

COMMERCIAL / INDUSTRIAL / GOVERNMENTAL / UTILITY / INSTITUTIONAL / OTHER**SOIL EROSION PERMIT APPLICATION**

OAKLAND COUNTY WATER RESOURCES COMMISSIONER

ONE PUBLIC WORKS DRIVE WATERFORD, MI 48328-1907

OFFICE: (248) 858-5389 FAX: (248) 858-2054 SOILEROSION@OAKGOV.COM

REQUIREMENTS: COMPLETED APPLICATION, SITE PLAN (DIGITAL) & PROOF OF LAND OWNERSHIP
ALL APPLICATION SUBMITTALS MUST BE MADE ON OUR ONLINE PORTAL

SITE CLASSIFICATION: _____ APPLICATION NO.: _____ DATE: _____

PLEASE TYPE OR PRINT IN INK AND DO NOT WRITE ABOVE THIS LINE

1. GENERAL INFORMATION

PROJECT NAME: _____ PROJECT ADDRESS: _____ CITY/VLG/TWP: _____

SIDWELL NUMBER (TAX I.D.) _____ (REQUIRED)

NEAREST MAJOR CROSSROADS: _____

2. NAMES, ADDRESSES, AND PHONE NUMBERS

CONTACT NAME OF LANDOWNER(S) OF RECORD: _____ (REQUIRED)

COMPANY (if any): _____

ADDRESS: _____

(applications with P.O. box numbers will not be accepted)

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ PHONE: _____ MOBILE PHONE: _____ FAX: _____

CONTACT NAME FOR EROSION CONTROL PLAN: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ PHONE: _____ MOBILE PHONE: _____ FAX: _____

ON-SITE PROJECT CONTACT NAME: _____

COMPANY: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMAIL: _____ PHONE: _____ MOBILE PHONE: _____ FAX: _____

3. PROJECT INFORMATION (ALL ITEMS MUST BE COMPLETED)**A. TYPE OF DEVELOPMENT:**

Res. Subdivision	_____	Commercial	_____	Golf Course
Multi-family	_____	Industrial	_____	Government Agency
Attached-condos	_____	Institutional	_____	Utility
Detached-condos	_____	Gravel Pits	_____	OCDC APA
Other (specify):	_____			

B. Total area of parcel (in acres):**C. Total area of proposed earth disruption (in acres):****D. Has earth disruption started on site? (yes or no):****E. Soil Erosion Permit Duration (Circle one or fill in the blank):** 3 months, 6 months, 9 months, 12 months, or**F. Type of soil or attach a soils survey map of the property:****G. Description of proposed earth disruption. Example: Phase I only, land balance, mass grading, etc.:**

4. HYDROLOGIC CHARACTERISTICS OF SITE**A. "ULTIMATE" DRAINAGE OUTLET(S):**

County drain	Name of drain: _____
Lake/Pond	Name of lake/pond: _____
River/Stream	Name of river/stream: _____
Detention Basin	Outlets to: _____
Retention Basin	Overflows outlet to: _____
Enclosed Storm Drain	
Open Ditch	
Wetland	
Overland Flow/Sheet Flow	

B. Distance to nearest lake, stream, pond, open drain, detention/retention basin or wetland:**C. Does the project include any work or disruption within a floodplain? (Yes or No):****D. Does the project include any work within the cross-section of a lake or stream? (Yes or No):****5. DOES THE PROJECT REQUIRE AN EGLE PERMIT? (Yes or No):**

Attach a copy of the EGLE permit for Part 31 (Floodplain Occupancy Authority), Part 301 (Inland Lakes and Streams), and/or Part 303 (Wetland Protection). **If yes, then EGLE Permit must be submitted with application or it will not be reviewed until received by OCWRC.**

6. PERMIT APPLICATION REQUIREMENTS

ACCEPTABLE PROOF OF OWNERSHIP: CURRENT TAX BILL, RECORDED WARRANTY DEED, BUYERS AND SELLERS CLOSING STATEMENTS, OR RECORDED LAND CONTRACT.

- A. Complete permit application.
- B. The plan review fee is due with the permit application. The inspection fee is due at the time the soil erosion permit is issued.
- C. Submit a PDF copy of the civil engineered plans in our on-line portal that includes a soil erosion and sedimentation control specification sheet with the following items on the Soil Erosion page:
 1. Legal description of site
 2. Location map with north arrow and distance to the nearest lake, stream, pond, open drain or wetland
 3. Topographic map, contours or grades shots which accurately shows existing and proposed drainage patterns (maps available at Oakland County's One Stop Shop)
 4. Lakes, streams, wetlands, drains, etc., must be shown on the plans
 5. Include a utility plan as part of the construction plans
 6. Sequence-of-Construction
 7. Stone access drive of 1" - 3" stone into project site (minimum 12' x 50' or to building envelope)
 8. Graphic location of erosion and sedimentation controls
 9. Graphic location of limits of earth disruption
 10. Silt fence is to be placed around the detention or retention pond until permanent vegetation is established
 11. Construction/installation details of erosion and sedimentation controls
 12. All items must be drawn to scale (No larger than 1" = 200')
 13. Maintenance notes for soil erosion and sedimentation controls must include the following statement:
"The soil erosion controls will be maintained weekly and after every storm event by (whom)"

The application review fee is \$250. The permit fees are calculated by the inspectors and must be paid when the Permit is picked up.

