OAKLAND COUNTY
Information Technology Leadership Group
Meeting Agenda

LEADERSHIP GROUP: LAND	**MEETING DATE: 1/26/2021**
GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization.	
TIME: 3:00PM	**LOCATION: Via Skype Meeting**

NEXT MEETING DATE: 4/27/2021		**TIME:** 3:00	

Roll Call- No Phil Castonia (Parks & Rec) and No Sara Stoddard (Health).
Call to Order 3:03PM

1. Approval of Minutes from October 27, 2020 Meeting-**Approved**

2. **Review 2021-2022 Master Plan Quarterly Status Report**:
   a. **Vacant position report**
      At 17 total vacant positions. For 10.5% vacancy rate.

   b. **Review Planned Maintenance/Upgrades**-
      Assessing & Tax planned maintenance- upgrades for WRC, continue with process of granite upgrade.
      CAMS Cloud Upgrade Phase-redesign GIS editing and fix application bugs.
      GIS enterprise applications- project completed.
      CAMS State Zero Process- migrate GIS to ESRI.

      Master Plan Activity Status
      - #1- EH Enterprise Imp-Accela- OCTA configures. AGO app tested.
      - #2- Tax Management System- Run test with Production.
      - #3- RCOC Traffic Signal Management- taken off hold and working on the setup.
      - #4- LAMS Rewrite Program 2021-22-started initial planning for phase 3.
      - #5- WRC NorthStar Replacement Phase 1- requirements gathering completed, RFP released. Project team awaiting proposals.
      - #7-AAT Mandate Program Budget 2021-2022- started initial planning.
      - #9- FMO Replace Building Management- New project kicked off. Upgrade in February.
      - #10-WRC Asset Optimization 2021-2022-completed all WRC GIS data maintenance requests.
      - #14-WRC Development Budget 2021-2022- completed State zero scema changes.
      - #15-GIS Enterprise Program 2021-20222-began work on new version of survey Oakland.
      - #16- BS&A Development Budget 2021-2022- completed initial planning for yearly processes.
      - #20-WRC Digital Content Mgmt. - project kicked off, requirements in process.

C. Master plan analysis

For Land at 6% delivery
Planned Maintenance at 9% delivery
Support & Maintenance at 12% delivery
Overall at 9% delivery for this group.
All groups at 11%
Internal Services 25% for COVID items charged there.

Tammy Spoke: speak regarding 6% for Land. IT resources diverted to mapping, impacted by pandemic. Hopeful, next few months can match availability when everyone is available and make progress.

3. Leadership Group Specific Items
a) Finance Admin LG
i. Prioritize projects (from October Meeting)- N/A

4. IT Project Updates
a. Universal Communication & Collaboration (UCC)-Timm
Mike Spoke: update on UCC core part of project complete. voice override being tested in animal control bldg. small test group in IT. Rollout schedule to departments soon. Third phase campus wireless replacement.
Jody Spoke: can see improvement in Wi-Fi at courthouse.

b. Remote Work- Widun
EJ Spoke: Remote work- right mobile devices in stock. 300 laptops disbursed. VPN build- hardware received and installed and doing unit testing.

c. Multi-Factor Authentication (MFA)-Fields
TJ Fields spoke: Multi factor authentication- know you are logging on for security reasons. plans in 2021 to expand MFA, get Workday enrolled. Incorporate Microsoft office suite due to the number of attacks on Email accounts.

d. Office 365- Shepard
Tammy Spoke: My Work Suites to 365. Can use One Drive word online and excel online. Team take training for functionality of how works. Teams app countywide. Propose countywide rollout. IT testing skype, and IM client replacement, frustration by getting trained. A lot of change coming. Teams enabled by July to replace Skype. Be ready for training.

Mike Spoke: During COVID became familiar with Zoom, WebEx, etc.… tendency wish worked like this. no standard in virtual meetings. 365 in works 3 years for migration. Need to implement Teams.

Nancy question: When training available? No dates available yet. Possible small group classes.

Any Other Business- N/A

Adjourn at 3:31 PM- until next meeting, **April 27, 2021 @ 3:00PM.**