

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING  
MAY 18, 2021 - 8:00 A.M.

MEMBERS J. Becher, P. Boegner, H. Chambers, D. Darbyshire  
PRESENT: L. Graham, T. Hatfield, T. Landry, A. Lord,  
(16) P. Myles, P. Rosenkrands, L. Royston, B. Steeh,  
B. Stowe, A. Swanger, W. Thibodeau and G. Wooten

MEMBERS C. Castiglione, S. Fladger, A. Lockwood, L. McCall,  
ABSENT C. Tribuzio, and D. Zaliwski  
W/NOTICE:  
(6)

STAFF: J. Llewellyn, D. Bachman, B. Frontiera, M. Kelco, D. Lake,  
L. Rivard-Weston, and J. St. Henry

OTHERS: Mona DeFrancesco - Oakland County Michigan Works! Oak Park  
Jill Geyman - Oakland County Michigan Works! Waterford  
Shannell Shelby - Oakland County Michigan Works! Pontiac  
Lisa Straske - Oakland County Michigan Works! Southfield  
Ingrid Tighe - Oakland County Economic Development  
Denise Van Hee - Oakland County Michigan Works! Troy  
Jim Willis - JVS

The meeting was called to order at 8:01 a.m. by Chairperson Paula Boegner.

1. Welcome, Call to Order, and Introductions  
Paula Boegner welcomed those present and thanked them for attending.
2. ROLL CALL - Quorum Established
3. Previous Minutes  
Motion by T. Landry, Supported by A. Swanger  
  
RECOMMEND APPROVAL OF THE MINUTES FROM THE 3/16/21  
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.  
  
Motion Carried by Unanimous Voice Vote.
4. Manager's Report  
Hilarie Chambers and Ingrid Tighe gave the members a brief update on  
several Oakland County initiatives.

Jennifer Llewellyn updated the Board on the activities of the MWA.

Motions from the Executive Committee Meeting of 5/14/2021:5. The Young Professionals Initiative for the Period of March 1, 2021 Through February 28, 2022

Motion by B. Steeh, Supported by T. Landry

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
APPROVE THE OAKLAND COUNTY MICHIGAN WORKS!  
AGENCY'S WORKFORCE INNOVATION AND OPPORTUNITY  
ACT (WIOA) STATEWIDE ACTIVITIES ALLOCATION  
FOR THE YOUNG PROFESSIONALS 2021 INITIATIVE  
FOR THE PERIOD OF MARCH 1, 2021 THROUGH  
FEBRUARY 28, 2022.

Motion Carried by Unanimous Voice Vote.

6. Career Exploration and Experience Event (CEEE) Allocation for the Period of March 1, 2021 through March 31, 2022

Motion by P. Rosenkrands, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
APPROVE THE OAKLAND COUNTY MICHIGAN WORKS!  
AGENCY'S (MWA'S) CAREER EXPLORATION AND  
EXPERIENCE EVENTS (CEEE) ALLOCATION OF  
\$25,000 FOR THE PERIOD OF MARCH 1, 2021  
THROUGH MARCH 31, 2022.

7. Modification #1 to the Fiscal Year 2021 Temporary Assistance for Needy Families Refugee Program (TRP) Allocation

Motion by L. Graham, Supported by A. Swanger

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD  
APPROVE MODIFICATION #1 TO THE OAKLAND COUNTY  
MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2021  
TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF)  
REFUGEE PROGRAM (TRP) ALLOCATION.

Motion Carried by Unanimous Voice Vote.

New Business:8. Nominations for Program Year 2021 (July 1, 2021 - June 30, 2022 Board Officers:

Chairperson  
Vice Chairperson  
Secretary  
Treasurer

Nominations:

Motion by T. Landry, Supported by L. Graham

RECOMMEND THAT PAULA BOEGNER BE NOMINATED AS  
CHAIRPERSON.

RECOMMEND THAT LAUREN ROYSTON BE NOMINATED AS  
VICE-CHAIRPERSON.

New Business: (cont.)8. Nominations for Program Year 2021 (July 1, 2021 - June 30, 2022 Board Officers: (cont.)

Chairperson  
Vice Chairperson  
Secretary  
Treasurer

RECOMMEND THAT BOB STEEH BE NOMINATED AS  
SECRETARY.

RECOMMEND THAT TIM HATFIELD BE NOMINATED  
AS TREASURER.

Motion Carried by Unanimous Voice Vote.

OTHER BUSINESS:

Lee Graham gave the members a brief update on the Governor's Workforce Board.

Jennifer Llewellyn announced that Alice Swanger has resigned from the Board. Ms. Llewellyn thanked Alice for her hard work and dedication during her years of service.

COMMUNICATIONS:

1. March 16, 2021 Letter from Michigan Department of Labor and Economic Opportunity re: Statewide Apprenticeship Expansion Grant
2. March 18, 2021 Letter from Michigan Department of Labor and Economic Opportunity re: Michigan Works! Systems Plan Approval
3. March 24, 2021 Letter from Salk Signature Sound re: Mona Diegel at Oakland County Michigan Works! Novi
4. March 29, 2021 Letter from Henry Ford Health Systems re: Sherry Kless at Oakland County Michigan Works! Oak Park
5. April 12, 2021 e-mail from Orotex re: Amanda Oswald at Oakland County Michigan Works! Novi
6. April 16, 2021 e-mail from Oakland University re: Oakland University Workforce Development Forum
7. April 21, 2021 Letter from Regency at Waterford re: Joe Barczyk at Oakland County Michigan Works! Waterford
8. April 22, 2021 Letter from Williams International re: Mona Diegel at Oakland County Michigan Works! Novi
9. April 27, 2021 Letter from American Plastic Toys re: Mona Diegel at Oakland County Michigan Works! Novi
10. April 27, 2021 Letter from PDW re: Mona Diegel at Oakland County Michigan Works! Novi
11. April 30, 2021 e-mail from Toby Schussel re: Brenda Fazenbaker at Oakland County Michigan Works! Oak Park
12. April 30, 2021 e-mail from Senator Jim Runestad's Office re: Mona Diegel at Oakland County Michigan Works! Novi
13. May 5, 2021 e-mail from Tim Barr re: Oakland County Michigan Works! Waterford staff

COMMUNICATIONS: (cont.)

14. Letter from FCR re: Jeff Granat at Oakland County Michigan Works! Southfield
15. Letter from Henry Ford Health System re: Jeff Granat at Oakland County Michigan Works! Southfield
16. E-mail from McLaren Medical Group re: Athena Dumas and Nikki Pearson at Oakland County Michigan Works! Pontiac
17. Letter from Workhorse Investment Company re: Sarah Hug at Oakland County Michigan Works! Troy
18. The Oakland Press Article "OCC partners with Beaumont and Oakland County Michigan Works! for new healthcare training program"

The above communications were reviewed and received and filed by the Board.

Paula Boegner stated that the next Board meeting is scheduled for Tuesday, July 20, 2021 at 8:00 a.m. The meeting may be conducted in-person.

PUBLIC COMMENT - There was no comment made by the public.

The meeting was adjourned at 9:03 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary

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Bob Steeh, Secretary