PERMITS NOT PICKED UP WITHIN 30 DAYS AFTER NOTIFICATION OF APPROVAL WILL BE TERMINATED. NO REFUNDS WILL BE ISSUED

7. PERMIT FEE CALCULATION IS COMPLETED BY THE SOIL EROSION UNIT AT THE TIME OF REVIEW.

Check, Visa, MasterCard or Discover are accepted. Make checks payable to: Water Resources Commissioner
The permit may be renewed for a maximum of one (1) year from the date of application if there is no activity on the site.

SITE CLASSIFICATIONS AND INSPECTION FEES:

Class	Description	Annual inspect. fee:	Quarterly inspect. fee:
Class 5	Project is on a lake/stream/wetland/open water of any kind and has a slope of 2% or greater or discharges to these waters	\$3,575	\$893.75
Class 4	Project is on a lake/stream/wetland/open water of any kind and has a slope less than 2%	\$2,250	\$562.50
Class 3	Project is on a dry/wet detention basin with a sediment filter or on a retention pond	\$1,140	\$285.00
Class 2	Project is more than 225 square feet and does not meet the requirements found in Class 3, 4 or 5	\$875	\$218.75
Class 1	Minor changes less than 225 square feet of disturbance: additions, decks, etc.	\$450	\$112.50

8. To transfer a permit, a permit transfer information form, or a similar form created by the landowner, must be completed and signed, then mailed or delivered to the WRC soil erosion unit office. A permit cannot be transferred if there are any outstanding balances or violations against the permit.

9. This permit will be renewed every three months after it expires until the site has all permanent soil erosion controls in place. Final vegetation is specified as having every square foot of ground disturbance with a density of 90% and at least 1" in height.
10. Final vegetation is specified as having every square foot of ground disturbance with a density of 90% and at least 1" in height.

11. ENFORCEMENT ACKNOWLEDGEMENT

- A. Failure to comply with the applicable requirements of Part 91, Soil Erosion and Sedimentation Control of the Natural Resources and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended ("Part 91"), is a civil infraction and will result in one or more of the following actions taken by this office: (1) a fine up to \$2,500; (2) installation of soil erosion and sedimentation controls by county enforcing agency with all costs related to the administration, legal costs, permit or renewal fees and implementation of controls to be assessed against landowner which may become a lien on the property if not paid; (3) a temporary restraining order will be filed in court to restrain any and all further construction at the property site, and to recover damages to the natural resources of the state; and (4) any other legal action necessary to ensure compliance with Michigan law.
- B. A person who knowingly violates Part 91 or knowingly makes a false statement in an application for a permit or in a soil erosion and sedimentation control plan may be ordered to pay a fine of up to \$10,000 for each day of violation.
- C. If corrective action is not taken within five (5) days of the date of a Notice of Determination of Violation letter, the permit holder will be responsible for a payment of a civil fine of not less than \$2,500 or more than \$25,000 for each day of violation. MCL 324.9121(1); 9121(2); and 9121(3).
- D. By applying for and accepting this permit, the landowner hereby consents to the following: (1) the authority of the Michigan Department of Natural Resources and Environment, or the county enforcing agency to enter upon the property at all reasonable times for the purpose of inspecting and investigating conditions or practices that may be in violation of Part 91; (2) installation of soil erosion and sedimentation controls by the county enforcing agency with all costs related to the administration, legal costs, permit or renewal fees and implementation of controls to be assessed against the landowner which may become a lien on the property.
- E. No earth disruption can occur on this site before the issuance of the soil erosion permit.
- F. A violation re-inspection fee of \$175 will be assessed if the violations are not corrected within the five (5) day period.

12. LANDOWNERS SIGNATURE

I hereby acknowledge that I have read, understand, and accept the terms and conditions of this application.

I understand that an application and site plans that are incomplete and/or incorrect shall be returned which may result in delay in issuing a permit. WRC has 30 days from the date of receipt of a complete and correct application and site plan to complete the review and issue this permit. *The designated agent must sign the application along with the landowner or have an original written and notarized statement from the landowner authorizing the designated agent to sign the application and permit in the landowner's name.

I (we) affirm that the above information is accurate and that I (we) will conduct the above-described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resource and Environmental Protection Act, Act 451 of the Public Acts of 1994, as amended, applicable local ordinances, and the documents accompanying this application.

LANDOWNER'S SIGNATURE	PRINT NAME	DATE
DESIGNATED AGENT'S SIGNATURE*	PRINT NAME	DATE
DESIGNATED AGENT'S SIGNATURE*	PRINT NAME	DATE