

PROJECT # _____

PART 3 – PROJECT TYPE

Project Type (Select 1) – Include Project # and Allocation

PART 4 – PROJECT DETAILS

- A - CDBG National Objective
- B - Project Description
- C - Code Enforcement
- D - Project Location
- E - Project Purpose
- F - Project Duration
- G - Project Administration
- H - Additional Resources
- I - Environmental Review Record

CDBG APPLICATION - PART 3 PROJECT TYPE

(Please one box per project)

Project # _____

Allocation: \$ _____

PROJECT TYPE						
Account	Account #	Objective	Goal	Indicator	Outcome	
ACQUISITION AND DISPOSITION						
<input checked="" type="checkbox"/>	Acquisition of Real Property	172170-730003	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Disposition of Real Property	172170-730536	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Clearance and Demolition	172170-30345	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Cleanup of Contaminated Sites		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Relocation		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
PUBLIC FACILITIES AND IMPROVEMENTS						
<input checked="" type="checkbox"/>	Senior Center	172170-731696	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Persons with Disabilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Homeless Facilities (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Youth Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Neighborhood Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parks, Recreational Facilities	172170-731332	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Parking Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Solid Waste Disposal Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Flood Drainage Improvements	172170-730744	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Water/Sewer Improvements	172170-732114	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Street Improvements	172170-731864	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Sidewalks	172170-731745	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Child Care Centers		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Tree Planting	172170-732021	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Fire Stations/Equipment	172170-730733	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Health Facilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for Abused and Neglected Children		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Asbestos Removal		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Facilities for AIDS Patients (not operating costs)		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Other Public Improvements Not Listed in 03A-03T	172170-731498	Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Remove Architectural Barriers	172170-731619				
	Special Assessments	172170-731815				

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please one box per project)

Project # _____ Allocation: \$ _____

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC FACILITIES AND IMPROVEMENTS CONTINUED						
<input checked="" type="checkbox"/>	Interim Assistance		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Privately Owned Utilities		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
	Non-Residential Historic Preservation	172170-731280	Suitable Living Environment	Strengthen Communities	Slum Blight	Sustainability
	Tornado Shelters Serving Private Mobile Home Parks		Suitable Living Environment	Strengthen Communities	# of LMI HH with new/improved access	Sustainability
PUBLIC SERVICES						
<input checked="" type="checkbox"/>	Homeless/AIDS Patients Programs		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Senior Services	172160-731712				
	Services for Persons with Disabilities	172160-730535	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Legal Services	172160-731073	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Youth Services	172160-732185	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Transportation Services	172160-732011	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Substance Abuse Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for victims of domestic violence/ dating violence/sexual assault/stalking	172160-730137	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Employment Training	172160-731941	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Crime Awareness/Prevention		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Fair Housing Activities (subject to PS cap)	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Tenant/Landlord Counseling		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Child Care Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Services for Abused and Neglected Children		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Mental Health Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Screening for Lead Poisoning		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Subsistence Payments	172160-730571	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Homebuyer Downpayment Assistance - Excluding Housing Counseling under 24 CFR 5.100		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Rental Housing Subsidies		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility
	Security Deposits		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please ✓ one box per project)

Project # _____ Allocation: \$ _____

PROJECT TYPE CONTINUED						
Account	Account #	Objective	Goal	Indicator	Outcome	
PUBLIC SERVICES CONTINUED						
✓						
Housing Counseling only, under 24 CFR 5.100	132210-702010	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
Neighborhood Cleanups		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
Food Banks		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
Housing Information and Referral Services		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
Housing Counseling Supporting Homebuyer Downpayment Assist (05R)		Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
Other Public Services Not Listed in 03T and 05A-05Y (Housekeeping/Safety & Repair/Yard)	172160-730880 172160-731665 172160-732170	Suitable Living Environment	Improve Quality of Life	# of LMI persons with new access	Availability/Accessibility	
HOUSING						
✓						
Loss of Rental Income		Decent Affordable Housing			Affordability	
Construction of Housing		Decent Affordable Housing			Affordability	
Housing Counseling for Homeownership Assist (13B)		Decent Affordable Housing			Affordability	
Homeownership Assistance – ex Housing Counseling		Decent Affordable Housing			Affordability	
Rehabilitation: Single-Unit Residential	132290-730898	Decent Affordable Housing	# of units brought to code		Affordability	
Emergency Rehab	172170-730569	Decent Affordable Housing	# of units brought to code		Affordability	
Minor Home Repair	172170-731227	Decent Affordable Housing	# of units brought to code		Affordability	
Mobile Home Repair		Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Multi-Unit Residential		Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Public Housing Modernization		Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Other Publicly Owned Res Buildings	172160-731602	Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Energy Efficiency Improvements		Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Acquisition		Decent Affordable Housing	# of units brought to code		Affordability	
Rehabilitation: Administration	132280-731605	N/A	N/A	N/A	N/A	
Lead-Based Paint/Lead Hazards Testing/Abatement		Decent Affordable Housing			Affordability	
Housing Services, Excluding Housing Counseling		Decent Affordable Housing			Affordability	
Housing Counseling Support HOME Hsg Activities		Decent Affordable Housing			Affordability	
Housing Counseling in Conjunction with CDBG Assisted Housing Rehab		Decent Affordable Housing			Affordability	
Code Enforcement (See Part 4 C)	172170-730310	Suitable Living Environment	Strengthen Communities	# of LMI persons served	Sustainability	

