

OAKLAND COUNTY ZOOLOGICAL AUTHORITY

1200 NORTH TELEGRAPH ROAD, PONTIAC, MICHIGAN 48341-0470

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Brandon Kolo, Chairperson
(Alternate: Robert Kalman)
Jennifer M. Grieco, Secretary
(Alternate: Gretchen Parks)

July 22, 2024

Alex Cooper
(Alternate: Tameka Ramsey)
Millie Hall
(Alternate: Helaine Zack)
Elizabeth Howe
(Alternate: Richard Strenger)

Chair Brandon Kolo called the meeting of the Oakland County Zoological Authority to order at 10:05 a.m., at the Detroit Zoo, Administration Boardroom, 8450 W. Ten Mile Road, Royal Oak, Michigan.

MEMBERS PRESENT:

Brandon Kolo, Jennifer M. Grieco, Alex Cooper, Millie Hall, Elizabeth Howe

ALTERNATE MEMBERS PRESENT:

Robert Kalman, Gretchen Parks, Helaine Zack

MEMBERS ABSENT WITH NOTICE:

None

APPROVAL OF PREVIOUS MINUTES

Alex Cooper requested the addition of a heading to Dr. Hayley Murphy's presentation in the previous minutes. There were no objections.

Cooper moved approval of the minutes from November 29, 2023, as amended. Seconded by Howe.

Motion carried.

APPROVAL OF AGENDA

Grieco moved approval of the agenda, as presented. Seconded by Hall.

Motion carried.

PUBLIC COMMENT

None.

UPDATE FROM DETROIT ZOO - DR. HAYLEY MURPHY, DIRECTOR AND CEO

Dr. Hayley Murphy, Chief Executive Officer of the Detroit Zoo, gave a PowerPoint presentation which highlighted recent events at the zoo. Dr. Murphy answered Authority members'

questions.

REPORT FOR OCZA DZS BOARD MEMBERS

Chair Kolo gave a brief update regarding the Detroit Zoological Society (DZS).

DETROIT ZOOLOGICAL SOCIETY FINANCE REPORT – 2023

Robert Schumaker, Chief Financial Officer of the Detroit Zoo, gave an overview of the 2023 Detroit Zoological Society Finance Report, which includes statements of the society's financial position, activities and cash flows. The 2023 financial audit reflected no material findings with no opinion issues.

TREASURER'S REPORT – ROBERT WITTENBERG

Robert Wittenberg, Oakland County Treasurer, gave an overview of the Treasurer's Report for FY 2023-2024, Month 6, Balance sheet as of May 31, 2024.

2023 AUDIT REPORT – STEPHANIE ATKINSON

Stephanie Atkinson, Audit Manager, Plante Moran, reported on the results of the 2023 year-end audit.

AUTHORITY DISCUSSION ON THE RESPONSIBILITY OF MANAGING PUBLIC FUNDS AND OVERSIGHT – CORPORATION COUNSEL

Aleanna Siacon, Attorney, Dickinson Wright, gave a brief overview of fiduciary responsibilities and duties, along with highlighting best practices.

FIRST AMENDMENT TO THE FY 2023/2024 BUDGET

Chair Kolo explained that the current year expenditures came in higher than expected due to increased legal costs. The amended 2023/2024 Budget addresses this increase.

Grieco moved approval of the amended FY2023/2024 Budget, as presented. Seconded by Hall.

Motion carried unanimously on a roll call vote.

APPROVAL OF THE FY2024/2025 BUDGET RESOLUTIONS

Robert Wittenberg presented the FY2024/2025 Budget and Chair Kolo presented the following four resolutions:

Resolution One: Budget

Be it hereby resolved, the 2024-2025 Oakland County Zoological Authority budget for each fund is hereby appropriated as presented by the Treasurer.

Resolution Two: Purchasing

Whereas the Oakland County Zoological Authority finds it necessary to incur budgeted expenses;

Now therefore be it resolved, the Oakland County Zoological Authority Chair is authorized to place orders for and make payment of these expenses.

Resolution Three: Transfers

Now therefore be it resolved the Treasurer is authorized to make administrative transfers within appropriate centers.

Resolution Four: Contracts

Whereas the Oakland County Zoological Authority finds it necessary to contract for services;

Now therefore be it resolved the Oakland County Zoological Authority Chair is authorized to enter into contracts on behalf of the Authority, provided the contracts do not exceed budgeted expenses.

Grieco moved approval of the FY2024/2025 Budget and Resolutions One through Four, as presented. Seconded by Howe.

Motion carried unanimously on a roll call vote.

RESOLUTION – LEVY AND COLLECTION OF MILLAGE

Cooper moved approval of the Resolution for Levy and Collection of Millage and the accompanying 2024 Tax Rate Request Form (L-4029). Seconded by Grieco.

Motion carried unanimously on a roll call vote.

OTHER BUSINESS

None.

NEXT MEETING DATE

Chair Kolo suggested that the next meeting be scheduled in April of 2025. There were no objections.

ADJOURNMENT

Grieco moved to adjourn the meeting. Seconded by Howe.

Motion carried.

The meeting was adjourned at 11:27 a.m.

Tracy Stolzenfeld

Tracy Stolzenfeld, Committee Coordinator Senior
Oakland County Board of Commissioners

Jennifer M. Grieco

Jennifer M. Grieco, Secretary
Oakland County Zoological Authority

NOTE: The foregoing minutes are subject to Authority approval.