

OAKLAND COUNTY ART INSTITUTE AUTHORITY

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Dr. Swarn Rajpal, Chairperson

Barbara Whittaker, *Vice Chairperson*
Bo Cheng

Jen Miller, *Secretary*
Shelley Goodman Taub

September 17, 2024

Chairperson Rajpal called the meeting of the Oakland County Art Institute Authority to order at 9:03 a.m. in the Board of Commissioners' Committee Room A at 1200 N. Telegraph Road, Bldg. 12E, Pontiac, Michigan.

MEMBERS PRESENT:

Dr. Swarn Rajpal, Barbara Whittaker, Jen Miller, Bo Cheng

MEMBERS ABSENT WITH NOTICE:

Shelley Goodman Taub

APPROVAL OF MINUTES

Miller moved approval of the minutes of April 9, 2024, as presented. Seconded by Whittaker.

Motion carried.

APPROVAL OF AGENDA

Chair Rajpal indicated that the New Audit Company Update would be added under Communications. There were no objections.

Miller moved to approve the agenda, as amended. Seconded by Whittaker.

Motion carried.

PUBLIC COMMENT

Barbara Winter, Hazel Park Resident.

- LETTER FROM ALLISON ALEXANDER

A discussion was held regarding the letter submitted to the Oakland County Art Institute Authority (OCAIA) by Allison Alexander. Miller suggested that the DIA submit a follow-up letter to Ms. Alexander with a statement that her concerns have also been shared with the OCAIA.

Miller moved to receive and file the Allison Alexander's letter. Seconded by Whittaker.

Motion carried.

Lane Coleman, Chair of the DIA Board of Directors, participating remotely, introduced himself to the OCAIA, and addressed the concerns expressed by Ms. Alexander.

COMMUNICATIONS

- NEW AUDIT COMPANY UPDATE

Michael Andrews, Oakland County Board of Commissioners, Chief of Staff, gave an update on the selection of the new audit service provider, Rehmann, LLC. Oakland County will retain this company for the audit of their accounts and replace Plante Moran for the next five years. It is recommended OCAIA do the same. A contract between the County of Oakland and Rehmann LLC would be cosigned by the Board of Commissioners Chair and OCAIA Chair if approved under New Business.

- OAKLAND COUNTY ART INSTITUTE AUTHORITY FINANCIAL REPORT WITH SUPPLEMENTARY INFORMATION, NOVEMBER 30, 2023

Whittaker moved to receive and file the Communication, as presented. Seconded by Cheng.

Motion carried.

CHAIR'S REPORT – DIA BOARD MEETING; APPOINTMENT OF DIA BOARD MEMBERS

Chair Rajpal provided a report from the August DIA Board Meeting. Highlights from the meeting included:

- Operations Dashboard – summarizing the DIA Budget and Endowment
- Implementing weapons detection screening at the DIA (Evolv)
- Media Report – How often and where was the DIA mentioned in the media

As per the service agreement, the OCAIA nominates for appointment two representatives to the DIA Board as voting members. David T. Woodward, Chair, Oakland County Board of Commissioners, informed us that Mr. Thomas Guastello has resigned as the OCAIA representative on the DIA Board. This has created two vacancies on the DIA Board. He recommended, on behalf of County Executive Dave Coulter and himself that Bo Cheng and Dave Flynn be considered for nomination to the DIA Board of Directors to represent the OCAIA.

Miller moved to nominate Bo Cheng and Dave Flynn for appointment to the DIA Board of Directors for a term of three years. Seconded by Whittaker.

A discussion was held. Jen Miller indicated that since members of the OCAIA cannot serve on the DIA Board, pursuant to the service agreement, it is expected that Mr. Cheng would resign from the OCAIA. It is expected that these representatives would attend Authority meetings to provide updates of DIA Board activities.

Julie McFarland, Executive Director of Public Affairs & Community Engagement, DIA, indicated that DIA Board members serve for three-year terms when nominated by the DIA Governance and

Nominating committee. They can serve three consecutive 3-year terms. Then they need to take a year off before being reappointed; however, the OCAIA shall determine the length of the term of its appointees, pursuant to the service agreement. Ms. McFarland indicated that she would verify the DIA Board's process for appointing nominees and follow up via email regarding the process.

Miller made a friendly amendment to the original motion to nominate Bo Cheng to a two-year term and Dave Flynn for a three-year term to the DIA Board beginning January 1, 2025. Seconded by Whittaker.

Motion carried on a roll call vote:
Yeas: Miller, Whittaker, Rajpal (3)
Nays: None (0)
Abstain: Cheng (1)
Absent: Taub (1)

Miller moved that Bo Cheng and Dave Flynn be appointed to the DIA Board of Directors to fill the two vacancies, effective immediately, from September 17, 2024, through December 31, 2024. Seconded by Whittaker.

Motion carried on a roll call vote:
Yeas: Miller, Whittaker, Rajpal (3)
Nays: None (0)
Abstain: Cheng (1)
Absent: Taub (1)

DETROIT INSTITUTE OF ARTS (DIA) – DIA PLANTE MORAN AUDIT REPORT

Julie McFarland, Executive Director of Public Affairs & Community Engagement, presented the DIA's Plante Moran Audit Report for the DIA's service agreement activity in 2023. There are no findings, and all allocations for each of the three service agreement categories were validated by Plante Moran.