CDBG APPLICATION - PART 3 PROJECT TYPE CONTINUED

(Please one box per project)

Project # _____

Allocation: \$ _____

PROJECT TYPE CONTINUED					
Account	Account #	Objective	Goal	Indicator	Outcome
<input checked="" type="checkbox"/> HOUSING CONTINUED					
Residential Historic Preservation		Decent Affordable Housing			Affordability
Operation and Repair of Foreclosed Property ("In-Rem Housing")		Decent Affordable Housing			Affordability
<input checked="" type="checkbox"/> ECONOMIC DEVELOPMENT					
Rehabilitation: Publicly or Privately Owned Commercial/Industrial					
Commercial/Industrial: Acquisition/Disposition					
Commercial/Industrial: Infrastructure Development					
Commercial/Industrial: Building Acquisition, Construction, Rehabilitation					
Commercial/Industrial: Other Improvements					
Economic Development: Direct Financial Assistance to For-Profit Business					
Economic Development: Technical Assistance					
Economic Development: Microenterprise Assistance					
<input checked="" type="checkbox"/> GENERAL ADMINISTRATION					
General Program Administration					
Fair Housing Activities (subject to Admin cap)					
CDBG Funding of HOME Admin					
CDBG Funding of HOME CHDO Operating Expenses					
<input checked="" type="checkbox"/> OTHER					
CDBG Non-Profit Capacity Building					

CDBG APPLICATION - PART 4

Project # _____ Allocation: \$ _____

A - CDBG NATIONAL OBJECTIVE		
Which one of the National Objectives will this project target?		
✓	Code/Description	24 CFR
Benefits low and moderate income persons		
For the National Objective that principally benefits low- and moderate-income persons is selected, describe how the activity will address ONE of the subcategories listed below:		
	1) Area Benefit Activity - Those projects carried out in a neighborhood consisting predominantly of LMI persons and providing services for such persons yet could be available to other non-income eligible persons in the area. This information can be documented by documenting that the area is primarily residential (e.g., zoning map); and that the income characteristics of households in the service area (i.e., Census data)	570.208(a)
	2) Limited Clientele Activity - Those that benefit a specific group of people (rather than all the residents in a particular area) who are, or presumed to be, income eligible. In order to meet the LMI Limited Clientele criteria, the activity must: serve at least 51% LMI, as evidenced by documentation and data concerning beneficiary family size and income; have income eligibility requirements which limit the service to persons meeting the LMI income requirements, as evidenced by procedures, intake/application forms, income limits and other sources of documentation; serve a specific group presumed by HUD to be income-eligible include: abused children, battered persons, elderly persons, handicapped adults, homeless persons, illiterate persons, migrant farm workers and persons living with AIDS; and be of such a nature and in a location that it may be concluded that the activity's clientele are LMI.	
	3) Income Eligible Housing Activity - These projects add or improve a permanent residential structure wherein, upon completion, income eligible persons will occupy 51% or more of the housing units.	
	4) Job Creation or Retention Activity - A project which creates or retains permanent jobs, of which at least 51% are either taken by or available to income eligible persons.	
JUSTIFICATION:		
Aids in the prevention or elimination of slums or blight		
For the National Objective that principally aids in the prevention of elimination of slums or blight is selected, describe how the activity will address ONE of the subcategories listed below:		
	1) At least 25% of the properties throughout the area exhibit the following: a. Physical deterioration of buildings/improvements; b. Abandonment of properties; c. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings; d. Significant declines in property values or abnormally low property values relative to other areas in the community; or e. Known or suspected environmental contamination	570.208(b))
	2) Public improvements throughout the area are in a general state of deterioration.	
	Documentation must be maintained by the grantee on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications.	
JUSTIFICATION:		

CDBG APPLICATION - PART 4 CONTINUED

Project # _____ **Allocation: \$** _____

B - PROJECT DESCRIPTION

Provide a detailed description of the proposed activity including how the activity will address the needs of the community:

Identify who will benefit from the proposed activity (ex: homeless, abused children, seniors, etc). If your program was designed to benefit persons on L/M income, describe the process you will use to identify these persons (process for income verification if persons are not members of HUD's presumed L/M clientele):

CDBG APPLICATION - PART 4 CONTINUED

Project # _____ Allocation: \$ _____

C - CODE ENFORCEMENT PROJECT ONLY

Will any of the supportive activities offered in conjunction with the Code Enforcement Program possibly trigger displacement of any "persons"?		Yes
		No

If "Yes" Explain:

The grantee will be required as a special condition of the CDBG grant contract to submit a formal relocation or displacement plan for the program prior to release of grant funds.

If "No" Explain how that determination was made?

Service Area Where the Code Enforcement Program Will Be Carried Out: Provide a brief narrative of the proposed activity and service area where the Code Enforcement activity will be carried out.

