

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
JANUARY 28, 2025 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, P. Boegner, S. Carlson, D. Darbyshire, H. Flowers, L. Graham,
PRESENT: T. Hatfield, J. Kerr, L. McCall, J. Petroskey, L. Royston, A. Sabbagh,
 (17) S. Shelby, B. Steeh, J. Steenburgh, W. Thibodeau, and G. Wooten

MEMBERS C. Castiglione, J. Harrington-Davis, A. Lord, D. Shemenski, C. Tribuzio,
ABSENT and D. Zaliwski
W/NOTICE:
 (6)

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, D. Lake,
 S. Rideout, D. Scigaj, T. Shaffer, J. St. Henry, and S. Wills

OTHERS: Teresa Brittentine - Oakland County Michigan Works! Pontiac
 Brooke Clancy - Oakland County Michigan Works! Waterford
 Felicia Hunter – Goodwill Industries of Greater Detroit
 Sherry Kless – Oakland County Michigan Works! Oak Park
 D. VanHee - Oakland County Michigan Works! Troy
 Leena Zachariah - Oakland County Michigan Works! Southfield

The meeting was called to order at 8:05 a.m. by Chairperson David Darbyshire.

1. Welcome, Call to Order, and Introductions
David Darbyshire welcomed those present and thanked them for coming. Mr. Darbyshire asked the guests to introduce themselves.
2. ROLL CALL – Quorum Established
3. Previous Minutes
Motion by H. Flowers, Supported by P. Boegner

RECOMMEND APPROVAL OF THE MINUTES FROM THE 11/26/24
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Jennifer Llewellyn updated the Board on the activities of the MWA and state and federal initiatives.

Sean Carlson updated the Board on County initiatives.

Motions from the Executive Committee Meeting of 1/24/25:

5. The Oakland County Michigan Works! Agency's (MWA's) Partners for Reentry Opportunities in Workforce Development (PROWD) Plan and Allocation for 9/1/24 – 9/30/27
Motion by D. Darbyshire, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PARTNERS FOR REENTRY OPPORTUNITIES IN WORKFORCE DEVELOPMENT (PROWD) PLAN AND ALLOCATION OF \$48,010, FOR THE PERIOD OF SEPTEMBER 1, 2024 THROUGH SEPTEMBER 30, 2027; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

6. Revisions to the Oakland County MWA's Property Management, Small and Micro-Purchase, and Procurement Policies
Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE ATTACHED REVISIONS TO THE FOLLOWING OAKLAND COUNTY MICHIGAN WORKS! AGENCY (MWA) POLICIES:

- THE "PROPERTY MANAGEMENT POLICY";
- THE "SMALL AND MICRO-PURCHASE POLICY"; AND
- THE "PROCUREMENT POLICY".

Motion Carried by Unanimous Voice Vote.

7. The Oakland County MWA's Young Professionals Plus (YPP) Initiative's Allocation for 9/1/24 – 2/28/26
Motion by T. Hatfield, Supported by L. Royston

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S MICHIGAN GENERAL FUND/GENERAL PURPOSE (GF/GP) ALLOCATION OF \$199,415 FOR THE YOUNG PROFESSIONALS PLUS (YPP) INITIATIVE FROM SEPTEMBER 1, 2024 THROUGH FEBRUARY 28, 2026; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 1/24/25: (cont.)

8. The Youth Solutions Affiliate Agreement between Youth Solutions, Incorporated, and Oakland County Michigan Works! for 10/1/24 – 9/30/25

Motion by W. Thibodeau, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE YOUTH SOLUTIONS AFFILIATE AGREEMENT BETWEEN YOUTH SOLUTIONS, INCORPORATED, AND OAKLAND COUNTY, FOR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025, AND FOR \$96,000; AND
- THE AGREEMENT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

9. The Oakland County Michigan Works! System Plan for Calendar Year 2025 (i.e., 1/1/25 – 12/31/25)

Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S MICHIGAN WORKS! SYSTEM PLAN FOR CALENDAR YEAR 2025 (i.e., JANUARY 1, 2025 THROUGH DECEMBER 31, 2025).

Motion Carried by Unanimous Voice Vote.

10. The Oakland County MWA's Fiscal Year 2025 Trade Adjustment Assistance (TAA) Program Plan and Allocation

Motion by L. Graham, Supported by S. Shelby

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2025 TRADE ADJUSTMENT ASSISTANCE (TAA) PLAN AND ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

11. The Oakland County MWA's Fiscal Year 2025 Partnership. Accountability. Training. Hope. (PATH) Plan and Allocation

Motion by L. Royston, Supported by H. Flowers

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2025 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) PLAN AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 1/24/25: (cont.)

12. The Oakland County MWA's Fiscal Year 2025 Partnership. Accountability. Training. Hope. (PATH) Employment-Related Supportive Services (ERSS) Plan and Allocation for 10/1/24 – 8/31/25
Motion by P. Boegner, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2025 PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) EMPLOYMENT-RELATED SUPPORTIVE SERVICES (ERSS) PLAN AND ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

13. The Oakland County MWA's Fiscal Year 2025 Partnership. Accountability. Training. Hope. (PATH) Transitional Support Services (TSS) Plan and Allocation
Motion by J. Petroskey, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2025 (i.e., OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025) PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) TRANSITIONAL SUPPORT SERVICES (TSS) PLAN NARRATIVE AND ATTACHED BUDGET INFORMATION SUMMARIES (BIS).

Motion Carried by Unanimous Voice Vote.

14. The Oakland County MWA's Fiscal Year 2025 Temporary Assistance for Needy Families (TANF) Refugee Program (TRP) Plan and Allocation
Motion by S. Shelby, Supported by S. Carlson

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD A.) APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2025 TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) REFUGEE PROGRAM (TRP) PLAN NARRATIVE, WHICH, AS THE ATTACHED BUDGET INFORMATION SUMMARY REVEALS, ALLOCATES THE MWA \$110,895 IN MICHIGAN PENALTY AND INTEREST FUNDS AND B.) ALLOCATE THESE FUNDS TO THE MWA'S TRP SERVICE PROVIDER, THE AMERICA'S COMMUNITY COUNCIL (ACC).

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:COMMUNICATIONS:

1. November 25, 2024 – Letter from Daniel Electric re: Oakland County Michigan Works! Pontiac
2. November 25, 2024 – Letter from Perry Street Property Group re: Oakland County Michigan Works! Pontiac
3. November 25, 2024 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Workforce Innovation and Opportunity Act Local Plan
4. November 26, 2024 – Letter from US Farathane re: Oakland County Michigan Works! Pontiac
5. December 4, 2024 – Press Release “Going Pro Talent Fund Awards More than \$4.5 Million in Grants to Oakland County Businesses”
6. December 5, 2024 – Email from Challenge Manufacturing re: Oakland County Michigan Works! Southfield
7. December 12, 2024 – Letter from Congresswoman Haley Stevens re: WIOA Reauthorization
8. December 19, 2024 – Email from Avondale Schools re: Oakland County Michigan Works! Troy
9. January 7, 2025 – Email from Dianna re: Oakland County Michigan Works! Southfield
10. January 10, 2025 – Email from Lisa re: Oakland County Michigan Works! Oak Park

The above communications were received and filed by the Board.

PUBLIC COMMENT – There was no comment made by the public.

The meeting was adjourned at 9:30 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Christina Tribuzio, Secretary