Miller moved to receive and file the DIA Plante Moran Audit Report. Seconded by Whittaker.

Motion carried.

DETROIT INSTITUTE OF ARTS (DIA) – CY 2024 HALF-YEAR UPDATE

Julie McFarland provided a presentation on the DIA's CY 2024 Half-Year Report through June 30, 2024. She was accompanied by Ian Rapnicki, Public Affairs Officer, and Anthony Smith, Vice President of Learning and Audience Engagement. The presentation included information about awards that the DIA has received, community participation with free admission, the school program, teacher professional development, the senior program and community partnership programs.

The DIA was the recipient of the USA Today award naming them the Best Art Museum in America. The DIA also received three Telly Awards for their "One Take Drone Fly Through" video.

An update was provided on the Free General Admission available to Oakland County residents. To date, this benefit has been used by over 56,000 Oakland County residents. This is an increase from 48,000 last year over same period of time.

Ms. McFarland shared that there were 12,000 Oakland County students who participated in field trips to the Museum for the first half of 2024; exceeding their target of 16,000 students. The In-School Pilot Program will help them to reach more students. The DIA is identifying a school district in each county to pilot this program. Madison Heights Public Schools was selected for Oakland County. Educators' Night on September 24th will be held in the Detroit Cultural District. This event will allow teachers to visit and get a sampling of what is available for students.

As of June 30, 2024, there were 53 Oakland County Senior Group visits, with a commitment of 60 visits annually. The *Melodies at the Museum* program is proving to be an opportunity for visitors with higher mobility challenges. Additionally, the DIA has provided 69 *Behind the Seen* art talks at community organizations.

Regarding the Community Partnership Programs, the Inside Out program is continuing with 14 senior centers being engaged in addition to the partner Communities. Applications for the 2025 season are being reviewed and the selected Communities will be shared at a future meeting. Current year partnerships include Oakland County Parks and Oakland Community College. Additional Community Partnership Programs are the Partners in Public Art Mural Program; Drop-In Artmaking; Arts, Beats, & Eats; and the Community Group Studio Program.

Ms. McFarland shared information about the current exhibitions, including the Tiff Massey: 7 Mile + Livernois exhibition, which is open until May 11, 2025; The Art of Dining, open until January 5, 2025; the Ofrendas: Celebrating el Dia de Muertos, opening on September 28, 2024; and Painted with Silk: The Art of the Early American Embroidery, which is opening on December 13, 2024

Miller moved to receive and file the CY 2024 Half-Year Update. Seconded by Whittaker.

Motion carried.

ART AUTHORITY – DISCUSSION AND CONSIDERATION OF APPROVAL OF THE FY 2025 BUDGET

Amy Carter, Accountant, Oakland County Treasurer's Office, and Robert Wittenberg, Oakland County Treasurer, presented a proposed budget to the Authority.

Miller moved to adopt the FY 2024 budget as the FY 2025 budget. Seconded by Cheng.

Motion carried on a roll call vote:

Yeas: Cheng, Miller, Whittaker, Rajpal (4)

Nays: None (0)

Absent: Taub (1)

A brief overview of the Treasurer's Report for FY 2023-2024, Month 9, as of August 31, 2024, was provided. The report consists of the Oakland County Art Institute Authority interest earned, assets, liabilities, fund equity, revenue, expenditures, non-expenditure payments, and the tax collection/payments that have been transferred to the DIA as of August 31, 2024.

Miller moved to receive and file the Treasurer's Report. Seconded by Cheng.

Motion carried.

ART AUTHORITY – RESOLUTION OF LEVY AND COLLECTION OF 2024 MILLAGE

Miller moved to adopt the resolution authorizing the levy and collection of the millage in December 2024 and to authorize the Chair to sign the required 2024 Tax Rate Request form (L-4029). Seconded by Whittaker.

Motion carried on a roll call vote:

Yeas: Cheng, Miller, Whittaker, Rajpal (4)

Nays: None (0)

Absent: Taub (1)

NEW BUSINESS

Miller moved to authorize Chair Rajpal to sign an agreement with Rehmann, LLC for professional auditing services. Seconded by Whittaker.

Motion carried.

Bo Cheng request that the OCAIA accept his resignation effective immediately.

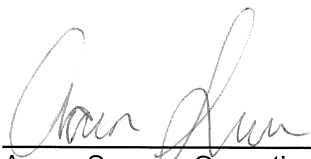
The Authority accepted Bo Cheng's resignation from the Art Institute Authority without objection.

ADJOURNMENT

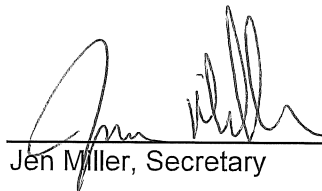
Whittaker moved to adjourn the meeting. Seconded by Cheng.

Motion carried.

There being no further business to come before the Authority, the meeting adjourned at 10:37 a.m.



Aaron Snover, Operations Supervisor



Jen Miller, Secretary

NOTE: The foregoing minutes are subject to Authority approval.