Severity of Problem

What level of service is needed?

- | | |
|--------------------------|---|
| <input type="checkbox"/> | A new code enforcement program |
| <input type="checkbox"/> | An existing code enforcement program to be increased currently funded by: |
| <input type="checkbox"/> | An existing code enforcement program previously funded with CDBG funds |

How was need determined?

Service Area Identified

Census Tract/Block Groups

| Census Tract |
|-----------------|-----------------|-----------------|-----------------|-----------------|
| | | | | |
| Block Group (s) |
| | | | | |

Specific streets within a service area

Maps attached showing the area is primarily residential

Beneficiaries (People)

Specify the type of beneficiaries who will benefit from this program. Supporting documentation is required.

Primarily Low/Mod (Include % of total population that is Low/Mod)

Jurisdiction's definition of *deteriorated or deteriorating* (HCDA, Section 105(a)(3)) Define:

CDBG APPLICATION - PART 4 CONTINUED

Project # _____ Allocation: \$ _____

Conditions within the Service Area

Describe, in enough detail, the existing conditions in the service area that qualifies the area, as defined above by the jurisdiction, as deteriorating or deteriorated.

Photos attached with any applicable reports or information

Identify problems resulting if the code enforcement program is not provided, continued or expanded:

Extent of the Solution

Explain how and to what extent the proposed activity will solve the problem:

Provide a summary of the proposed strategy for using code enforcement together with public or private improvements or services (e.g., a homeowner rehabilitation program) that can be expected to arrest the decline of the service area.

Describe the methodology and metrics to be used to assess whether the code enforcement program and other activities will mitigate the deterioration of the service area during the time CDBG funds are expended to implement the code enforcement program.

Activity Implementation Plan

Provide a detailed plan of how the code enforcement program, together with “supportive activities” (i.e. public or private improvements, rehabilitation, or services) will mitigate deterioration and is expected to arrest the decline of the area. Also, identify any current or potential funding sources available to assist with proposed supportive activities.

CDBG APPLICATION - PART 4 CONTINUED

Project # _____ Allocation: \$ _____

D - PROJECT LOCATION		
Please <input checked="" type="checkbox"/> one box	<input checked="" type="checkbox"/>	
Describe Project Location	<input type="checkbox"/>	City/Township/Village Wide
	<input type="checkbox"/>	Area Wide Benefit Only
	<input type="checkbox"/>	Specific
Parcel ID#		
Address		
City		
Zip Code		
Areawide Benefit (AWB) Projects Only	List Census Tract	
	List Block Group	
Attach AWB Map with project location indicated		
Describe service area for:		
Fire Stations/ Equipment		
Parks, Recreational Facilities		
Special Assessments		

E - PROJECT PURPOSE			
ALL PROJECTS Enter number of units in the appropriate type. Enter 0 for other unit types			
# of clients to be served		Type of clients to be served	
		People	
		Households	
		Housing Units	
		Public Facilities	
PUBLIC SERVICES PROJECTS ONLY			
Help Prevent Homelessness?	_____ Yes _____ No		
Help the Homeless?	_____ Yes _____ No		
Help those with HIV/AIDS?	_____ Yes _____ No		
Help Persons with Disabilities?	_____ Yes _____ No		
PUBLIC FACILITIES & IMPROVEMENTS PROJECTS ONLY			
Will the project meet ADA standards for access?	_____ Yes _____ No		
SENIOR CENTER PROJECT DEMOGRAPHICS			
Estimated Number of Current Members			
White alone		Asian Alone	
Black or African American alone		Some other race alone	
American Indian and Alaska Native alone		Two or more races	
Native Hawaiian & Other Pacific Islander alone			

CDBG APPLICATION - PART 4 CONTINUED

Project # _____ **Allocation: \$** _____

This is a new project	Yes _____ No _____
This is an ongoing project	Yes _____ No _____
This is an expanded project from previous years	Yes _____ No _____

G - PROJECT ADMINISTRATION

Community will manage project	Yes _____ No _____
Community will hire a vendor to manage project	Yes _____ No _____
County will administer contract	Yes _____ No _____

Other Federal Funds	\$	State/Local Funds	\$	Other	\$
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Please ✓ each box as it applies and attach all required documents

<input checked="" type="checkbox"/>	Exempt Project				
	Project is Exempt per 24 CFR 58.34				
	Exempt Form Attached			Project Location Map Attached	

OR

<input checked="" type="checkbox"/>	Categorically Excluded Project				
	Project is Categorically Excluded				
	Statutory Checklist Attached			Project Location Map Attached	
	Project is in Flood Plain			8 Step Attached	
	Flood Plain Map https://msc.fema.gov/portal/home				

OR

<input checked="" type="checkbox"/>	Environmentally Assessed Project				
	Project is Environmentally Assessed				
	Environmental Assessment Attached			Project Location Map Attached	
	Project is in Flood Plain			8 Step Attached	
	Flood Plain Map https://msc.fema.gov/portal/home				

<input checked="" type="checkbox"/>	Other Projects				
	Historic Preservation Profile (HPP) Attached			Demolition Checklist Attached	