

OAKLAND COUNTY PROBATE COURT

1200 N. Telegraph Rd., Pontiac, MI 48341-0457

Telephone: (248) 858-0260

Fax: (248) 452-2016

COPY REQUEST

Date of Request: _____

Copies to be: Mailed (pre-paid envelope required) OR Picked-up

Requested by: _____

Name

Address

City, state, zip

Telephone No. during business hours

- Use one form per file.
- Unless otherwise ordered, only documents in the legal file that are not sealed may be copied.
- Single pages from documents may be copied, but not certified.
- Requests of up to 20 total pages will be done within an hour; requests of more than 20 pages will be done in a reasonable amount of time. We will call you when the copying is completed.
- Prepayment is required for copying an entire file or more than 20 pages. We will call you when we have calculated the amount of pages and cost.

Case No.	File Name
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Copies requested:

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Entire File OR Specific documents (list title of document and stamp file date):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

If you want more than 6 documents, you may prefer to purchase a copy of the Register of Actions at \$1.00/ page, highlight the requested documents and attach it, or you may paperclip papers in the court file.

Do not write below line – For Court Use Only

Number of pages _____ x \$1.00/page = _____

Add \$10 per document or file if certification requested \$10 x _____ = _____

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