

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
NOVEMBER 26, 2024 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, P. Boegner, S. Carlson, C. Castiglione, D. Darbyshire, H. Flowers,
PRESENT: L. Graham, T. Hatfield, A. Lord, J. Petroskey, L. Royston, A. Sabbagh,
 (18) S. Shelby, D. Shemensi, J. Steenburgh, W. Thibodeau, C. Tribuzio, and
 G. Wooten

MEMBERS S. Fladger, J. Harrington-Davis, L. McCall, P. Myles, B. Steeh, and D. Zaliwski
ABSENT
W/NOTICE:
 (6)

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, D. Lake,
 D. Scigaj, T. Shaffer, and J. St. Henry

OTHERS: Teresa Brittentine - Oakland County Michigan Works! Pontiac
 Jennifer Carr – Foundation for Behavioral Resources
 Brooke Clancy - Oakland County Michigan Works! Waterford
 Felicia Hunter – Goodwill Industries of Greater Detroit
 Kerstin Kacmarek – Foundation for Behavioral Resources
 Sherry Kless – Oakland County Michigan Works! Oak Park
 Sue Kwapik - Oakland County Michigan Works! Troy
 Leena Zachariah - Oakland County Michigan Works! Southfield

The meeting was called to order at 8:05 a.m. by Chairperson David Darbyshire.

1. Welcome, Call to Order, and Introductions
David Darbyshire welcomed those present and thanked them for coming. Mr. Darbyshire asked the guests to introduce themselves.
2. ROLL CALL
3. Previous Minutes
Motion by J. Becher, Supported by H. Flowers

RECOMMEND APPROVAL OF THE MINUTES FROM THE 9/24/24
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report

Jennifer Llewellyn updated the Board on the activities of the MWA and state and federal initiatives.

Ms. Llewellyn introduced the following new members to the Board:

- a. Sean Carlson – Deputy County Executive;
- b. Shanell Shelby – from Trinity Health; and
- c. Justin Steenburgh – from IBEW

Ms. Llewellyn also thanked the members for their support and engagement during the year.

Sean Carlson updated the Board on the City of Pontiac investment. Mr. Carlson also thanked Jennifer for all of her hard work.

Motions from the Executive Committee Meeting of 11/22/24:

5. The Oakland County Michigan Works! Agency's (MWA's Barrier Removal Employment Success (BRES) Plan and Formulaic Allocation for 9/1/24 – 9/30/25

Motion by D. Darbyshire, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- A.) THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) BARRIER REMOVAL EMPLOYMENT SUCCESS (BRES) PROGRAM PLAN AND FORMULAIC ALLOCATION FOR THE AMOUNT OF \$639,498 IN FISCAL YEAR 2024 MICHIGAN STATE PENALTY AND INTEREST (P & I) FUNDS, AND FOR THE PERIOD OF SEPTEMBER 1, 2024 THROUGH SEPTEMBER 30, 2025; AND
- B.) THE ATTACHED BRES BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

6. The Oakland County MWA's Policy for Reporting Suspected or Known Fraud, Program Abuse, and Criminal Conduct Incidents

Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) POLICY FOR REPORTING SUSPECTED OR KNOWN FRAUD, PROGRAM ABUSE, AND CRIMINAL CONDUCT INCIDENTS.

Motion Carried by Unanimous Voice Vote.

7. The Oakland County MWA's Program Year 2024 Workforce Innovation and Opportunity Act (WIOA) Infrastructure Funding Agreement (IFA) Allocations

Motion by P. Boegner, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2024 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) INFRASTRUCTURE FUNDING AGREEMENT (IFA) ALLOCATIONS OF \$17,063 FROM THE JOBS FOR VETERANS STATE GRANTS (JVSG) PROGRAM; \$69,988 FROM THE UNEMPLOYMENT COMPENSATION (UC) PROGRAM; \$26,383 FROM THE VOCATIONAL REHABILITATION PROGRAM; AND \$332 FROM THE BUREAU OF SERVICES FOR BLIND PERSONS (BSBP).

Motion Carried by Unanimous Voice Vote.

8. Grant #IG-202428903 between the Community Foundation for Southeast Michigan and Oakland County for 10/10/24 – 10/10/25

Motion by L. Royston, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER IG-202428903, FOR WHICH THE GRANTOR IS THE COMMUNITY FOUNDATION FOR SOUTHEAST MICHIGAN AND THE GRANTEE IS OAKLAND COUNTY, AND WHICH IS FUNDED AT \$50,000 FROM OCTOBER 10, 2024 THROUGH OCTOBER 10, 2025.

Motion Carried by Unanimous Voice Vote.

9. A Modification to the Oakland County MWA's Fiscal Year 2024 Cycle 1 Going Pro Talent Fund Allocation for 1/1/24 – 9/30/25

Motion by T. Hatfield, Supported by H. Flowers

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- A MODIFICATION TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) FISCAL YEAR 2024 CYCLE 1 GOING PRO TALENT FUND ALLOCATION, WHICH HAS BEEN INCREASED FROM \$4,426,155 BY \$244,761 TO \$4,670,916, FOR JANUARY 1, 2024 THROUGH SEPTEMBER 30, 2025; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

10. The Oakland County Michigan Works! Agency's Fiscal Year 2025 Food Assistance Employment and Training (FAE & T) Program Plan and Allocation
Motion by J. Becher, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S
FISCAL YEAR 2025 FOOD ASSISTANCE EMPLOYMENT AND
TRAINING (FAE & T) PROGRAM PLAN AND ATTACHED BUDGET
INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:

The 2025 Workforce Development Board/Executive Committee Meeting Calendar

COMMUNICATIONS:

1. September 25, 2024 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle III Monitoring
2. September 30, 2024 – Letter from State of Michigan Department of Labor and Economic Opportunity re: WIOA Performance Negotiations
3. October 2, 2024 – E-mail from Casemer Tool and Machines re: Oakland County Michigan Works! Troy
4. October 2, 2024 – News Release re: Oakland County Manufacturing Day
5. October 3, 2024 – Letter from Yes You Can Home Help Agency re: Oakland County Michigan Works! Southfield
6. October 8, 2024 – E-mail from customer re: Oakland County Michigan Works! Troy
7. October 10, 2024 – Letter from Cirba Solutions re: Oakland County Michigan Works! Novi
8. October 29, 2024 – Letter from State of Michigan Department of Labor and Economic Opportunity re: WIOA 4 Year Regional Plan
9. November 12, 2024 – E-mail from customer re: Oakland County Michigan Works! Oak Park
10. November 14, 2024 – E-mail re: new employee Joshua at Oakland County Michigan Works! Southfield
11. November 14, 2024 E-mail from Oakland County Sheriff's Office re: Oakland County Michigan Works! Pontiac

The above communications were received and filed by the Board.

PUBLIC COMMENT – There was no comment made by the public.

The meeting was adjourned at 9:25 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Christina Tribuzio, Secretary