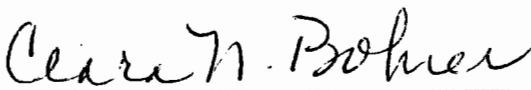
- A list of Library vendors' services with dollar amounts will be compiled
- Chris Ward is working with the Human Resources Department regarding staffing for the Library
- Chris Ward is working with the Purchasing Department regarding the elimination of the contract with DALNET, which can be a topic at the next Board meeting
- Oakland County Library Usage Statistics Report for September-November 2018
- *Oakland Press* article, "Oakland County Constructing New, \$1.8 Million Courtroom on Pontiac Campus" discusses the new courtroom construction project in the West Wing Extension
- *MichiganLegalHelp.org At a Glance* report, 11/5/2018 summarizing the latest website content and usage statistics
- *Look Again* Newsletter, Fall/Winter 2018 of the Oakland Talking Book Service @ Rochester Hills Public Library

## 11. CONFIRM NEXT MEETING DATE

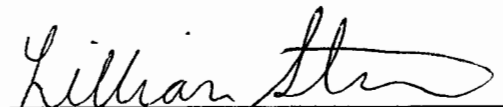
The next regular meeting of the Oakland County Library Board is scheduled for March 19<sup>th</sup>, 2019 in the Library Board Room/Second Floor/West Wing Extension.

## 12. ADJOURNMENT

The meeting adjourned at 4:26 p.m.



Clara Bohrer, Chair



Lillian Steuben, Secretary