

Application Requirements, Deadlines, and Approval Schedule

All applicants to this NOFA must submit the application cover sheet and required materials described at Appendix A, which includes all certifications at Appendix B and, if applicable, the Uniform Relocation Act Forms. All materials must be submitted in compliance with parameters set forth in the Program Guidelines.

Applications must be provided in electronic format through SharePoint. Applicants must submit a pre-application form at the following link: **TBA**. The pre-application form is required to be considered for funding and receive a link to each application's unique SharePoint folder. All applications require a non-refundable application fee of \$2,500. Application fees must be paid by check, cashier's check, or money order made out to Oakland County. Failure to submit the application fee, or failure of a check to clear, may result in automatic disqualification of an application.

Submit payment to the address below:

Oakland County
Department of Neighborhood and Housing Development Division
Attn: Housing Trust Fund Manager
1200 N. Telegraph Rd., 34E
Pontiac, MI 48341

While this NOFA and Application shall remain open to receive applications as funds remain or become available, those applicants seeking Conditional Award Letters for HTF Funds in advance of MSHDA's December 1, 2023, 9% LIHTC Application deadline must meet the following deadlines and schedule:

Oakland Together Housing Trust Fund Application Timeline	
September 20, 2023	NOFA & Application Approved by HTF Board of Directors
September 20, 2023, to October 4, 2023	HTF Staff Available for Pre-Submittal and Project Review Meetings
October 6, 2023	Applications Due
October 9, 2023, to November 1, 2023	HTF Staff Application Review & Scoring
November TBA, 2023	HTF Board of Directors Conditional Approval Meeting
November 17, 2023	Conditional Award Letters Released to Approved Applicants

Applicants must be available during the HTF Staff Application Review & Scoring period to respond to potential HTF Staff requests for additional information or provide answers to questions relating to the project or the application itself.

Applicants must attend the HTF Board of Directors Meeting to provide a brief presentation of the proposed development and answer any questions of the HTF Board of Directors.