Oakland County
Department of Information Technology
Project Scope and Approach

Project Name: G2G Farmington Hills PCI Compliance   **Project ID: DJ8182FH**

Leadership Group: eGovernment	
Department: IT	**Division: Application Services**
Project Sponsor: Phil Bertolini / Jim Taylor	**Date Requested: 6/11/18** **PM Customer No. 182**
Request Type: _**New Development**_ _**Enhancement**_ _**Customer Support**_ _**Planned System Maintenance or Upgrade**_	
IT Team Name: eCommerce	**IT Team No: J**
Project Manager/Leader: Eric McGhee	
Account Number: 30004 **Account Description: IT – eGovernment**	**Customer Name: IT – eGovernment**
Grant Funded? Yes **No**	**Mandate?** Yes **No** **Mandate Source:**

Project Goal

To establish a separate network zone at the Farmington Hills location so that it can be included as part of Oakland County's annual PCI compliance check and have the ability to process transactions.

Business Objective

To provide a fully functioning, secure, and PCI compliant network zone so that Oakland County is able to process eCommerce transactions in secondary location if needed.

Major Deliverables

- A PCI compliant network
- Full failover capabilities
- Simplified PCI auditing scope

Approach

- Procurement and installation of new network equipment
- Ensuring the network is always active and reachable from OCIT
- Expanding the current network scope and segmenting off the network to allow for a larger but more simplified PCI zone

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Research & Analysis

Gartner Research Recommendation – N/A

Benefits

See Return on Investment (ROI) Analysis Document

Impact

Number of Users – All current and future participating agencies

Divisions - All

Leadership Groups - All

Risk

Business Environment

Low – little or no impact to existing business processes

Technical Environment

Low – proven and previously implemented technologies

Assumptions

Staffing   IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

Role	Name	Hours per Day
Project Sponsor	Phil Bertolini / Jim Taylor	As Needed

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Facilities

- None identified

Technical

- None

Funding

- Information Technology

Other

- None

Priority

- N/A

Constraints

- None identified

Exclusions

- None identified

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PROJECT PHASE AUTHORIZATION

Phase(s): All	
Total Estimated Application Services **Hours: 302**	
Total Estimated Technical Systems **Hours: 150**	
Total Estimated CLEMIS **Hours:**	
Total Estimated Internal Services **Hours:**	
IT Application Services Division Manager Approval:	**Date:**
IT Technical Systems Division Manager Approval:	**Date:**
IT CLEMIS Division Manager Approval:	**Date:**
IT Internal Services Division Manager Approval:	**Date:**
IT Management Approval:	
Approved: Yes No	Date:
Reason:	
Project Sponsor Approval:	
Title:	Date:

PROJECT SUMMARY

Authorized Development (see above) **Hours: 452**	
Preliminary Estimated Development for Future Phases **Hours:**	
Grand Total Estimated Development **Hours: 452 Cost: $74,580**	

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

G2G Farmington Hills PCI Compliance - Size Estimates - Phase Level ✕

	Type	ID	Task Name	Estimate Hours	Estimate Notes
1	Phase	000000	⊟ PROJECT MANAGEMENT	156	
2	Phase	200000	⊟ DEFINE BUSINESS REQUIREMENTS	41	
3	Phase	300000	⊟ DESIGN SYSTEM ARCHITECTURE	53	
4	Phase	500000	⊟ DEVELOP APPLICATION	71	
5	Phase	600000	⊟ IMPLEMENTATION PHASE	115	
6	Phase	080000	⊟ POST IMPLEMENTATION SUPPORT	16	
7					