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NOTICE
CHANGE IN BILLING AND COLLECTION OF AIRCRAFT LANDING FEES

Dear Oakland County International Airport Community,

Effective March 1, 2024, Vector Airport Systems ("Vector") will assume the billing and collection of landing fees on behalf of Oakland County International Airport ("KPTK"). For all operations occurring until **February 29, 2024, at 11:59pm**, Oakland County will continue to bill and collect landing fees.

Vector will implement the **PLANEPASS®** technology to assess and bill landing fees in accordance with the Airport's current Landing Fee Schedule located by scanning the Airport QR Code below or accessing online at <https://bit.ly/47F9bMb>. Please note that landing fees are charged based on aircraft arrival and calculated using the aircraft's FAA-certified Maximum Takeoff Weight (MTOW). The Vector team will be provided with a current listing of based aircraft at KPTK on a monthly basis to determine which aircraft are **exempt** from landing fees. Your prompt notification to the Airport Administrative office will avoid unnecessary charges if any aircraft changes are made.

Vector transmits a monthly invoice to an aircraft's registered owner or management company at the end of each month. Vector offers a self-service web portal for convenient online bill payments and account management at <https://bit.ly/48E7YWD> or scan Vector QR code below. Vector's self-service web portal allows operators to:

- Make credit card payments
- Update account information including email and postal mail addresses
- View Authorization to Bill letters and W9 forms
- Enroll in electronic invoicing
- View account history
- View and download invoices for use in MS Excel

For billing questions or concerns, please contact Vector's **PLANEPASS®** billing service team at billing@vector-us.com or (888) 588-0028, Option 1 or Extension 700, during regular business hours. If further assistance is required, please contact the Airport Administration team at ocia@oakgov.com or (248) 666-3900.

Thank you for your continued business - we appreciate you choosing KPTK as your point of destination and hope to see you again soon!

Sincerely,



Cheryl L. Bush
Manager of Aviation

