School Aggregate Report Form Tip Sheet Instructions: This form should only be used for students not being reported in MCIR/SIRS. Once complete, forward this form to your Local Health Department.

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School Name:					Building Code:							
Contact Name:					Contact Phone #:							
Da	te Aggregate Rep	ort Form Prepar	ed:		Report Perio	d : □November	☐ Februa	ary ∐N	lo Da	ta to	Repor	
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	without FERPA Consent)											
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	Complete Imms	Provisional	Incomplete	Religious (I	R) Waivers	aivers Medical (M) Waivers Othe			ner (O	r (O) Waivers		

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School Aggregate Report Form Tip Sheet

- Indicate the school's name; building code; name and phone number for the contact at the school; date the School Aggregate Report Form was prepared; and report period (if applicable).
- Enter the number of kindergarteners, 7th graders, and other (new to the district) students removed from the MCIR roster and/or students that do not have a MCIR record but have a vaccine record reported on this form.
- Enter the number of kindergarteners, 7th graders, and other (new to the district) students without FERPA Consent, not found in MCIR/SIRS, and do not have immunization data (vaccine record or waiver) available.
- Using each student's immunization record, enter the total number of students with either a valid, documented vaccine, or disease titer (if applicable).

For vaccines being waived, enter the total number under each column by waiver type.

- Enter the total number of Complete immunization records for students in kindergarten, 7th grade, and other (new to the district).
- Enter the total number of Provisional records for students in kindergarten, 7th grade, and other (new to the district).
- Enter the total number of Incomplete records for students in kindergarten, 7th grade, and other (new to the district).
- Enter the total number of Religious (R) waivers for students in kindergarten, 7th grade, and other (new to the district).
- Enter the total number of Medical (M) waivers for students in kindergarten, 7th grade, and other (new to the district).
- Enter the total number of Other (O) waivers for students in kindergarten, 7th grade, and other (new to the district).

If the student is Complete in MCIR/SIRS without FERPA Consent, leave the student on the roster. Do not report the student on this School Aggregate Report Form.

Additional Information

A student who is incomplete on the roster without FERPA Consent may remain on the MCIR/SIRS roster. When new immunization data or waiver information is presented, remove the student from the roster and report them on the School Aggregate Report Form.