

## It's Time to Retool Your Career

See what free training you qualify for to start a new career in a growing field. Funding is available now. Contact us today for more information: 1-800-285-WORKS

Now is an ideal time to start a new career in a growing industry with plenty of job openings in southeast Michigan, including Oakland County. Visit an Oakland County Michigan Works! office near you to start fresh.



Construction



**Health Care** 



Information Technology



Manufacturing

Your local Oakland County Michigan Works! office has funding available for free training and supportive services to eligible participants. To qualify for training grants, you must prove you have lost a job in the manufacturing industry over the past couple of years. (Additional eligibility requirements apply.)

#### Training opportunities include:

- Traditional classroom training
- Short-term, in-demand training
- On-the-job training
- Pre-apprenticeship training
- Registered apprenticeships
- Customized training



### Career Assistance Program | For anyone seeking full-time employment



#### **Resume Writing**

Our career advisors can help assess your skills and help you write a customized resume and cover letter that achieves results.



#### **Job Search Strategies**

Take advantage of all the new ways to find a job in a digital, social media world, including LinkedIn and Pure Michigan Talent Connect. Gain early access to local job postings. Learn techniques and strategies for effective networking, job application completion and employer follow-up.



#### **Interview Preparation**

Land your next job with an incredible interview. Learn what to do and not to do. Prepare and practice to overcome any jitters. Negotiate your salary.



#### **Career Coaching**

Schedule an appointment with a career advisor and begin your journey to success. Create your personal brand. Learn about apprenticeships and all of the free and on-the job training available to help you develop and hone your skills.

# At Your Service Phone and Virtual Appointments Only

Phone and Virtual Appointments Only Open Mon-Fri, except for holidays

**Novi** (248) 926-1820 31186 Beck Road Novi MI 48377

Oak Park (248) 691-8437 22180 Parklawn Street Oak Park MI 48237

Pontiac (248) 276-1777 1850 North Perry Street Pontiac MI 48340

**Southfield** (248) 796-4580 21415 Civic Center Drive, Suite 116 Southfield MI 48076

**Troy** (248) 823-5101 550 Stephenson Highway, Suite 400 Troy MI 48083

Waterford (248) 617-3600 7500 Highland Road Waterford MI 48327

OaklandCountyMiWorks.com

We are here to help you overcome challenges and reach your career goals!

Questions? Contact: 1-800-285-WORKS

A Proud Partner of the American Job Center Network

Equal Opportunity Employer: Program auxiliary aids and services are available upon request to individuals with disabilities | Michigan Relay Center or 711

Funded by: David Coulter, Oakland County Executive, Oakland County Workforce Development Board, Michigan Department of Labor and Economic Opportunity

