

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
MARCH 19, 2024 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS PRESENT: J. Becher, P. Boegner, C. Castiglione, H. Chambers, D. Darbyshire, H. Flowers,
(14) L. Graham, T. Hatfield, L. McCall, P. Myles, J. Petroskey, L. Royston, B. Steeh,
and Wayne Thibodeau

MEMBERS ABSENT: S. Fladger, J. Harrington-Davis, J. Kerr, A. Lord, D. Shemenski, B. Stowe,
C. Tribuzio, G. Wooten, and D. Zaliwski
W/NOTICE: (9)

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Lake, D. Scigaj, T. Shaffer,
J. St. Henry, and S. Wills

OTHERS: Susan Reetz - Oakland County Michigan Works! Oak Park
Jennifer Riopelle – Foundation for Behavioral Resources
Shanell Shelby - Oakland County Michigan Works! Pontiac
Lisa Straske - Oakland County Michigan Works! Southfield
Denise Van Hee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:10 a.m. by Chairperson Lauren Royston.

1. Welcome, Call to Order, and Introductions
Lauren Royston welcomed those present and thanked them for coming. Ms. Royston asked the guests to introduce themselves.
2. ROLL CALL – Quorum Established
3. Previous Minutes
Motion by P. Boegner, Supported by B. Steeh

RECOMMEND APPROVAL OF THE MINUTES FROM THE 1/30/24
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report

Jennifer Llewellyn thanked David Darbyshire, Shannell Shelby, Bob Steeh and Denise Van Hee for participating in Legislative Day on March 13th.

Ms. Llewellyn reviewed the Oakland County MWA's first ever Annual Report for FY-23 with the Board.

Ms. Llewellyn also informed the Board about the following upcoming events:

State of the County address on Thursday, April 4th at The Hawk in Farmington Hills;

The Michigan Works! Association Impact Awards on Wednesday, April 17th in Lansing; and

The Economic Development Outlook Luncheon on Wednesday, May 8th at the Suburban Collection Showplace in Novi.

Motions from the Executive Committee Meeting of 3/15/24:

5. Grant #BRES 24-06 between the Oakland County Michigan Works! Agency (MWA) and the Michigan Department of Labor and Economic Opportunity (LEO), Workforce Development (WD): 1/1/24 – 9/30/25

Motion by B. Steeh, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER BRES-24-06, FOR WHICH THE OAKLAND COUNTY WORKFORCE DEVELOPMENT DIVISION IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO), WORKFORCE DEVELOPMENT (WD) IS THE GRANTOR, AND WHICH IS FROM JANUARY 1, 2024 THROUGH SEPTEMBER 30, 2025, FOR \$940,500 IN FEDERAL PROGRAM YEAR 2021 (i.e., JULY 2021 THROUGH JUNE 30, 2022) CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS; AND
- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

6. The "Summer Melt to Summer Success" Grant Agreement between the Michigan College Access Network (MCAN) and Oakland County: 3/1/24 – 12/31/24

Motion by J. Becher, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE "SUMMER MELT TO SUMMER SUCCESS" GRANT AGREEMENT BETWEEN THE GRANTOR, THE MICHIGAN COLLEGE ACCESS NETWORK (MCAN), AND THE GRANTEE, OAKLAND COUNTY, FOR THE PERIOD OF MARCH 1, 2024 THROUGH DECEMBER 31, 2024.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 3/15/24: (cont.)

7. The 12/1/23 Letter of Agreement for a “Community Impact Sponsorship Award from the Oakland University-Pontiac Initiative

Motion by J. Petroskey, Supported by B. Steeh

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE DECEMBER 1, 2023 LETTER OF AGREEMENT BETWEEN THE OAKLAND UNIVERSITY-PONTIAC INITIATIVE AND THE OAKLAND COUNTY WORKFORCE DEVELOPMENT DIVISION FOR A “COMMUNITY IMPACT SPONSORSHIP AWARD” OF \$5,000.

Motion Carried by Unanimous Voice Vote.

8. The Oakland County MWA’s “Selective Service Policy”

Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY’S (MWA’S) “SELECTIVE SERVICE POLICY”, WHICH IS ATTACHED.

Motion Carried by Unanimous Voice Vote.

9. The Oakland County MWA’s Program Year 2024 Workforce Innovation and Opportunity Act (WIOA) Statewide Activities (SWA) Allocation for the Young Professionals Initiative: 3/1/24 – 2/28/25

Motion by D. Darbyshire, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY’S WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES (SWA) ALLOCATION OF \$222,795 FOR THE YOUNG PROFESSIONALS 2024 INITIATIVE FOR MARCH 1, 2024 THROUGH FEBRUARY 28, 2025; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

10. The Oakland County MWA’s Calendar Year 2023 Initial Reemployment Services and Eligibility Assessment (RESEA) Program Allocation for 7/1/23 – 9/30/24

Motion by P. Myles, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY’S CALENDAR YEAR 2023 (i.e., JANUARY 1, 2023 THROUGH DECEMBER 31, 2023) INITIAL REEMPLOYMENT SERVICES AND ELIGIBILITY ASSESSMENT (RESEA) PROGRAM ALLOCATION OF \$480,714, WHICH IS DELINEATED IN THE ATTACHED BUDGET INFORMATION SUMMARY (BIS), AND WHICH IS FOR THE PERIOD OF JULY 1, 2023 THROUGH SEPTEMBER 30, 2024.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 3/15/24: (cont.)11. The Oakland County MWA's Fiscal Year 2024 Cycle 1 Going Pro Talent Fund Allocation for 1/1/24 – 9/30/25

Motion by T. Hatfield, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2024 CYCLE 1 GOING PRO TALENT FUND ALLOCATION OF \$4,426,154.72 FOR JANUARY 1, 2024 THROUGH SEPTEMBER 30, 2025; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. February 9, 2024 Letter from State of Michigan Department of Labor and Economic Opportunity re: Calendar Year 2024 Michigan Works! System Plan
2. March 1, 2024 Press Release "Michigan Supply Chain Week Celebrated at Transition Office Roundtable Events Across Michigan"
3. March 1, 2023 Press Release "\$3 Million Investment Helps Youth Overcome Barriers to Employment Success and Build Brighter Futures in Michigan"
4. March 14, 2024 Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle I Monitoring

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT – There was no comment made by the public.

The meeting was adjourned at 9:35 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Tim Hatfield, Secretary