

**PROPOSAL FOR THE CONSTRUCTION OF
[INSERT PROJECT NAME]**

NAME OF BIDDER: _____

CONTACT NAME: _____

ADDRESS: _____

DATE: _____ TELEPHONE NO. _____

CONTACT NAME EMAIL: _____

TO: Jim Nash
Oakland County Water Resources Commissioner
County Agency or Chairperson of the Drainage Board for the _____ Drain Drainage
District (strike one)
Building 95 West – One Public Works Drive
Waterford, Michigan 48328-1907

The undersigned, as Bidder, hereby declares this bid is made in good faith without fraud or collusion with any persons bidding or proposing to supply materials or labor, and that it has examined the Contract Documents including but not limited to the Agreement, Contract Drawings, Advertisement, Information for Bidders, Proposal, Specifications, General Conditions, and the Supplementary Conditions and has also examined the soil boring logs, and other geotechnical information referenced in the Information For Bidders, and is familiar with the location of the work described herein and is fully informed as to the nature of the work and the conditions relating to its performance.

The Bidder acknowledges that it has not received or relied upon any representations or warranties of any nature whatsoever from the Office of the Oakland County Water Resources Commissioner and/or the Drainage District, its agents, representatives, or employees, as to any conditions to be encountered in accomplishing the work specifically, but not exclusively, including underground conditions, and that its bid is based solely upon the Bidder's own independent judgment.

The following documents shall be submitted with the Bid:

Item Number	Description
1.	Proposal, completed and signed acknowledging all addenda
2.	Proposal Guarantee/Bid bond (5%)
3.	Preliminary Schedule based on the Time noted in the Agreement and an anticipated Notice to Proceed date of: Project Engineer Enter Date
4.	Completed Form DC-118 Experience and Qualification Statement
5.	Signed Vendor Certification that it is not an "Iran Linked Business"
6.	Contractor's OCIP Acknowledgement Form
7.	Project Engineer add additional items as necessary.

The Bidder hereby certifies that it has examined the Drawings, Specifications, Geotechnical Data, and other data provided by the Owner for bidding purposes. Further, the undersigned certifies that it has

**JIM NASH
OAKLAND COUNTY WATER RESOURCES COMMISSIONER**

reviewed the proposed construction methods and finds them compatible with the conditions, which it anticipates from the above listed information, provided for bidding.

The Bidder shall complete the work under any job or field condition which was present and/or ascertainable prior to bidding. In addition, it shall also complete the work under whatever conditions it may create by its own sequence of construction, construction methods, or other conditions it may create, at no additional cost to the Owner.

The Bidder declares that it has familiarized itself with the location of the proposed work and the conditions under which it must be constructed; also, that it has carefully examined the Plans, Specifications, and Contract Documents (including the Geotechnical Data), which it understands and accepts as sufficient for the purpose, and agrees that it will contract with the Oakland County Water Resources Commissioner to furnish all labor, material, tools and equipment necessary to do all the work specified and prescribed for the completion of the above mentioned Contract for the following named unit prices:

BID SHEET

Item No.	Description	Quantity	Unit	Unit Price	Amount

TOTAL CONTRACT PRICE \$ _____
(Items 1 thru __)

Note: In case of discrepancy, unit prices shall be used to determine the total amount of this bid.

TAXES

The foregoing unit prices include all applicable Federal, State and Local taxes.

ADDENDA

This Proposal is based on the following Addenda in the table below:

Addendum Number	Date Issued

SUBCONTRACTORS AND MAJOR EQUIPMENT MANUFACTURERS/SUPPLIERS

The Bidder agrees, in accordance with the Information For Bidders, that it is concurrently with this bid, furnishing the Owner the required information relative to the qualifications of Bidder and Subcontractors required to be identified pursuant to the Information For Bidders. Bidder also agrees that Bidder will provide all other information as required with this bid and/or within the times specified in the Information For Bidder or other Contract Documents. Bidder acknowledges that this bid may be rejected if Bidder fails to provide any of the required information with this bid and/or within the times outlined in the Information For Bidders or other Contract Documents.

BID GUARANTEE

The Bidder encloses a certified or cashier's check or bid bond in the amount of Five Percent (5%) of the accompanying total bid.

_____ Certified Check
_____ Cashier's Check
_____ Bid Bond

The Bidder hereby declares that this bid was prepared by qualified personnel of its employ who inspected the Plans and Specifications, read and interpreted the Geotechnical Data and other information furnished by the Owner, and developed the Bidder's intended construction methods.

If this Proposal is accepted by the Owner and the undersigned shall fail to contract as aforesaid and to furnish the required surety bonds within ten (10) calendar days of the delivery date of the Notice of Award to the successful Bidder, then the undersigned shall be considered to have abandoned the Contract, and the Certified Check, Cashier's Check or Bid Bond accompanying this Proposal shall be forfeited to the Oakland County Water Resources Commissioner and/or the Drainage District.

If the Bidder enters into the Contract in accordance with this Proposal, or if its Proposal is rejected, then the accompanying bid guarantee shall be returned to the Bidder.

