Oakland County
Department of Information Technology
Project Scope and Approach

Project Name: G2G Program Management   **Project ID: DJ8182PM**

Leadership Group: eGovernment	
Department: IT	**Division: Application Services**
Project Sponsor: Phil Bertolini / Jim Taylor	**Date Requested: 4/16/2018** **PM Customer No. 182**
Request Type: *New Development* *Enhancement* *Customer Support* *Planned System Maintenance or Upgrade*	
IT Team Name: eCommerce	**IT Team No: J**
Project Manager/Leader: Paul Megge	

Account Number: 30004	**Account Description:** IT – eGovernment	**Customer Name:** IT - eGovernment
Grant Funded? Yes **No**	**Mandate?** Yes **No** **Mandate Source:**	

Project Goal

To manage and provide oversight of various projects for G2G Cloud Solutions so that new technology and/or processes can be leveraged to gain efficiencies for both current and potential customers, as well as support staff, for G2G Cloud Solutions systems.

Business Objective

Manage overall direction of program, projects and resources to deliver new functionality and technology, and manage issues log for G2G Cloud Program.

Major Deliverables
- Project Sponsor Meetings
- Program/Project Management
- Program Issues Log

Approach
- Provide updates to project sponsors regarding program
- Determine direction of program and project priorities
- Gather team to discuss manage and resolve program issues

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Research & Analysis

Gartner Research Recommendation – N/A

Benefits

See Return on Investment (ROI) Analysis Document

Impact

Number of Users - All

Divisions - All

Leadership Groups - eGovernment LG

Risk

Business Environment

> Low - Little or no impact to existing business processes

Technical Environment

> Low - Proven and previously implemented technologies

Assumptions

Staffing   IT Staffing: resources will be available for the hours indicated per the attached project plan.

> Other Staffing: additional staffing will be available as follows:

Role:	Name	Hours per Day
Project Sponsor:	Phil Bertolini / Jim Taylor	As Needed

Facilities

- None identified.

Technical

-

Funding

- Information Technology

Other

-

Priority

-

Constraints

- None identified.

Exclusions

- None identified.

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PROJECT PHASE AUTHORIZATION

Phase(s): **All**		
Total Estimated Application Services **Hours: 1,000**		
Total Estimated Technical Systems **Hours:**		
Total Estimated CLEMIS **Hours:**		
Total Estimated Internal Services **Hours:**		
IT Application Services Division Manager Approval:		**Date:**
IT Technical Systems Division Manager Approval:		**Date:**
IT CLEMIS Division Manager Approval:		**Date:**
IT Internal Services Division Manager Approval:		**Date:**
IT Management Approval:		
Approved: Yes No		Date:
Reason:		
Project Sponsor Approval:		
Title:		Date:

PROJECT SUMMARY

Authorized Development (see above) **Hours: 1,000**		
Preliminary Estimated Development for Future Phases **Hours:**		
Grand Total Estimated Development **Hours: 1,000**	**Cost:**	**$165,000**

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date:

G2G Program Management - Size Estimate (+/- 10% to 50%) ×			
Type	ID	Task Name	Estimated Hours
1 Phase	DJ8182PM	⊟ G2G Program Management Budget	1,000