

## MINUTES

### OAKLAND COUNTY LIBRARY BOARD

March 19, 2019

The meeting of the Oakland County Library Board was called to order at 3:09 p.m.

#### 1. ROLL CALL

Board Members Present: Clara Bohrer, Robert Tera, Lillian Steuben, Shelley Goodman Taub

Also in attendance: Maria Danna, Supervisor, Adams-Pratt Law Library, Chris Ward, Administrative Director, Oakland County Board of Commissioners and Pamela Worthington, Committee Coordinator, Oakland County Board of Commissioners

#### 2. APPROVAL OF THE AGENDA

Resolution #19-11: Robert Tera moved to approve the meeting agenda. Lillian Steuben seconded. Motion carried.

#### 3. ANNOUNCEMENTS AND CALL TO THE AUDIENCE

Commissioner Taub spoke about the timeliness of the agenda.

#### 4. APPROVAL OF THE MINUTES

Resolution #19-12: Shelley Taub moved to approve the January 8, 2019 meeting minutes, as distributed. Robert Tera seconded. Motion carried.

#### 5. FINANCIAL STATEMENT

##### A. December 2018 – January 2019

Resolution #19-13: Shelley Taub moved to approve the December 2018 – January 2019 financial statement, as distributed. Robert Tera seconded. Motion carried.

#### 6. REPORTS AND UPDATES TO THE BOARD

##### A. B.O.C. Administrative Director's Memo – Chris Ward

- Chris Ward reported that circulation services ended in January 2019, and the Library's interlibrary loan service agreements will not be renewed after expiration. The Detroit Area Library Network (DALNET) shared catalog service has been paid by the County until September 30, 2019.
- In the interim, the Library will work with DALNET to delete records for withdrawn items and to produce a final shelf list of materials that the Library will retain. County departments will be contacted to determine if they have need for any of the Library items that are withdrawn.

##### B. Library Downsizing Report – Maria Danna

- Maria Danna reported that all circulating Library items within MeLCat have been suppressed, as of January 14, 2019. Ms. Danna advised all cardholders to obtain alternate MeLCat service from their local community libraries. OCLC Resource Sharing, the interlibrary loan service agreement for borrowing non-MeLCat items, has also been cancelled.
- The OCLC Connection cataloging service agreement has been cancelled; also, the Library will no longer import new book records into the DALNET shared catalog system.
- The Library's website has been pared down to reflect essential links, programs, and services, only. Library social media posts are now reduced to twice-weekly promotions of onsite legal aid clinics, and the occasional public service announcement. Library staff are now preparing and staging withdrawn items for the upcoming book giveaways.

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## 7. OLD BUSINESS

None.

## 8. NEW BUSINESS

### A. Chair's Report – Dropping Membership in The Library Network

**Resolution #19-14:** Shelley Taub moved that the Oakland County Law Library withdraws its membership in The Library Network. Robert Tera Seconded. Motion carried.

### B. Legal Help Center Name Change Request

**Resolution #19-15:** Shelley Taub moved to approve the name change from the Oakland County Legal Help Center to the Oakland County Legal Resource Center. Robert Tera Seconded. Motion carried.

## 9. CORRESPONDENCE AND INFORMATION

- Memo from Chris Ward to Maria Danna – Circulation of Law Library Print Collection
- Adams-Pratt Oakland County Law Library December 2018 – February 2019 Usage Statistics
- Memo to Library Board Members from Maria Danna – Formal Notices – Depositories Withdrawals – Letters to Superintendent of Documents, Washington, D.C. and to Bernadette Bartlett, Library of Michigan, Lansing

## 10. CONFIRM NEXT MEETING DATE

The next regular meeting of the Oakland County Library Board is scheduled for May 21, 2019, in the Library Board Room/Second Floor/West Wing Extension.

## 11. ADJOURNMENT

The meeting adjourned at 3:54 p.m.



Clara Bohrer, Chair



Lillian Steuben, Secretary

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