By submission of the Bid, each Bidder certifies, and in the case of a joint BID each party thereto certifies as to its own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other Bidder or with any competitor.

In submitting this bid it is understood that the right is reserved by the Oakland County Water Resources Commissioner and/or the Drainage District to reject any and all bids, to waive non-material irregularities and/or informalities, and to evaluate the responsiveness and responsibility of each Bidder. The Owner reserves the right to reject any bid submitted by any Bidder that the Owner determines is not a responsive and responsible Bidder based on information supplied by the Bidder or on any other information that the Owner receives or acquires on its own, including the Owner's past experience with the Bidder. The Owner further reserves the right to reject any bid submitted by any bidder, based on the sole preference of the Owner.

The Bidder shall indicate its legal status as provided herein.

LEGAL STATUS OF BIDDER

(The Bidder shall fill out the appropriate form below and strike out the other three listed below and complete the appropriate Resolution or Certificate.

A **Corporation** duly organized and doing business under the laws of the State of _____ for whom _____ whose signature is affixed to this Proposal, is duly authorized to execute Contracts.

A **Limited Liability Company** duly organized and doing business under the laws of the State of Michigan for whom _____ whose signature(s) is (are) affixed to this Proposal, is (are) duly authorized to execute Contracts.

A **Partnership or Joint Venture**, all members of which, with addresses, are:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

An **Individual**, whose signature is affixed to this Proposal.

Signed and Sealed this _____ day of _____, 20____.

Authorized Signature of Bidder: _____

Print Name: _____

Title: _____

WITNESS By: _____

A. IF BIDDER IS A CORPORATION, COMPLETE THE FOLLOWING:**RESOLUTION OF THE BOARD OF DIRECTORS
OF _____**

The undersigned, being all of the members of the Board of Directors of _____, a _____ (state) Corporation (the "Corporation") do hereby certify that the following is a true and correct copy of the resolutions duly adopted by the Corporation on the ____ day of _____, 20____, that the same have not been modified or rescinded and are in full force and effect and that the resolutions have been adopted in accordance with the laws of the state of incorporation, the Articles of Incorporation and the Bylaws of the Corporation and either no shareholder consent is required or any necessary shareholder consent has been obtained:

RESOLVED, that any one or more of the officers of the Corporation referred to below be and hereby are authorized and empowered on behalf of the Corporation to transact any and all business with the County of Oakland, State of Michigan, acting by and through its statutory agent, the Oakland County Water Resources Commissioner (the "Water Resources Commissioner") and/or the _____ Drainage District which the Corporation could, in any way, transact and are further authorized to execute, acknowledge and deliver on behalf of the Corporation and in its name to the Water Resources Commissioner.

1. A Proposal and Bid Sheet for construction of all or part of the _____ Project in form and content as such officer deems necessary and appropriate and as approved by the Water Resources Commissioner.
2. All other agreements, instruments or documents as such officer deems necessary or appropriate in conjunction with the aforementioned project.

RESOLVED FURTHER, that the following are the true and correct names, signatures and titles of the officers of the Corporation referred to above:

NAMES	SIGNATURES	TITLES
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOLVED FURTHER, that the acts of said person(s) or any of them, shall at all times be given full faith and credit without the necessity of inquiry by the Water Resources Commissioner as to any of the circumstances attending the same and that the acts and doings of authorized person(s) or any of them in respect to the subject matter hereof are hereby fully ratified, approved, adopted and confirmed; and

RESOLVED FURTHER, that the authorizations herein set forth shall remain in full force and effect until written notice of their modification or discontinuance shall be given to and actually received by the Water Resources Commissioner at its offices.

IN WITNESS WHEREOF, the Board of Directors of _____ have executed this Resolution as of the ____ day of _____, 20____.

BOARD OF DIRECTORS

JIM NASH
OAKLAND COUNTY WATER RESOURCES COMMISSIONER

B. IF BIDDER IS A LIMITED LIABILITY COMPANY, COMPLETE THE FOLLOWING:

RESOLUTION OF MEMBERS
OF _____, L.L.C.

The undersigned, being all of the members of _____, L.L.C. a _____ (state) limited liability company (the "Company") do hereby certify that the following is a true and correct copy of the resolutions duly adopted by the Company on the _____ day of _____, 20____, that the same have not been modified or rescinded and are in full force and effect and that the resolutions have been adopted in accordance with the laws of the state of incorporation, the Articles of Organization and the Operating Agreement and that no further member consent is required or any necessary member consent has been obtained:

RESOLVED, that any one or more of the members of the Company referred to be and hereby are authorized on behalf of the Company to transact any and all business with the County of Oakland, State of Michigan, acting by and through its statutory agent, the Oakland County Water Resources Commissioner (the "Water Resources Commissioner") and/or _____ Drainage District which the Company could, in any way, transact and are further authorized to execute, acknowledge and deliver on behalf of the Company and in its name to the Water Resources Commissioner.

1. A Proposal and Bid Sheet for construction of all or part of the _____ Project in form and content as the members deem necessary and appropriate and as approved by the Water Resources Commissioner.

