

**MEETING MINUTES OF THE
OAKLAND COUNTY LOCAL EMERGENCY PLANNING COMMITTEE**

**There was a meeting of the Oakland County LEPC, at 9:00 AM on Tuesday, November 7, 2023
at the West Bloomfield Fire Department HQ, 5425 West Maple Road
West Bloomfield, MI 48322**

AGENDA

- I. CALL TO ORDER: at 0900hrs
- II. Roll Call: See sign-in sheets
- III. Approval of Minutes from 8/1/2023 Meeting: Motion Blanchard, seconded by DeBoer. Approved
- IV. PUBLIC COMMENT: None
- V. OLD BUSINESS
 - A. LEPC Exercise subcommittee report
 - B. LEPC Bylaws subcommittee report
 - 1. Bylaws still under review by Oakland County Corp Counsel
 - C. Spills report (some older reports that were just shared)
 - 1. Private Residence (Henrietta), Birmingham, 8.27.23
 - 2. Freiborne Industries, Pontiac, 1.23.23
 - 3. Sams Club, Madison Hts, 2.8.23
 - 4. Chrome Plating Facility, Madison Hts, 10.31.22
 - 5. N/B I-75, Royal Oak, 8.3.23
 - 6. E/B I-96/Plank Rd, 8.21.23
 - D. 2023 Industry Outreach Conference
 - 1. Canceled due to low registration numbers
 - 2. We will attempt to contact several 302/312 sites to ask what they would like to see in a conference, if they are interested at all
 - E. MI Open Meetings Act
 - 1. It does not require us to record all of our meetings
 - 2. Do we wish to record our meetings anyways?: No motion was made to record future meetings. Therefore, the OC LEPC will not be recording future meetings.
- VI. NEW BUSINESS
 - A. Pick a site for a live meeting for the February 6, 2024 LEPC meeting: OC EOC
 - B. Vote in new member Oakway HazMat (Lt. Adam Shepherd)
 - C. Upcoming training opportunities
 - 1. SARA Title III Tier II Workshop Series (emailed to everyone on 11/3/23)
 - 2. Other?
 - D. ChemLock presentation by Jacob Perryman

- E. Discussion of how to structure hospital system representation on LEPC
1. Representation by hospital system vs by hospital buildings?
 2. One voting member per hospital system vs hospital building?
 3. Other possibilities?: There was a discussion of these topics. No decision was reached. It was decided to table further discussion until the next meeting.

- VII. GOOD OF THE ORDER
VIII. ADJOURNMENT: 0937hrs.

Judy Cavender, MSSM, CHSP, PEM, PCP – Chair
Minutes prepared by Darin D. Page, LEPC
Information Coordinator