

MINUTES OF THE BOARD OF COUNTY ELECTION COMMISSIONERS

CALL TO ORDER:

The Board of County Election Commissioners meeting was called to order by Honorable Linda S. Hallmark on January 29, 2024 at 11:02 a.m. in the Oakland County Elections Division, Board of Canvassers/Training Room, 1st floor, West Wing Extension, 1200 N. Telegraph Rd., Pontiac, MI 48341.

ROLL CALL:

MEMBERS PRESENT: Hallmark, Brown, Wittenberg. (3)

ABSENT: None. (0)

OTHERS PRESENT: Joseph J. Rozell, Director of Elections and Heather Kadulski, Elections Supervisor.

APPROVAL OF AGENDA:

Moved by **BROWN** seconded by **HALLMARK** to approve the agenda. Motion carried.

APPROVAL OF MINUTES:

Moved by **WITTENBERG** seconded by **HALLMARK** to approve the minutes of the December 20, 2023 Board of County Election Commissioners Meeting. Motion carried.

NEW BUSINESS:

A. APPROVAL OF PER DIEM RATE OF PAY FOR ABSENT VOTER COUNTING BOARD ELECTION INSPECTORS

Moved by **HALLMARK** seconded by **WITTENBERG** to approve a per diem rate of pay for election inspectors for the Absent Voter Counting Board as follows:

- Chairperson: \$180 full day/\$90 four hours or less.
- Election Inspector: \$160 full day/\$80 four hours or less.
- Closer: \$40 additional pay unless they are already being compensated.
- Training: \$25 additional for attending separate training.

VOTE ON PER DIEM RATE OF PAY:

AYES:	HALLMARK, WITTENBERG, BROWN.	(3)
NAYS:	NONE.	(0)

The per diem rate of pay for the Absent Voter Counting Board was **APPROVED**.

B. APPROVAL OF ELECTION INSPECTORS FOR COUNTY ABSENT VOTER COUNTING BOARD.

Moved by **BROWN** seconded by **WITTENBERG** to approve list of inspectors provided and designates Joseph J. Rozell, Director of Elections to make additional appointments as necessary.

VOTE ON APPOINTMENTS: **AYES: BROWN, WITTENBERG, HALLMARK. (3)**
NAYS: NONE. (0)

The appointments were **APPROVED**.

C. SCHEDULING AND DESIGNEE FOR PUBLIC ACCURACY TEST FOR COUNTY ABSENT VOTER COUNTING BOARD.

Moved by **BROWN** seconded by **HALLMARK** to appoint Joseph J. Rozell, Director of Elections as committee designee to conduct the Public Accuracy Test on February 5, 2024 at 9:00 a.m. in accordance with State law.

VOTE ON PUBLIC ACCURACY TEST: **AYES: BROWN, HALLMARK, WITTENBERG. (3)**
NAYS: NONE. (0)

The committee designee and conduct of the Public Accuracy Test were **APPROVED**.

D. DESIGNATE LOCATION AND START TIME OF COUNTY ABSENT VOTER COUNTING BOARD.

Moved by **BROWN** seconded by **HALLMARK** to designate:

AVCB Location 1: Oakland Schools Conference Center, Conference Room A, 2111 Pontiac Lake Rd., Waterford, MI 48328 as a location to process absentee ballots. Processing is authorized to begin at 8:00 a.m. on Monday, February 26, 2024, and 7:00 a.m. on Election Day.

AVCB Location 2: Oakland Schools Conference Center, Conference Room B, 2111 Pontiac Lake Rd., Waterford, MI 48328 as a location to process absentee ballots. Processing is authorized to begin at 8:00 a.m. on Monday, February 26, 2024, and 7:00 a.m. on Election Day.

AVCB Location 3: Oakland Schools Conference Center, Conference Room C, 2111 Pontiac Lake Rd., Waterford, MI 48328 as a location to process absentee ballots. Processing is authorized to begin at 8:00 a.m. on Monday, February 26, 2024, and 7:00 a.m. on Election Day.

AVCB Location 4: Oakland Schools Conference Center, Conference Room D, 2111 Pontiac Lake Rd., Waterford, MI 48328 as a location to process absentee ballots. Processing is authorized to begin at 8:00 a.m. on Monday, February 26, 2024, and 7:00 a.m. on Election Day.

VOTE ON LOCATION AND START TIME: AYES: BROWN, HALLMARK, WITTENBERG. (3)
NAYS: NONE. (0)

The location and start time were **APPROVED**.

E. APPROVAL OF PER DIEM RATE OF PAY FOR EARLY VOTING ELECTION INSPECTORS.

Moved by **WITTENBERG** seconded by **BROWN** to approve per diem rate of pay for election inspectors for Early Voting as follows:

- Chairperson: \$180 full day/\$90 four hours or less.
- Election Inspector: \$160 full day/\$80 four hours or less.
- Closer: \$40 additional pay unless they are already being compensated.
- Training: \$25 additional for attending separate training.

VOTE ON PER DIEM RATE OF PAY: AYES: WITTENBERG, BROWN, HALLMARK. (3)
NAYS: NONE. (0)

The per diem rate of pay for Early Voting was **APPROVED**.

F. APPROVAL OF ELECTION INSPECTORS FOR EARLY VOTING.

Moved by **BROWN** seconded by **WITTENBERG** to approve list of inspectors provided and designates Joseph J. Rozell, Director of Elections to make additional appointments as necessary.

VOTE ON APPOINTMENTS: AYES: BROWN, WITTENBERG, HALLMARK. (3)
NAYS: NONE. (0)

The appointments were **APPROVED**.

G. SCHEDULING AND DESIGNEE FOR PUBLIC ACCURACY TEST FOR EARLY VOTING.

Moved by **BROWN** seconded by **HALLMARK** to appoint Joseph J. Rozell, Director of Elections as committee designee to conduct the Public Accuracy Test for the County Regional Early Voting Sites on February 7, 2024 at 9:00 a.m. and County Central Early Voting Sites on February 8, 2024 at 7:00 a.m. in accordance with State law.

VOTE ON PUBLIC ACCURACY TEST: AYES: BROWN, HALLMARK, WITTENBERG. (3)
NAYS: NONE. (0)

The committee designee and conduct of the Public Accuracy Test were **APPROVED**.

PUBLIC COMMENT: None.

Moved by **HALLMARK** seconded by **BROWN** that the meeting be adjourned. Motion carried.

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Judge Hallmark adjourned the meeting at 11:11 a.m.

Lisa Brown
Clerk/Register of Deeds and
Secretary to the Board of County Election Commissioners