2. All other agreements, instruments or documents as the members deem necessary or appropriate in conjunction with the aforementioned project.

RESOLVED FURTHER, that the acts of said member(s) or any of them, shall at all times be given full faith and credit without the necessity of inquiry by the Water Resources Commissioner as to any of the circumstances attending the same and that the acts and doings of authorized person(s) or any of them in respect to the subject matter hereof are hereby fully ratified, approved, adopted and confirmed; and

RESOLVED FURTHER, that the authorizations herein set forth shall remain in full force and effect until written notice of their modification or discontinuance shall be given to and actually received by the Water Resources Commissioner at its offices.

IN WITNESS WHEREOF, the Members have executed this Resolution of _____, L.L.C. as of the _____ day of _____, 20____.

_____, L.L.C.

A _____ LIMITED LIABILITY COMPANY

MEMBERS:

C. IF BIDDER IS A LIMITED PARTNERSHIP, COMPLETE THE FOLLOWING:**CERTIFICATE OF GENERAL PARTNER**

_____, being the sole General Partner of _____ Limited Partnership, a _____ limited partnership (the "Partnership") hereby certifies that the following is a true and correct copy of the resolutions duly adopted by the Partnership on the ____ day of _____, 20____, that the same have not, in any way, been modified or rescinded and are in full force and effect and that the resolutions have been adopted in accordance with the laws of the state of formation the Certificate of Limited Partnership and that either no further partner consent is required or any necessary partner consent has been obtained:

RESOLVED, that _____, the sole General Partner, is hereby authorized and empowered on behalf of the Partnership to transact any and all business with Oakland County, acting by and through its statutory agent, the Oakland County Water Resources Commissioner (the "Water Resources Commissioner") and/or _____ Drainage District which Partnership could, in any way, transact and is further authorized to execute, acknowledge and deliver on behalf of the Partnership and in its name to the Water Resources Commissioner.

1. A Proposal and Bid Sheet for construction of all or part of the _____ Project in form and content as such General Partner deems necessary and appropriate and as approved by the Water Resources Commissioner.
2. All other agreements, instruments or documents as such General Partner deems necessary or appropriate in conjunction with the aforementioned project.

RESOLVED FURTHER, that the following are the true and correct names of all general and limited partners of the Partnership:

NAMES	PARTNER
_____	General
_____	Limited
_____	Limited

RESOLVED FURTHER, that the acts of General Partner shall at all times be given full faith and credit without the necessity of inquiry by the Water Resources Commissioner as to any of the circumstances attending the same and that the acts and doings of the General Partner in respect to the subject matter hereof are hereby fully ratified, approved, adopted and confirmed; and

RESOLVED FURTHER, that the authorizations herein set forth shall remain in full force and effect until written notice of their modification or discontinuance shall be given to and actually received by the Water Resources Commissioner at its offices.

IN WITNESS WHEREOF, the sole General Partner of _____ Limited Partnership, hereby executes this Certificate of General Partner as of the ____ day of _____, 20____.

GENERAL PARTNER

JIM NASH
OAKLAND COUNTY WATER RESOURCES COMMISSIONER

D. IF BIDDER IS A PARTNERSHIP OR JOINT VENTURE, COMPLETE THE FOLLOWING:**CERTIFICATE OF PARTNERS**

The undersigned do hereby certify that they are all the partners of _____, a _____ Co-Partnership or Joint Venture ("Partnership"), that the following is a true and correct copy of the resolutions duly adopted by the Partnership on the _____ day of _____, 20____, that the same have not, in any way, been modified or rescinded and are in full force and effect and that the resolutions have been adopted in accordance with the laws of the state of formation the Certificate of Co-Partnership and that either no further partner consent is required or any necessary partner consent has been obtained:

RESOLVED, that the undersigned are hereby authorized and empowered on behalf of the Partnership to transact any and all business with the County of Oakland, State of Michigan, acting by and through its statutory agent, the Oakland County Water Resources Commissioner (the "Water Resources Commissioner") and/or _____ Drainage District which the Partnership could, in any way, transact and are further authorized to execute, acknowledge and deliver on behalf of the Partnership and in its name to the Water Resources Commissioner.

1. A Proposal and Bid Sheet for construction of the _____ Project in form and content as such partner deems necessary and appropriate and as approved by the Water Resources Commissioner.
2. All other agreements, instruments or documents as such partner deems necessary or appropriate in conjunction with the aforementioned project.

RESOLVED FURTHER, that the said partners or any of them, shall at all times be given full faith and credit without the necessity of inquiry by the Water Resources Commissioner as to any of the circumstances attending the same and that the acts and doings of the partners or any of them in respect to the subject matter hereof are hereby fully ratified, approved, adopted and confirmed; and

RESOLVED FURTHER, that the authorizations herein set forth shall remain in full force and effect until written notice of their modification or discontinuance shall be given to and actually received by the Water Resources Commissioner at its offices.

IN WITNESS WHEREOF, the partners of _____ hereby executes this Resolution as of the _____ day of _____, 20____.

PARTNERS:
